Monon Town and Township Public Library Board of Trustees Meeting
Monday, May 11, 2026, 6PM

Present: Barbara Rayburn, Jennifer Annis, Stanley Minnick, Tyler Worrell, Bobbi Jo Fagerlind, Desi Kyle
Absent: Joanne Mosher, Ben Cook

Call to Order: Called to order by President, Tyler Worrell at 6 pm.

Minutes –Jennifer Annis made a motion to approve the April 20, 2026 board meeting minutes. Bobbi Jo Fagerlind seconded the motion. All present were in favor. The motion passed.

Finances/Treasurer's Report –Jennifer Annis made the motion to accept the financial reports, and sign the claims register. Desi Kyle seconded the motion. All present were in favor. The motion passed.

Librarian's report – Barbara - James Bauman repaired the southwest downstairs corner of the children's area. New dry wall and lumber was installed in this area. James noticed that not only was the window caulking in need of replacement but the sidewalk leading to the emergency door had lowered and tilted towards the library causing water to pool and drain directly into the building. That section of the concrete was lifted by using a foam solution. This will stop the rain from diverting towards the building. The company found a 5-foot hole under the concrete, which was filled.
Alliance Bank has asked the library to host a "Lunch & Learn" on June 17, 2026. This event will be held from 11am – 1pm. Alliance will provide the flyers, meal and explain small business loans and other services of the bank.

Edith –Children's programing summary

The Preschool Storytime and Library Club groups met five times in April. Twelve children attended library club and 4 to 6 children attended preschool Storytime. The summer Reading programs will start in June. This year's theme is Unearth a Story, (Dinosaurs) and they will also be celebrating 250 years of America!
The Youth Advisory Group met twice in April. Three students attended each time during the month of April. They had their last book discussion over *Greetings from Witness Protection*! by Jake Burt.
The North White Kindergarten classes visited the library-
Seventy children visited the library with seven teachers. Edith read two books and did a rhyme in English and in Spanish. Then the children were given a tour of the library.

Personnel Report – Ana Morales will be required to obtain a diploma or a GED to advance from Student Clerk to an Adult Clerk position at the Monon Public Library. Failure to secure this in a predetermined time frame could result in termination. This is based on Monon Public Library policy requiring a diploma or GED to hold the position of Library Clerk.

New Business – Bobbi Jo Fagerlind made a motion to close the library on Saturday, June 6th. Stan Minnick seconded the motion. All present were in favor. The motion passed. The library staff will work shifts at the Monon Food Fest manning a Monon Public Library table. 250th Anniversary Flags will be given to any patron showing their library card to staff.

James Bauman will be contacted to see if any repairs need to be made to the light upstairs hanging over the circulation desk due to caulking and paint chips falling from that area.

Jennifer Annis made a motion to adjourn the meeting at 6:36pm and Bobbi Jo Fagerlind seconded the motion. All present were in favor, and the motion passed. The next scheduled meeting will be held on Monday, June 8th, 2026.

Tyler Worrell, President	Stan Minnick, Secretary

Notice of Executive Session of the Monon Town and Township Public Library Board of Trustees
May 27, 2020, 5:30PM in the Monon Library Program Room

The Board will meet to discuss the hiring a library director under I.C. § 36-12-2-24 (a)

Present: Tyler Worrell, Jennifer Annis, Stanley Minnick, Bobbi Jo Fagerlind, Desi Kyle, Joanne Mosher, Ben Cook

Absent: None

Call to Order: Called to order by President, Tyler Worrell at 5:30 pm.

Stan Minnick, Secretary – The library board discussed the applicants for the Monon Town and Township Public Library position.

