Monon Town and Township Public Library
Board of Trustees
August 17, 2026, 6PM

1. Call to Order
2. Approval of July 13, 2026 Board Meeting Minutes
3. Claims/Payroll for July 2026 / Treasurer's Report
4. Librarian's Report

5. Personnel Report

6. Old Business
    a. IDEM Request for access to the building

7. New Business
    a. Library Policies: Meeting Room & Property Use Policy Update
    b. Budget Draft

8. Adjournment

The date of the next board meeting will be September 14, 2026.

Library Board Members

Tyler Worrell - President
Appointed by White County Council
01/06/2025 -Term expires 12/31/2029

Jennifer Annis - Treasurer
Appointed by White County Commissioners
02/17/2012 -Term expires 11/22/2028

Desi Kyle – Vice President
Appointed by North White School Board
12/14/2015 - Term expires 12/31/2027

Stanley Minnick – Secretary
Appointed by North White School Board
01/01/2023 -Term expires 12/31/2026

Bobbi Jo Fagerlind - Member
Appointed by Monon Town Council
01/01/2026 -Term expires 12/31/2029

Benjamin Cook - Member
Appointed by North White School Board
01/13/2025 -Term expires: 3/11/2030

Joanne Mosher – Member
Appointed by Monon Township Board
01/01/2026 – Term expires 12/31/2030

Monon Town and Township Public Library Board of Trustees Meeting
Monday, July 13, 2026, 6PM

Present: Jen Casey, Jennifer Annis, Stanley Minnick, Tyler Worrell, Joanne Mosher, Bobbi Jo Fagerlind
Absent: Desi Kyle, Ben Cook

Call to Order: Called to order by President, Tyler Worrell at 6:02 pm.

Board Meeting Minutes –Jennifer Annis made a motion to approve the June 2026 Board Meeting minutes and the June 12th Executive Board Meeting minutes. Stan Minnick seconded the motion. All present were in favor. The motion passed.

Finances/Treasurer's Report –Stan Minnick made the motion to accept the financial reports, and sign the claims register. Jennifer Annis seconded the motion. All present were in favor. The motion passed.

Librarian's report-
Jen has been getting to know the library and the area since starting. Barbara has been helping her get access to all the library accounts. As she was getting access to the library's OverDrive account, she saw a fairly large content credit. Jen ran a report on our patron's holds, and then spent our content credit filling many of those holds.
Jen's main focus has been getting a strong understanding of the budget and the changes that will be required this year with the passing of HB-1406 and the inclusion of a Maximum Levy Growth Quotient provision, which limits public libraries from taking the full tax levy increase. She has been watching webinars through the Indiana Department of Local Government Finance to be fully prepared for this major adjustment to public library funding. There are also changes this year to how libraries can use unrestricted gift funds which Jen and Barbara have been trying to understand.

Barbara attended the Institute of Museum and Library Services event- IMLS Library Convening 250: Telling America's Story. Representatives from every state attended. This was an honor. The convening was from June 22-24, 2026 in Cincinnati, Ohio. Barbara requested in conjunction with Francesville Public Library to host the Freedom Truck anytime between August 2026 and November 2026. The Freedom Truck is a moving historical museum of American history, Declaration of Independence, and Revolutionary War. This is free upon request but availability will determine if they come to an area.
The U.S. Flag and Carnegie Libraries 250 plaque have been ordered. James Bauman hung the U.S. A. flag above our new seating area. Bauman's will return at a later date to repair the upstairs shelves in the southeast corner that are pulling away from the wall.
Light Stream Telephone Company hand delivered a notice that states that our system has legacy equipment that needs updating. They are working with Zayo and have given us until August 1, 2026 to complete an update.

June Children's Summer Reading Summary
2026 Unearth a Story!
The Preschool met 4 times during the month in June. 7 signed up and with an average of 2 children attending all 4 programs. The others constantly came every week with reading logs and checking out books.
The Library Club met, 4 times during the month of June. 14 signed up and had an average of 7 attending all 4 programs.
Special program- Block Party. Attendance was 18
Teen Group- has met, 5 times in the month of June. 5 signed up and 3 have attended consistently.

Personnel Report – NONE

Old Business –

a. Carnegie 250 complete

New Business –

a. 2027 Budget – Discussed the 2027 6% levy rate increase and how to proceed with the new Maximum Levy Growth Quotient provision. It was decided that a draft will be created using the 2.99% rate increase as to avoid a binding review by the county.

Bobbie Jo Fagerlind made a motion to adjourn the meeting at 6:27 pm and Stan Minnick seconded the motion. All present were in favor, and the motion passed. The next scheduled meeting will be held on Monday, August 17, 2026.