Stan Minnick made a motion to adjourn the meeting at 6:38 pm. All present were in favor, and the motion passed

Tyler Worrell, President

Stan Minnick, Secretary

Register Of Claims

Monon Town & Township Public Library

Report Date: From **05/01/26** *To* **05/31/26**

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	154	Payroll	Operating	Salary of Librarian	$2,392.68	05/31/26	PAYROLL
			Operating	Salary of Assistants	$3,325.69		
			Operating	Salary of Custodian	$252.00		
				Total this claim	$5,970.37		
0	144	Anthem Blue Cross Blue Shield	Operating	Employee Benefits	$1,851.66	05/15/26	
				Total this claim	$1,851.66		
0	145	NIPSCO	Operating	Utility Services	$886.16	05/15/26	
				Total this claim	$886.16		
0	165	Alliance Bank	Operating	Other Services and Charges	$12.16	05/31/26	Direct Deposit Charge
				Total this claim	$12.16		
0	151	Payroll	Operating	Salary of Librarian	$3,510.75	05/15/26	PAYROLL
			Operating	Salary of Assistants	$2,871.14		
			Operating	Salary of Custodian	$208.00		
				Total this claim	$6,589.89		
0	142	Standard Insurance Company	Operating	Employee Benefits	$43.95	05/15/26	
				Total this claim	$43.95		
0	153	PERF	Operating	Employee Benefits	$660.17	05/31/26	PERF Deposit
			PERF	Payroll Withholding	$0.00		
				Total this claim	$660.17		
0	150	PERF	Operating	Employee Benefits	$788.85	05/15/26	PERF Deposit
			PERF	Payroll Withholding	$0.00		
				Total this claim	$788.85		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	155	Internal Revenue Service	Operating	Employee Benefits	$778.75	05/31/26	Federal Tax Deposit
			Operating	Employee Benefits	$182.12		
			FEDERAL	Payroll Withholding	$919.97		
			FICA	Payroll Withholding	$778.75		
			MEDICARE	Payroll Withholding	$182.12		
				Total this claim	$2,841.71		
0	156	Indiana Dept. of Revenue	STATE	Payroll Withholding	$390.88	05/31/26	State and County Tax Deposit
			COUNTY	Payroll Withholding	$275.04		
				Total this claim	$665.92		
0	138	LIGHTSTREAM	Operating	Communication and Transportati	$162.54	05/15/26	
				Total this claim	$162.54		
0	164	VISA	Operating	Cleaning and Sanitation Supplie	$131.94	05/31/26	
			Operating	Library Supplies	$87.09		
			Operating	Books	$99.30		
			Operating	Nonprint Materials	$49.99		
			Carnegie Libraries 250	Carnegie Libraries 250	$75.99		
				Total this claim	$444.31		
0	152	Annie Horton Grant Fund/Library	Annie Horton Advised F	Interfund Transfers	$10.00	05/15/26	Ashley Ruebush - Honey Creek Twp $10 fee April 11, 2026
				Total this claim	$10.00		
24433	133	AVC Technology Corporation	Operating	Dues, Interest, Taxes	$1,316.88	05/15/26	
				Total this claim	$1,316.88		
24434	134	Cardinal Office Products	Operating	Other Services and Charges	$95.00	05/15/26	
				Total this claim	$95.00		
24435	135	hoopla/Midwest Tape LLC	Operating	E Book Services & Hoopla	$126.12	05/15/26	
				Total this claim	$126.12		
24436	136	Ingram Library Services	Operating	Books	$640.98	05/15/26	
				Total this claim	$640.98		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24437	137	J. Bauman Construction	Operating	Repairs and Maintenance	$3,933.00	05/15/26	Downstair corner repair, window caulking, Sidewalk lifting and sink hole filling.
				Total this claim	$3,933.00		
24438	139	Midwest Tape, LLC	Operating	Nonprint Materials	$51.73	05/15/26	
				Total this claim	$51.73		
24439	140	Monon Utilities	Operating	Utility Services	$92.63	05/15/26	
				Total this claim	$92.63		
24440	141	C. B. E.	Carnegie Libraries 250	Carnegie Libraries 250	$5,082.25	05/15/26	Furniture
				Total this claim	$5,082.25		
24441	143	Zayo Education, LLC	Operating	Other Services and Charges	$52.08	05/15/26	
				Total this claim	$52.08		
24442	146	Johnson Controls Fire Protection	Operating	Repairs and Maintenance	$900.00	05/15/26	Annual Monitoring service agreement
				Total this claim	$900.00		
24443	147	Center Point Large Print	Operating	Books	$22.50	05/15/26	
				Total this claim	$22.50		
24444	148	Petty Cash	Operating	Cleaning and Sanitation Supplie	$4.00	05/15/26	laundry
			Operating	Communication and Transportati	$1.90		
				Total this claim	$5.90		
24445	149	U. S. Postal Service	Operating	Communication and Transportati	$78.00	05/15/26	stamps
				Total this claim	$78.00		
24446	157	Center Point Large Print	Operating	Books	$53.89	05/31/26	
				Total this claim	$53.89		
24447	158	4 imprint	Carnegie Libraries 250	Carnegie Libraries 250	$390.56	05/31/26	
				Total this claim	$390.56		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24448	159	Ingram Library Services	Operating	Books	$736.91	05/31/26	
				Total this claim	$736.91		
24449	160	CENGAGE Learning/ Gale	Operating	Books	$229.60	05/31/26	
				Total this claim	$229.60		
24450	161	Midwest Tape, LLC	Operating	Nonprint Materials	$50.23	05/31/26	
				Total this claim	$50.23		
24451	162	C. B. E.	Carnegie Libraries 250	Carnegie Libraries 250	$426.56	05/31/26	
				Total this claim	$426.56		
24452	163	Quill LLC	Operating	Library Supplies	$104.97	05/31/26	
				Total this claim	$104.97		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
				Total Amount of Claims	**$35,317.48**		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, June 2, 2026