_____
Tyler Worrell, President

_____
Stan Minnick, Secretary

Register Of Claims

Monon Town & Township Public Library

Report Date: From 07/01/26 *To* 07/31/26

Warrant Number	*Claim Number*	*Name of Claimant*	*Fund*	*Account*	*Amount*	*Date*	*Explanation*
0	214	Payroll	Operating	Salary of Librarian	$4,523.83	07/15/26	PAYROLL
			Operating	Salary of Assistants	$3,285.08		
			Operating	Salary of Custodian	$248.00		
				Total this claim	$8,056.91		
0	203	LIGHTSTREAM	Operating	Communication and Transportati	$162.38	07/15/26	
				Total this claim	$162.38		
0	208	NIPSCO	Operating	Utility Services	$1,375.12	07/15/26	
				Total this claim	$1,375.12		
0	210	Standard Insurance Company	Operating	Employee Benefits	$21.45	07/15/26	
				Total this claim	$21.45		
0	197	Anthem Blue Cross Blue Shield	Operating	Employee Benefits	$1,915.88	07/15/26	
				Total this claim	$1,915.88		
0	213	PERF	PERF	Payroll Withholding	$0.00	07/15/26	PERF Deposit
			Operating	Employee Benefits	$936.72		
				Total this claim	$936.72		
0	229	Alliance Bank	Operating	Other Services and Charges	$12.16	07/31/26	Direct Deposit Charge
				Total this claim	$12.16		
0	215	PERF	PERF	Payroll Withholding	$0.00	07/15/26	PERF Deposit
			Operating	Employee Benefits	$266.96		
				Total this claim	$266.96		
0	216	Payroll	Operating	Salary of Librarian	$1,880.04	07/15/26	PAYROLL
				Total this claim	$1,880.04		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	227	Internal Revenue Service	FEDERAL	Payroll Withholding	$1,362.66	07/31/26	Federal Tax Deposit
			FICA	Payroll Withholding	$1,113.51		
			MEDICARE	Payroll Withholding	$260.41		
			Operating	Employee Benefits	$1,113.51		
			Operating	Employee Benefits	$260.41		
				Total this claim	$4,110.50		
0	222	VISA	Operating	Books	$130.34	07/31/26	
			Carnegie Libraries 250	Carnegie Libraries 250	$58.93		
			Operating	Nonprint Materials	$23.70		
			Operating	Other Services and Charges	$15.70		
			Operating	Library Supplies	$256.15		
			Operating	Cleaning and Sanitation Supplie	$156.15		
			Operating	Furniture and Equipment	$263.74		
			Patsy Raver Fund	Other	$32.26		
				Total this claim	$936.97		
0	228	Indiana Dept. of Revenue	STATE	Payroll Withholding	$570.14	07/31/26	State and County Tax Deposit
			COUNTY	Payroll Withholding	$414.08		
				Total this claim	$984.22		
0	225	PERF	PERF	Payroll Withholding	$0.00	07/31/26	PERF Deposit
			Operating	Employee Benefits	$983.05		
				Total this claim	$983.05		
0	226	Payroll	Operating	Salary of Librarian	$4,738.15	07/31/26	PAYROLL
			Operating	Salary of Assistants	$3,092.28		
			Operating	Salary of Custodian	$192.00		
				Total this claim	$8,022.43		
24472	198	AVC Technology Corporation	Operating	Furniture and Equipment	$2,221.71	07/15/26	Director computer/printer
				Total this claim	$2,221.71		
24473	199	Barbara Rayburn	Operating	Communication and Transportati	$20.30	07/15/26	mileage/ plaque
				Total this claim	$20.30		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24474	200	Cardinal Office Products	Operating	Other Services and Charges	$95.00	07/15/26	Ricoh color printer
				Total this claim	$95.00		
24475	201	Five Star Plumbing, LLC	Operating	Repairs and Maintenance	$137.50	07/15/26	AC repair
				Total this claim	$137.50		
24476	202	hoopla/Midwest Tape LLC	Operating	E Book Services & Hoopla	$134.32	07/15/26	
				Total this claim	$134.32		
24477	204	Ingram Library Services	Operating	Books	$541.78	07/15/26	
				Total this claim	$541.78		
24478	205	Midwest Tape, LLC	Operating	Nonprint Materials	$85.72	07/15/26	
				Total this claim	$85.72		
24479	206	Mickey B's Sports Apparel	Carnegie Libraries 250	Carnegie Libraries 250	$51.00	07/15/26	250 plaque
				Total this claim	$51.00		
24480	207	Monon Utilities	Operating	Utility Services	$91.64	07/15/26	
				Total this claim	$91.64		
24481	209	Zayo Education, LLC	State Technology Fund	Other	$52.08	07/15/26	
				Total this claim	$52.08		
24482	211	Indiana State Library	Evergreen Indiana Pass	Other	$20.99	07/15/26	EG2026Q21670
				Total this claim	$20.99		
24483	212	Johnson Controls Fire Protection	Operating	Repairs and Maintenance	$1,403.00	07/15/26	contract fee
				Total this claim	$1,403.00		
24484	217	Cardinal Office Products	Operating	Furniture and Equipment	$211.36	07/31/26	
				Total this claim	$211.36		
24485	218	CENGAGE Learning/ Gale	Operating	Books	$98.40	07/31/26	
				Total this claim	$98.40		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24486	219	Herald Journal	Operating	Periodicals and Newspapers	$104.00	07/31/26	1 year subscription
				Total this claim	$104.00		
24487	220	Midwest Tape, LLC	Operating	Nonprint Materials	$26.99	07/31/26	
				Total this claim	$26.99		
24488	221	Petty Cash	Operating	Cleaning and Sanitation Supplie	$9.00	07/31/26	Laundry-mops
				Total this claim	$9.00		
24489	223	Edith Montoya	Operating	Communication and Transportati	$11.60	07/31/26	Mileage
				Total this claim	$11.60		
24490	224	Ingram Library Services	Operating	Books	$199.14	07/31/26	
				Total this claim	$199.14		