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Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 5 **pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of** **$35,317.48**

Date this__________day of _____________________,20______.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Current Investments

Renewal Dt	CD Number	Issued By	Terms	Principal	Interest %	Account	Purchase Date	Interest	Comment
01/24/26	484063	Alliance Bank		$30,000.00	4.000	Operating	02/24/23		
07/09/26	440261	Alliance Bank		$50,000.00	1.90	Operating	08/05/14		This CD was previously 452028 per Alliance Bank
07/24/26	449659	Alliance Bank		$50,012.95	4.000	Operating	02/24/23		
07/24/26	461648	Alliance Bank		$30,007.77	4.000	Operating	02/24/23		
07/24/26	494826	Alliance Bank		$50,012.95	4.000	Operating	02/24/23		
07/24/26	451272	Alliance Bank		$30,000.00	4.000	Operating	02/24/23		
07/24/26	402550	Alliance Bank		$30,000.00	4.000	Operating	02/24/23		
03/21/27	2186951	Bank of Wolcott		$50,000.00	3.99%	Library Improvement Reserve	01/21/20		
03/21/27	2139439	Bank of Wolcott		$50,000.00	3.99%	Rainy Day	01/21/20		
05/21/27	436090	Allaiance Bank		$30,000.00	1.76	Rainy Day	03/21/16		Previously numbered #3952-0000422546. Bank renewed and changed the number. 9/21/23
05/21/27	490244	Alliance Bank		$30,000.00	1.76	Rainy Day	03/21/16		Previously #410960. Bank renewed on 9/21/23 and changed the CD number
05/21/27	432783	Alliance Bank		$30,000.00	1.76	Rainy Day	03/21/16		Previously numbered #3952-0000486688. Bank renewed and changed the number. 9/21/23