Warrant Number	*Claim Number*	*Name of Claimant*	*Fund*	*Account*	*Amount*	*Date*	*Explanation*

Total Amount of Claims **$35,180.32**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Thursday, August 6, 2026

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 5 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of $35,180.32

Date this_____day of _____,20_____.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Appropriation Report for 100 Operating

Monon Town & Township Public Library

Report Date: From **07/01/26** *To* **07/31/26**

Account # Description	*Annual Appropriation*	*Change to Appropriation*	*Current Appropriation*	*Disbursements This Month*	*Disbursements YTD*	*Balance*	*Percent Remain*
1. Personal Services							
1.01 Salary of Librarian	$138,900.00	$0.00	$138,900.00	$11,142.02	$52,255.92	$86,644.08	62.4
1.02 Salary of Assistants	$75,000.00	$0.00	$75,000.00	$6,377.36	$43,167.44	$31,832.56	42.4
1.03 Salary of Custodian	$7,310.00	$0.00	$7,310.00	$440.00	$3,059.52	$4,250.48	58.1
1.04 Employee Benefits	$71,800.00	$0.00	$71,800.00	$5,497.98	$33,067.73	$38,732.27	53.9
Subtotal	*$293,010.00*		$293,010.00	$23,457.36	$131,550.61	$161,459.39	55.1
2. Supplies							
2.02 Cleaning and Sanitation Supplies	$2,900.00	$0.00	$2,900.00	$165.15	$780.27	$2,119.73	73.1
2.04 Library Supplies	$8,400.00	$0.00	$8,400.00	$256.15	$1,700.18	$6,699.82	79.8
Subtotal	*$11,300.00*		$11,300.00	$421.30	$2,480.45	$8,819.55	78.0
3. Other Services and Charge							
3.01 Professional Services	$2,200.00	$0.00	$2,200.00	$0.00	$0.00	$2,200.00	100.0
3.02 Communication and Transportation	$12,000.00	$0.00	$12,000.00	$194.28	$1,321.15	$10,678.85	89.0
3.03 Printing and Advertising	$500.00	$0.00	$500.00	$0.00	$0.00	$500.00	100.0
3.04 Library Insurance	$9,315.00	$0.00	$9,315.00	$0.00	$0.00	$9,315.00	100.0
3.05 Utility Services	$23,000.00	$0.00	$23,000.00	$1,466.76	$9,011.04	$13,988.96	60.8
3.06 Repairs and Maintenance	$24,840.00	$0.00	$24,840.00	$1,540.50	$15,382.47	$9,457.53	38.1
3.07 Rentals	$125.00	$0.00	$125.00	$0.00	$25.00	$100.00	80.0
3.08 Dues, Interest, Taxes	$1,550.00	$0.00	$1,550.00	$0.00	$40.00	$1,510.00	97.4
3.09 Other Services and Charges	$31,500.00	$0.00	$31,500.00	$122.86	$16,892.51	$14,607.49	46.4
3.1 Transfer to Library Improvement Reserve	$5,000.00	$0.00	$5,000.00	$0.00	$0.00	$5,000.00	100.0
3.11 E Book Services & Hoopla	$6,360.00	$0.00	$6,360.00	$134.32	$980.70	$5,379.30	84.6

Account #	Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
	Subtotal	*$116,390.00*		$116,390.00	$3,458.72	$43,652.87	$72,737.13	62.5
4.	*Capital Outlays*							
4.02	Furniture and Equipment	$16,500.00	$0.00	$16,500.00	$2,696.81	$3,342.23	$13,157.77	79.7
4.03	Books	$25,000.00	$0.00	$25,000.00	$969.66	$10,113.78	$14,886.22	59.5
4.04	Periodicals and Newspapers	$3,625.00	$0.00	$3,625.00	$104.00	$176.90	$3,448.10	95.1
4.05	Nonprint Materials	$13,000.00	$0.00	$13,000.00	$136.41	$1,410.24	$11,589.76	89.2
	Subtotal	*$58,125.00*		$58,125.00	$3,906.88	$15,043.15	$43,081.85	74.1
	Grand Total	$478,825.00	$0.00	$478,825.00	$31,244.26	$192,727.08	$286,097.92	59.7