Appropriation Report for 100 Operating

Monon Town & Township Public Library

Report Date: From **05/01/26** *To* **05/31/26**

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
1. Personal Services							
1.01 Salary of Librarian	$138,900.00	$0.00	$138,900.00	$5,903.43	$36,637.60	$102,262.40	73.6
1.02 Salary of Assistants	$75,000.00	$0.00	$75,000.00	$6,196.83	$29,597.19	$45,402.81	60.5
1.03 Salary of Custodian	$7,310.00	$0.00	$7,310.00	$460.00	$2,211.52	$5,098.48	69.7
1.04 Employee Benefits	$71,800.00	$0.00	$71,800.00	$4,305.50	$23,464.31	$48,335.69	67.3
Subtotal	*$293,010.00*		$293,010.00	$16,865.76	$91,910.62	$201,099.38	68.6
2. Supplies							
2.02 Cleaning and Sanitation Supplies	$2,900.00	$0.00	$2,900.00	$135.94	$505.43	$2,394.57	82.6
2.04 Library Supplies	$8,400.00	$0.00	$8,400.00	$192.06	$1,336.93	$7,063.07	84.1
Subtotal	*$11,300.00*		$11,300.00	$328.00	$1,842.36	$9,457.64	83.7
3. Other Services and Charge							
3.01 Professional Services	$2,200.00	$0.00	$2,200.00	$0.00	$0.00	$2,200.00	100.0
3.02 Communication and Transportation	$12,000.00	$0.00	$12,000.00	$242.44	$946.25	$11,053.75	92.1
3.03 Printing and Advertising	$500.00	$0.00	$500.00	$0.00	$0.00	$500.00	100.0
3.04 Library Insurance	$9,315.00	$0.00	$9,315.00	$0.00	$0.00	$9,315.00	100.0
3.05 Utility Services	$23,000.00	$0.00	$23,000.00	$978.79	$6,284.95	$16,715.05	72.7
3.06 Repairs and Maintenance	$24,840.00	$0.00	$24,840.00	$4,833.00	$13,841.97	$10,998.03	44.3
3.07 Rentals	$125.00	$0.00	$125.00	$0.00	$0.00	$125.00	100.0
3.08 Dues, Interest, Taxes	$1,550.00	$0.00	$1,550.00	$1,316.88	$1,356.88	$193.12	12.5
3.09 Other Services and Charges	$31,500.00	$0.00	$31,500.00	$159.24	$11,419.97	$20,080.03	63.7
3.1 Transfer to Library Improvement Reserve	$5,000.00	$0.00	$5,000.00	$0.00	$0.00	$5,000.00	100.0
3.11 E Book Services & Hoopla	$6,360.00	$0.00	$6,360.00	$126.12	$707.04	$5,652.96	88.9

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
Subtotal	*$116,390.00*		$116,390.00	$7,656.47	$34,557.06	$81,832.94	70.3
4. Capital Outlays							
4.02 Furniture and Equipment	$16,500.00	$0.00	$16,500.00	$0.00	$600.00	$15,900.00	96.4
4.03 Books	$25,000.00	$0.00	$25,000.00	$1,783.18	$8,195.92	$16,804.08	67.2
4.04 Periodicals and Newspapers	$3,625.00	$0.00	$3,625.00	$0.00	$72.90	$3,552.10	98.0
4.05 Nonprint Materials	$13,000.00	$0.00	$13,000.00	$151.95	$1,105.64	$11,894.36	91.5
Subtotal	*$58,125.00*		$58,125.00	$1,935.13	$9,974.46	$48,150.54	82.8
Grand Total	$478,825.00	$0.00	$478,825.00	$26,785.36	$138,284.50	$340,540.50	71.1

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Appropriation Report for 201 Rainy Day Fund

Monon Town & Township Public Library

Report Date: From **05/01/26** *To* **05/31/26**

Account # Description	*Annual Appropriation*	*Change to Appropriation*	*Current Appropriation*	*Disbursements This Month*	*Disbursements YTD*	*Balance*	*Percent Remain*
1. Personal Services							
1.04 Employee Benefits	$3,500.00	$0.00	$3,500.00	$0.00	$0.00	$3,500.00	100.0
Subtotal	*$3,500.00*		$3,500.00	$0.00	$0.00	$3,500.00	100.0
3. Other Services and Charge							
3.06 Repairs and Maintenance	$25,000.00	$0.00	$25,000.00	$0.00	$0.00	$25,000.00	100.0
Subtotal	*$25,000.00*		$25,000.00	$0.00	$0.00	$25,000.00	100.0
Grand Total	$28,500.00	$0.00	$28,500.00	$0.00	$0.00	$28,500.00	100.0

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Appropriation Report for 400 Library Improvement Reserve Fund

Monon Town & Township Public Library

Report Date: From **05/01/26** *To* **05/31/26**

Account # Description	*Annual Appropriation*	*Change to Appropriation*	*Current Appropriation*	*Disbursements This Month*	*Disbursements YTD*	*Balance*	*Percent Remain*
1. Personal Services							
1.04 Employee Benefits	$2,710.00	$0.00	$2,710.00	$0.00	$0.00	$2,710.00	100.0
Subtotal	*$2,710.00*		$2,710.00	$0.00	$0.00	$2,710.00	100.0
3. Other Services and Charge							
3.06 Repairs and Maintenance	$26,000.00	$0.00	$26,000.00	$0.00	$0.00	$26,000.00	100.0
Subtotal	*$26,000.00*		$26,000.00	$0.00	$0.00	$26,000.00	100.0
Grand Total	$28,710.00	$0.00	$28,710.00	$0.00	$0.00	$28,710.00	100.0