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Appropriation Report for 201 Rainy Day Fund

Monon Town & Township Public Library

Report Date: From **07/01/26** *To* **07/31/26**

Account # Description	*Annual Appropriation*	*Change to Appropriation*	*Current Appropriation*	*Disbursements This Month*	*Disbursements YTD*	*Balance*	*Percent Remain*
1. Personal Services							
1.04 Employee Benefits	$3,500.00	$0.00	$3,500.00	$0.00	$0.00	$3,500.00	100.0
Subtotal	*$3,500.00*		$3,500.00	$0.00	$0.00	$3,500.00	100.0
3. Other Services and Charge							
3.06 Repairs and Maintenance	$25,000.00	$0.00	$25,000.00	$0.00	$0.00	$25,000.00	100.0
Subtotal	*$25,000.00*		$25,000.00	$0.00	$0.00	$25,000.00	100.0
Grand Total	$28,500.00	$0.00	$28,500.00	$0.00	$0.00	$28,500.00	100.0

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Appropriation Report for 400 Library Improvement Reserve Fund

Monon Town & Township Public Library

Report Date: From **07/01/26** *To* **07/31/26**

Account # Description		*Annual Appropriation*	*Change to Appropriation*	*Current Appropriation*	*Disbursements This Month*	*Disbursements YTD*	*Balance*	*Percent Remain*
1. Personal Services								
1.04 Employee Benefits		$2,710.00	$0.00	$2,710.00	$0.00	$0.00	$2,710.00	100.0
	Subtotal	*$2,710.00*		$2,710.00	$0.00	$0.00	$2,710.00	100.0
3. Other Services and Charge								
3.06 Repairs and Maintenance		$26,000.00	$0.00	$26,000.00	$0.00	$0.00	$26,000.00	100.0
	Subtotal	*$26,000.00*		$26,000.00	$0.00	$0.00	$26,000.00	100.0
	Grand Total	$28,710.00	$0.00	$28,710.00	$0.00	$0.00	$28,710.00	100.0

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Bank Balances

Date Printed: 08/06/26

Monon Town & Township Public Library

Report Dates = 07/01/26 *to* 07/31/26

	Bank	*Start of Year*	*Start of Month*	*Receipts this Month*	*Vouchers thisMonth*	*EOM Balance*
1	Alliance Bank 008-092-6	$360,619.83	$369,398.02	$20,236.08	$35,180.32	$354,453.78
2	Alliance Bank 93548	$392,246.00	$444,541.02	$197.42	$0.00	$444,738.44
3	Alliance Bank 93556	$291,581.58	$348,001.71	$154.55	$0.00	$348,156.26
4	Alliance Bank 1000	$360,040.46	$360,040.46	$0.00	$0.00	$360,040.46
5	Bank of Wolcott 1001	$100,000.00	$100,000.00	$0.00	$0.00	$100,000.00
	Total all banks =	$1,504,487.87	$1,621,981.21	$20,588.05	$35,180.32	**$1,607,388.94**

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Financial Report
Monon Town & Township Public Library