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Bank Balances

Date Printed: **06/02/26**

Monon Town & Township Public Library

Report Dates = **05/01/26** *to* **05/31/26**

	Bank	*Start of Year*	*Start of Month*	*Receipts this Month*	*Vouchers thisMonth*	*EOM Balance*
1	Alliance Bank 008-092-6	$360,619.83	$218,107.48	$45,646.07	$35,317.48	$228,436.07
2	Alliance Bank 93548	$392,246.00	$443,559.02	$456.74	$0.00	$444,015.76
3	Alliance Bank 93556	$291,581.58	$347,438.17	$55.21	$0.00	$347,493.38
4	Alliance Bank 1000	$360,040.46	$360,040.46	$0.00	$0.00	$360,040.46
5	Bank of Wolcott 1001	$100,000.00	$100,000.00	$0.00	$0.00	$100,000.00
	Total all banks =	$1,504,487.87	$1,469,145.13	$46,158.02	$35,317.48	**$1,479,985.67**

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Financial Report
Monon Town & Township Public Library

Report Dates = **05/01/26** *to* **05/31/26**

Fund		Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
1. General							
100	Operating	$668,489.12	$26,785.36	$238,284.50	$43,017.42	$112,454.93	$542,659.55
	Subtotal	*$668,489.12*	*$26,785.36*	*$238,284.50*	*$43,017.42*	*$112,454.93*	$542,659.55
2. Special Revenue							
200	Memorial/Gift Fund	$4,656.69	$0.00	$250.64	$151.60	$294.37	$4,700.42
201	Rainy Day Fund	$413,699.25	$0.00	$0.00	$387.03	$51,643.52	$465,342.77
203	Levy Excess Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
226	State Technology Fund Grant Fund	$1,904.18	$0.00	$208.32	$0.00	$0.00	$1,695.86
265	Carnegie Libraries 250	$0.00	$5,975.36	$6,176.10	$0.00	$10,000.00	$3,823.90
274	Annie Horton Advised Fund Grant/Library Cards	$950.00	$10.00	$40.00	$0.00	$0.00	$910.00
275	Carroll White REMC Community	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
276	Annie Horton Advisory Grant Fund	$2,010.18	$0.00	$0.00	$0.00	$0.00	$2,010.18
277	Indiana Humanities Grant Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
278	CARES Grant Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
279	ARPA Grant Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
280	LSTA Grant Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
281	Community Foundation of White County	$2,122.50	$0.00	$0.00	$0.00	$0.00	$2,122.50
282	Patsy Raver Fund	$12,169.81	$0.00	$4,811.16	$0.00	$0.00	$7,358.65
	Subtotal	*$437,512.61*	*$5,985.36*	*$11,486.22*	*$538.63*	*$61,937.89*	$487,964.28
4. Capital Projects							
400	Library Improvement Reserve Fund	$398,401.94	$0.00	$0.00	$55.21	$50,854.70	$449,256.64
	Subtotal	*$398,401.94*	*$0.00*	*$0.00*	*$55.21*	*$50,854.70*	$449,256.64
5. Clearing							
800	PLAC Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
801	Evergreen Indiana Pass Through Fund	$84.20	$0.00	$0.00	$0.00	$21.00	$105.20
802	Payroll fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
803	FEDERAL	$0.00	$919.97	$5,184.42	$919.97	$5,184.42	$0.00
804	FICA	$0.00	$778.75	$4,243.68	$778.75	$4,243.68	$0.00
805	MEDICARE	$0.00	$182.12	$992.48	$182.12	$992.48	$0.00
806	STATE	$0.00	$390.88	$2,150.65	$390.88	$2,150.65	$0.00
807	COUNTY	$0.00	$275.04	$1,513.89	$275.04	$1,513.89	$0.00
808	PERF	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
809	Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
810	Transfer Fund	$0.00	$0.00	$5,000.00	$0.00	$5,000.00	$0.00
	Subtotal	*$84.20*	*$2,546.76*	*$19,085.12*	*$2,546.76*	*$19,106.12*	$105.20
Grand Total		$1,504,487.87	$35,317.48	$268,855.84	$46,158.02	$244,353.64	$1,479,985.67