Report Dates = 07/01/26 *to* 07/31/26

Fund		Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
1. General							
100	Operating	$668,489.12	$31,244.26	$292,727.08	$16,535.81	$294,285.94	$670,047.98
	Subtotal	*$668,489.12*	*$31,244.26*	*$292,727.08*	*$16,535.81*	*$294,285.94*	$670,047.98
2. Special Revenue							
200	Memorial/Gift Fund	$4,656.69	$0.00	$250.64	$32.18	$335.12	$4,741.17
201	Rainy Day Fund	$413,699.25	$0.00	$0.00	$144.71	$52,292.63	$465,991.88
203	Levy Excess Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
226	State Technology Fund Grant Fund	$1,904.18	$52.08	$312.48	$0.00	$0.00	$1,591.70
265	Carnegie Libraries 250	$0.00	$109.93	$6,876.59	$0.00	$10,000.00	$3,123.41
274	Annie Horton Advised Fund Grant/Library Cards	$950.00	$0.00	$40.00	$0.00	$0.00	$910.00
275	Carroll White REMC Community	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
276	Annie Horton Advisory Grant Fund	$2,010.18	$0.00	$480.00	$0.00	$0.00	$1,530.18
277	Indiana Humanities Grant Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
278	CARES Grant Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
279	ARPA Grant Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
280	LSTA Grant Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
281	Community Foundation of White County	$2,122.50	$0.00	$0.00	$0.00	$0.00	$2,122.50
282	Patsy Raver Fund	$12,169.81	$32.26	$4,843.42	$0.00	$0.00	$7,326.39
	Subtotal	*$437,512.61*	*$194.27*	*$12,803.13*	*$176.89*	*$62,627.75*	$487,337.23
4. Capital Projects							
400	Library Improvement Reserve Fund	$398,401.94	$0.00	$0.00	$154.55	$51,517.58	$449,919.52
	Subtotal	*$398,401.94*	*$0.00*	*$0.00*	*$154.55*	*$51,517.58*	$449,919.52
5. Clearing							
800	PLAC Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
801	Evergreen Indiana Pass Through Fund	$84.20	$20.99	$20.99	$0.00	$21.00	$84.21
802	Payroll fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
803	FEDERAL	$0.00	$1,362.66	$7,463.16	$1,362.66	$7,463.16	$0.00
804	FICA	$0.00	$1,113.51	$6,106.00	$1,113.51	$6,106.00	$0.00
805	MEDICARE	$0.00	$260.41	$1,428.02	$260.41	$1,428.02	$0.00
806	STATE	$0.00	$570.14	$3,097.40	$570.14	$3,097.40	$0.00
807	COUNTY	$0.00	$414.08	$2,187.96	$414.08	$2,187.96	$0.00
808	PERF	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
809	Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
810	Transfer Fund	$0.00	$0.00	$5,000.00	$0.00	$5,000.00	$0.00
	Subtotal	*$84.20*	*$3,741.79*	*$25,303.53*	*$3,720.80*	*$25,303.54*	$84.21
Grand Total		$1,504,487.87	$35,180.32	$330,833.74	$20,588.05	$433,734.81	$1,607,388.94

Total all banks = $1,607,388.94

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Monon Town & Township Public Library

Report Dates = 07/01/26 *to* 07/31/26

Receipt Summaries for : 100 Operating

Account		*This Month*	*YTD*
110	LIBERTY TOWNSHIP CARDS		$2,850.00
130	FINES AND FEES	$86.75	$701.26
132	COPIES	$147.05	$914.80
150	LOF PROPERTY TAXES		$141,454.40
152	LOCAL INCOME TAX (LIT)	$16,005.08	$137,915.56
154	LOF LICENSE EXCISE		$6,735.36
155	LOF FINANCIAL INSTITUTION TAX		$120.00
156	LOF SAVINGS INTEREST	$50.53	$140.55
157	LOF INTEREST FROM CD	$236.88	$2,641.62
158	LOF CHECKING INTEREST	$9.52	$45.29
159	LOF CVET		$670.00
405	LIRF SAVINGS INTEREST		$57.10
701	INTERFUND TRANSFER		$40.00
		$16,535.81	$294,285.94

Receipt Summaries for : 200 Memorial/Gift Fund

Account		*This Month*	*YTD*
302	MEMORIAL FUND RECEIPT,	$30.00	$270.00
303	MEMORIAL GIFT FUND INTEREST	$2.18	$65.12
		$32.18	$335.12

Receipt Summaries for : 201 Rainy Day Fund

Account		*This Month*	*YTD*
156	LOF SAVINGS INTEREST		$18.12
701	INTERFUND TRANSFER		$50,000.00
923	RAINY DAY INTEREST	$144.71	$385.73
924	RAINY DAY INTEREST FROM CD		$1,888.78
		$144.71	$52,292.63

Receipt Summaries for : 265 Carnegie Libraries 250

Account		*This Month*	*YTD*
968	Carnegie Libraries 250		$10,000.00

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Printed On Thursday, August 6, 2026

			$10,000.00

Receipt Summaries for : 400 Library Improvement Reserve F

Account		*This Month*	*YTD*
405	LIRF SAVINGS INTEREST		$259.74
406	LIRF INTEREST FROM CD	$154.55	$1,257.84
701	INTERFUND TRANSFER		$50,000.00
		$154.55	$51,517.58

Receipt Summaries for : 801 Evergreen Indiana Pass Throug

Account		*This Month*	*YTD*
961	EVERGREEN INDIANA RECEIPT		$21.00
			$21.00

Receipt Summaries for : 803 FEDERAL

Account		*This Month*	*YTD*
400	Payroll Withholdings	$1,362.66	$7,463.16
		$1,362.66	$7,463.16

Receipt Summaries for : 804 FICA

Account		*This Month*	*YTD*
400	Payroll Withholdings	$1,113.51	$6,106.00
		$1,113.51	$6,106.00

Receipt Summaries for : 805 MEDICARE

Account		*This Month*	*YTD*
400	Payroll Withholdings	$260.41	$1,428.02
		$260.41	$1,428.02

Receipt Summaries for : 806 STATE

Account		*This Month*	*YTD*
400	Payroll Withholdings	$570.14	$3,097.40
		$570.14	$3,097.40

Receipt Summaries for :	807	COUNTY	
Account		*This Month*	*YTD*
400	Payroll Withholdings	$414.08	$2,187.96
		$414.08	$2,187.96

Receipt Summaries for :	810	Transfer Fund	
Account		*This Month*	*YTD*
702	INTERBANK TRANSFER		$5,000.00
			$5,000.00

Collection Area	July 2026 Circulation	July 2025 Circulation	July 2024 Circulation
Adult Fiction	223	172	205
Adult Non-Fiction	7	42	75
Adult/Juvenile DVDs/Videos	90	149	198
Adult/Juvenile Audiobooks	1	8	3
Magazines	19	37	41
Juvenile Fiction	204	167	244
Juvenile Non-Fiction	3	23	25
Young Adult/Teen	12	14	7
Video Games	4	12	16
Hoopla	72	68	49
Overdrive (ebooks/e-audio)	355	358	319
Hotspots	25	17	6
Library of Things	9	9	5
Spanish items	0	1	0
Total Circulation (# of checkouts)	1024	1077	1193

MEMORANDUM

TO: Monon Town and Township Public Library Board of Trustees
FROM: Jen Casey, Library Director
DATE: August 4, 2026
SUBJECT: "Freedom 250" Mobile Museum

PURPOSE:
The purpose of this memorandum is to brief the Board of Trustees on the "Freedom 250" mobile museum truck currently touring the United States. Given the highly publicized nature of this tour and recent controversies in other communities, this memo outlines the operational and policy framework that was used to guide a decision.

BACKGROUND:

While the Interim Director, Barbara Rayburn attended the Institute of Museum and Library Services Conference in June. At the conference, Barbara signed the library up to be a location for the Freedom Truck Event. The Freedom 250 organization has now chosen Monon as an event location. The truck will be coming to Monon on August 18th. Since the library does not have sufficient outside area to house the truck, the truck will not be located at the library.

The Freedom 250 initiative features 53-foot semi-trucks containing interactive exhibits commemorating the 250th anniversary of the United States. While marketed as an educational public service, the tour has drawn national attention and local pushback. Critics and mainstream historians have raised concerns over the historical omissions and political/religious bias due to the exhibits being developed by partisan institutions. Conversely, supporters view the exhibits as an engaging, patriotic celebration of the nation's founding.

CONSIDERATIONS:

America 250 and Freedom 250 are not the same organization. "America 250" is the official U.S. Semi-quincentennial Commission created by Congress and "Freedom 250" is an initiative associated with the current administration for the 250th anniversary. This is an important distinction for our library in remaining a neutral organization.

Freedom 250's own materials identify Hillsdale College and PragerU as partners in the project. These organizations have identifiable ideological perspectives. That does not mean that the information presented in the exhibit is inaccurate. However, it does mean that the exhibit should not automatically be regarded as a neutral presentation of American history.

My concern is whether a politically affiliated historical exhibit is appropriate for a public library to present as an educational program, particularly when public funding and public institutions are involved without sufficient transparency about its origins, perspective, and limitations. I believe as the public library, we should absolutely provide opportunities for our community to learn about and celebrate American history, but a comprehensive understanding of American history would include both the achievements of the United States and the difficult portions of our history, including slavery, the experiences and displacement of Indigenous peoples,

segregation, discrimination, the Civil Rights Movement, immigration, women's rights, and the continuing debate over the meaning and application of American ideals.

ACTION TAKEN:

I have spoken with Barbara and told her that she could definitely help with this event since she was responsible for Monon being chosen as an event location, but the library will not be considered a partner for this event nor the sponsor. The event will be considered a Monon Community event, with Barbara attending as a private community member. The library will not provide marketing. I think the Freedom Truck has some very remarkable AI exhibits and will be exciting for a large part of our community.

I believe the library can celebrate our country's accomplishments while also encouraging an honest examination of its complicated history. We do not have to choose between patriotism and historical accuracy. As a public library, our responsibility is not to tell our community what to think about American history. Our responsibility is to help people access information, evaluate sources, encounter differing perspectives, and reach their own conclusions. I don't feel that this event fits with our policy of neutrality.

BOARD ACTIONS:

POLICY REVIEW at August Board Meeting

Respectfully submitted,
Jen Casey, Library Director

MONON TOWN & TOWNSHIP PUBLIC LIBRARY
PROGRAM ROOM POLICY

The Monon Town & Township Public Library exists to serve the educational, informational, and recreational needs of people of all ages in the community. The library's program room is open to individuals and groups sponsoring programs and activities consistent with this goal. The library staff will gladly help groups make use of library resources when planning their programs.

The library's program room (seating capacity: 49) is available for use by the public as provided under the following rules and regulations.