Total all banks = $1,479,985.67

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Monon Town & Township Public Library

Report Dates = **05/01/26** *to* **05/31/26**

Receipt Summaries for : 100 Operating

Account		This Month	YTD
110	LIBERTY TOWNSHIP CARDS		$2,850.00
130	FINES AND FEES	$62.06	$486.42
132	COPIES	$81.75	$606.85
152	LOCAL INCOME TAX (LIT)	$41,885.08	$105,905.40
156	LOF SAVINGS INTEREST	$18.11	$77.73
157	LOF INTEREST FROM CD	$954.88	$2,404.74
158	LOF CHECKING INTEREST	$5.54	$26.69
405	LIRF SAVINGS INTEREST		$57.10
701	INTERFUND TRANSFER	$10.00	$40.00
		$43,017.42	$112,454.93

Receipt Summaries for : 200 Memorial/Gift Fund

Account		This Month	YTD
302	MEMORIAL FUND RECEIPT	$100.00	$240.00
303	MEMORIAL GIFT FUND INTEREST	$51.60	$54.37
		$151.60	$294.37

Receipt Summaries for : 201 Rainy Day Fund

Account		This Month	YTD
156	LOF SAVINGS INTEREST		$18.12
701	INTERFUND TRANSFER		$50,000.00
923	RAINY DAY INTEREST	$0.78	$184.02
924	RAINY DAY INTEREST FROM CD	$386.25	$1,441.38
		$387.03	$51,643.52

Receipt Summaries for : 265 Carnegie Libraries 250

Account		This Month	YTD
968	Carnegie Libraries 250		$10,000.00
			$10,000.00

Receipt Summaries for : 400 Library Improvement Reserve F

Account		This Month	YTD

405	LIRF SAVINGS INTEREST	$55.21	$198.81
406	LIRF INTEREST FROM CD		$655.89
701	INTERFUND TRANSFER		$50,000.00
		$55.21	$50,854.70

Receipt Summaries for : 801 Evergreen Indiana Pass Throug

Account		*This Month*	*YTD*
961	EVERGREEN INDIANA RECEIPT		$21.00
			$21.00

Receipt Summaries for : 803 FEDERAL

Account		*This Month*	*YTD*
400	Payroll Withholdings	$919.97	$5,184.42
		$919.97	$5,184.42

Receipt Summaries for : 804 FICA

Account		*This Month*	*YTD*
400	Payroll Withholdings	$778.75	$4,243.68
		$778.75	$4,243.68

Receipt Summaries for : 805 MEDICARE

Account		*This Month*	*YTD*
400	Payroll Withholdings	$182.12	$992.48
		$182.12	$992.48

Receipt Summaries for : 806 STATE

Account		*This Month*	*YTD*
400	Payroll Withholdings	$390.88	$2,150.65
		$390.88	$2,150.65

Receipt Summaries for : 807 COUNTY

Account		*This Month*	*YTD*
400	Payroll Withholdings	$275.04	$1,513.89

		This Month	YTD
		$275.04	$1,513.89

Receipt Summaries for :	810	Transfer Fund	
Account		*This Month*	*YTD*
702	INTERBANK TRANSFER		$5,000.00
			$5,000.00

Collection Area	May 2026 Circulation	May 2025 Circulation	May 2024 Circulation
Adult Fiction	226	251	124
Adult Non-Fiction	38	30	47
Adult/Juvenile DVDs/Videos	142	118	133
Adult/Juvenile Audiobooks	5	7	103
Magazines	28	26	25
Juvenile Fiction	82	39	171
Juvenile Non-Fiction	14	33	25
Young Adult/Teen	15	11	12
Video Games	2	10	17
Hoopla	58	65	29
Overdrive (ebooks/e-audio)	330	359	350
Hotspots	19	21	5
Library of Things	7	4	0
Spanish items	0	2	1
Total Circulation (# of checkouts)	966	976	1042

Librarian Report
June 8, 2026

Barbara – Roger Young said he would come to the library to view the video footage of youth taking bags of trash from Family Express and kicking the trash around the back of the library. Hopefully, after speaking to the youth this vandalism will stop however at this time Roger has not viewed the footage.