ELIGIBILITY

1. The program room is available to groups or individuals. Individuals shall be considered in the same manner as groups in the application of these rules governing the use of the program room.
2. The library will not accept standing reservations. An application must be filled out each time the room is used.
3. The program room is unavailable for:
    a. Political functions
    b. Religious services and/or instruction on a regular basis
    c. Social functions (showers, family parties, receptions, etc.)
4. The library board of trustees has given the director the authority to supervise program room use and interpret these policies. The director has the right to waive the regulations whenever it is in the best interest of the community or the library. The library board reserves the right to alter or waive the rules.

USE OF ROOM

1. The program room is available the following hours:
    10am-7pm Monday/Wednesday | 10am-6pm Tuesday/Thursday/Friday | 10am-3pm Saturday | Excluding Sundays & holidays | Reservations outside of normal library hours will need director approval.
2. The key (if meeting outside of library hours) must be picked up the day of the meeting during open library hours. The key may be returned in the drop box, or the next day.
3. Users may not store equipment & supplies at the library.
4. Responsible adults must be in attendance whenever minors are present.
5. Users are responsible for arranging tables & chairs for their use and then returning them to the original arrangement. Please be sure lights are off.
6. Alcoholic beverages and smoking are not allowed in the building.
7. The group or individual reserving the program room takes full responsibility for damages and will be charged for damages. Abuse will be cause for denial of use of the room.
8. The library assumes no liability for any loss or damage that may result from the use of the program room/sink area by the sponsoring body or attendees.

MONON TOWN & TOWNSHIP PUBLIC LIBRARY
PROGRAM ROOM POLICY

FEES

1. Non-profit groups may use the room without charge.
2. There is a $75.00 fee when the program room is requested by a for-profit organization for monetary gain or training. This should be paid when a representative of the group picks up the key. This fee applies each day the room is used.
3. The room may be used for money-making projects to benefit the library. A reasonable fee to cover expenses and supplies may be charged to those attending programs sponsored by the library.
4. Individuals or groups reserving the program room may not charge an admission fee.

EQUIPMENT

1. Special arrangements must be made at time of reservation for use of library's audio-visual equipment.

SINK AREA

1. Cooking of meals is not allowed. Light refreshments are permitted.
2. Users are expected to provide their own supplies.
3. Sink area should be left clean and tidy.

RESERVATIONS

1. Tentative reservation may be made by phone. A written room reservation form must be completed by the official representative of the group, who assumes responsibility for use. The library should be notified of cancellation a week in advance.
2. Reservations are taken on a first-come basis. Library programs will always take precedence over all other scheduling. Non-profit groups will have precedence over for-profit groups.
3. The library reserves the right to change reservations for the program room at any time.

Monon
Town & Township
Public Library
Connecting neighbors, creating community

MEETING ROOM AND PROPERTY USE POLICY

The Monon Town & Township Public Library recognizes the vital role that space plays in the exchange of ideas and information, and offers the use of library space as a public service to the community. This policy outlines principles and directives that shall be observed in the use of library space, including but not limited to stacks, computer lab, seating & play areas, lobbies, ingress/egress areas, and library-operated/controlled outdoor areas such as gardens and parking lots.

The library's meeting room (capacity: 49) is available for use by the public as provided under the following rules and regulations.

ELIGIBILITY

1. To help serve the community's needs for educational, informational, recreational, civic, and cultural enrichment, the meeting room is available at no charge to local nonprofit groups, individuals, and library cardholders for non-commercial and non-profit purposes. Exceptions to this requirement will be made for representatives of U.S. or Indiana agencies and political subdivisions and for members of or candidates for U.S. or Indiana executive, legislative, or judicial offices.
2. The meeting room is available to groups in the community regardless of the beliefs and affiliations of their individual members.
3. The library board of trustees has given the director the authority to supervise meeting room use and to interpret these policies.

USE OF ROOM

In order to create a welcoming, safe, comfortable, and inclusive environment that facilitates the use of library resources, the following apply to use of the library's meeting room.

1. The meeting room is available the following hours:
   10am-7pm Monday/Wednesday | 10am-5pm Tuesday/Thursday/Friday | 10am-3pm Saturday
2. Reservations outside of library hours will need director approval.
3. The meeting room must be vacated 15 minutes prior to library closing time.
4. Publicity for a meeting by a non-library group in a library meeting room must not be worded in a manner, which would imply in any way library sponsorship of the group's activities. Reference to the library in publicity may be used as location/directional information only.
5. Users may not store equipment and supplies at the library.

6. Light refreshments may be served. The library does not provide supplies or equipment for refreshments. Alcoholic beverages and smoking are not allowed in the building or on library property.

RESPONSIBILITY AND LIABILTY

1. Permission to use a space does not imply library endorsement of the views, aims, policies, or activities of any group or organization.
2. Responsible adults must be in attendance whenever minors are present. Minors must be adequately supervised at all times.
3. Users are responsible for setting up tables and chairs and then returning them to the original arrangement. Spaces must be cleaned up and the room left tidy and in working order.
4. The group or individual reserving the meeting room assume responsibility for any damages. User will be charged for damages and could be denied future use.
5. The library assumes no responsibility or liability for the security of personal or group items.
6. All open flames, including the use of candles, are prohibited by state fire regulations.
7. Use of the library meeting room shall conform to all local, state, and federal laws and regulations, as well as library policies.

RESERVATIONS

1. Tentative reservations may be made by phone.
2. All reservations for use of the meeting rooms must be made on an approved form at least 24 hours prior to the meeting.
3. All reservations are on a first come, first served basis.
4. Reservations are not accepted more than six months in advance.
5. Library programs will always take precedence.
6. The library reserves the right to change reservations for the meeting room at any time.
7. A written agreement will be signed by the person representing the group, assuming responsibility for any damages.
8. Timely notice to the library should be given of cancellation.

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

100 N. Senate Avenue • Indianapolis, IN 46204
(800) 451-6027 • (317) 232-8603 • Fax (317) 233-6647 • www.idem.IN.gov

Mike Braun
Governor

Clint Woods
Commissioner

June 26, 2026

VIA ELECTRONIC MAIL

Ms. Barbara Rayburn
Interim Director
Monon Town & Township Public Library
427 N Market Street
Monon, Indiana 47959
brayburn@monon.lib.in.us

Re: **Property Access Request**
Family Express 45
429 N Market Street
Monon, Indiana 47959
White County
Facility ID #11992
Incident #202404510

Dear Ms. Rayburn:

The IDEM requests your cooperation in order to conduct further investigation of a release of petroleum from an underground storage tank (UST) at the Family Express 45 located at 429 N Market Street in Monon, Indiana. Based on the investigation of that release, it appears that contamination may have migrated onto your property in the groundwater located at 427 N Market Street in Monon, Indiana.

Owners of the UST and their representative, Creek Run LLC, request access to your property in order to investigate vapor intrusion in the off-site building. In consenting access to your property, you should expect the following from the UST owner and their representatives:

- Your property will be restored to its previous condition.
- Reasonable efforts will be made to minimize disruption of your property or business.
- They are responsible for damages arising from the environmental investigation and/or remediation work performed.
- All technical data collected during the investigation will be provided to you at your request.

By granting property access, you are not admitting any liability or responsibility for the contamination or associated costs. However, failure to permit access could result in your being responsible for contamination cleanup costs on your property.

Please respond to this letter on or before **July 27, 2026**. If you have any questions, please contact me at (317) 234-0154 or toll free from within Indiana at (800) 451-6027. I may also be reached at: LWelch@idem.IN.gov.

Sincerely,

Lauren Welch

Lauren Welch
Environmental Manager
Leaking Underground Storage Tank Section
Underground Storage Tank Branch
Office of Land Quality

ecopy: IDEM File
Mason Frauhiger, Creek Run LLC (mfrauhiger@creekrun.com)

DRAFT 2027 Budget Monon Town & Township Public Library

CATEGORY	2026 OPERATING	2027 OPERATING	RAINY DAY	LIRF
PERSONNEL SERVICE				
Salaried Staff	$138,900.00	$220,000.00		
Hourly Staff	$75,000.00	$40,000.00		
Employee Benefits	$71,800.00	$70,000.00	$ 14,000.00	
PERSONNEL SERVICE TOTAL	**$285,700.00**	**$330,000.00**	**$ 14,000.00**	
SUPPLIES				
Cleaning Supplies	$2,900.00	$3,000.00		
Library Supplies	$8,400.00	$5,000.00		
SUPPLIES TOTAL	**$11,300.00**	**$8,000.00**		
OTHER SERVICES AND CHARGES				
Professional Services	$2,200.00	$2,000.00		
Communication and Transportation	$12,000.00	$5,000.00		
Printing and Advertising	$500.00	$250.00		
Library Insurance	$9,315.00	$6,500.00		
Utility Services	$23,000.00	$20,000.00		
Repairs and Maintenance	$24,840.00	$20,000.00		$30,000.00
Rentals	$125.00	$300.00		
Dues, Interest, and Taxes	$1,550.00	$1,500.00		
Other Services and Charges	$31,500.00	$35,000.00		
Transfer to Library Improvement Reserve	$5,000.00	$21,566.00		
eBook Services and Hoopla	$6,360.00	$10,000.00		
OTHER SERVICES TOTAL	**$116,390.00**	**$122,116.00**		**$30,000.00**
CAPITAL OUTLAYS				
Furniture and Equipment	$16,500.00	$10,000.00		
Books	$25,000.00	$24,000.00		
Periodicals and Newspapers	$3,625.00	$2,000.00		
Nonprint Materials	$13,000.00	$12,000.00		
CAPITAL OUTLAYS TOTAL	**$58,125.00**	**$48,000.00**		
BUDGET TOTALS	**$471,515.00**	**$508,116.00**	**$ 14,000.00**	**$30,000.00**
				$552,116.00