Gateway Indiana held a Budget 2.0 on Thursday, May 20, 2025 from 9:30am – 2pm. This was to introduce the updated version implemented in 2026.

As of June 1, 2026 Memorial/Gift funds will need to be appropriated if they are not designated by the patron. There is a lot of confusion about how this should be implemented. Barbara has been in contact with Lynn Hobbs, Director of the Pendleton Community Public Library. Lynn is on the board of directors for the Indiana Library Federation. Lynn and others are actively working on a solution to this new ruling. Barbara will be contacting her again in two weeks.

AdTec, our E-Rate consulting service has prepared our E-Rate application for our managed Internal Broadband Service 2027. This form has been signed and returned.

An Executive session of the library board was held on May 27, 2026 to discuss applicants for the Director position and finalize a decision.

Interviews were held for the Youth Services Librarian position. We had several qualified applicants. Stan Minnick, Joanne Mosher and Jennifer Annis attended these interviews.

421 Diner and the library are hosting an event on Wednesday, May 27, 2026. During this event 10% of the proceeds from 421 Diner will be donated to the library for the 2026 Summer Reading program.

The Indiana State Board of Accounts recommends that Library Board of Trustees watch the Internal Control video at https://www.youtube.com/watch?v=KY8TUe6jX88 . There is a form available to sign for the library's records. The video only needs to be watched once.

Sam's Pest Control sprayed inside the library on Monday, June 1, 2026.

Edith –The month of May there was no planned programming. On some Thursdays we still had families come and ask for a story and craft. The kindergarten - 5th grade age group had four children attend and the YAG group had two children that came every Thursday in the month of May.

Adults did not have any planned programming for the month of May. Preparations are underway for the starting of Summer Reading.

AdTec
your e-rate solution

5/19/2026

Barbara Rayburn
Monon Town & Township Public Library
427 North Market Street, PO BOX 305
Monon IN 47959

Dear Barbara Rayburn

AdTec is pleased to provide E-rate consulting services to **Monon Town & Township Public Library**.

It is the time of year to begin preparing for the next E-rate funding cycle. This next cycle is for E-rate Funding Year 2027, which requires work before and after 2027. You have an existing Multi-Year Contract with AdTec for Category 2 Managed Internal Broadband Services E-rate funding. We simply need you to sign the below forms before we can begin work on your E-rate applications.

1. **Review of E-rate Competitive Bidding and Application Process** – Please review and sign on page five.
2. **Children's Internet Protection Act (CIPA)** – Please review and sign on page seven.

Please sign the documents for AdTec by 6/18/2026.

We appreciate your business and look forward to helping you maximize your E-rate funding.

Sincerely,

Katy Smith

Katy Smith
CEO

AdTec
your e-rate solution

Review of E-Rate Competitive Bidding and Application Process

A mandatory E-Rate rule is to require a competitive bidding process to obtain eligible E-rate services. The required competitive bidding process begins when the FCC Form 470 is filed.

The applicant (school/library) must ensure that the competitive bidding process is open and fair:

- Applicant must wait 28 days after the Form 470 is posted before selecting a service provider.
- All bidders must be treated the same.
- No bidder can have advance knowledge of the project information.
- There are no secrets in the process - such as information shared with one bidder but not with others - and that all bidders know what is required of them.
- With limited exceptions, service providers and potential service providers cannot give gifts to applicants.
- In addition, the value of free services (e.g., price reductions, promotional offers, free products) must generally be deducted from the pre-discount cost of funding requests.
- After the competitive bidding process is closed, the applicant must evaluate the bids received and choose the bid that is most cost-effective. The price of the eligible products and services must be the primary factor in the evaluation, but does not have to be the sole factor. If the price is 2-3 times more than other bids, it will not be considered cost-effective and therefore denied E-Rate funding. Other relevant evaluation factors may include: prior experience including past performance; in-state preference, compliance with Form 470 posting, and references, etc. (See bidding matrix evaluation sample: http://www.usac.org/_res/documents/sl/pdf/samples/Bid-Evaluation-Matrix.pdf

No Bids Received?
If you do not receive any bids in response to a FCC Form 470/RFP, you can solicit bids. The FCC suggests that you memorialize this fact with an email to yourself or a memo to the file. Various review processes - including audits - may occur after your competitive bidding process has ended, and this email or memo may be the only documentation of what happened.

One Bid Received?
If you receive only one bid, the FCC suggests that you memorialize this fact with an email to yourself or a memo to the file. This will help to document that you did not just keep only the winning bid.

My signature indicates the FCC's competitive bidding process and application process has been reviewed with me.

Signed by:
Barbara Rayburn
84B4E29ADF6B436...
SIGNATURE

5/19/2026
DATE

Barbara Rayburn
PRINTED NAME

Monon Town & Township Public Library
NAME OF SCHOOL/LIBRARY

FCC Form 479

OMB Control No.3060-085
Estimated time per response: 1 hour

DO NOT SEND THIS FORM TO THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY OR TO THE FEDERAL COMMUNICATIONS COMMISSION

Schools and Libraries Universal Service
Certification by Administrative Authority to Billed Entity of Compliance with the Children's Internet Protection Act

Please read instructions before completing.
(To be completed by the Administrative Authority and provided to your Billed Entity)

Administrative Authority's Form Identifier **2027-** 817.0
Create your own code to identify THIS FCC Form 479.

Block 1: Administrative Authority Information

1. Name of Administrative Authority Monon Town & Township Public Library	2. Funding Year **2027**

3. Mailing Address and Contact Information for Administrative Authority

Street Address, P.O. Box or Route Number
427 North Market Street, PO BOX 305

City	State	Zip Code
Monon	IN	47959

Name of Contact Person
Barbara Rayburn

Telephone Number	Fax Number	Email Address
(219) 253-6517	(219) 253-8373	brayburn@monon.lib.in.us

Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

Block 2: Certifications and Signature

4. I am the Administrative Authority for one or more schools or libraries for which Universal Service Support Mechanism discounts have been requested or approved for eligible services. The Administrative Authority must make the required certification(s) for the purposes of the Children's Internet Protection Act (CIPA) in order to receive discounted services.

5. I recognize that I may be audited pursuant to this form and will retain for at least ten years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the funding request any and all records that I rely upon to complete this form.

Name of Administrative Authority Monon Town & Township Public Library
Administrative Authority's Form **2027-** 817.0
Contact Barbara Rayburn
Telephone (219) 253-6517

Block 2: Certifications and Signature (Continued)

6. I certify that as of the date of the start of discounted services:

a ☒ the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments has (have) complied with the requirements of the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l).

b ☐ pursuant to the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments:

(FOR SCHOOLS and FOR LIBRARIES IN THE FIRST FUNDING YEAR FOR PURPOSES OF CIPA) is (are) undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA for the next funding year, but has (have) not completed all requirements of CIPA for this funding year.

(FOR FUNDING YEAR 2003 ONLY: FOR LIBRARIES IN THE SECOND OR THIRD FUNDING YEAR FOR PURPOSES OF CIPA) is (are) in compliance with the requirements of CIPA under 47 U.S.C. § 254(l) and undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA under 47 U.S.C. § 254(h) for the next funding year.

c ☐ the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), does not apply because the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments is (are) receiving discount services only for telecommunications services.

CIPA Waiver. Check the box below if you are requesting a waiver of CIPA requirements for the Second Funding Year after the recipients of service under your administrative authority have applied for discounts:

d ☐ I am providing notification that, as of the date of the start of discounted services, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of the Third Funding Year in which they apply for discounts.

(CIPA WAIVER FOR LIBRARIES FOR FUNDING YEAR 2004. Check the box above if you are requesting this waiver of CIPA requirements for Funding Year 2004 for the library(ies) under your administrative authority that has (have) applied for discounts for Funding Year 2004. By checking this box, you are certifying that the library(ies) represented in the Funding Request Number(s) on this FCC Form 479 will be brought into compliance with the CIPA requirements before the start of the Funding Year 2005.)

The certification language above is not intended to fully set forth or explain all the requirements of the statute.

7. Signature of authorized person Signed by: Barbara Rayburn 8484F29ADF6B436...	8. Date 5/19/2026
9. Printed name of authorized person Barbara Rayburn	
10. Title or position of authorized person Interim Director	
11. Telephone number of authorized person (219) 253-6517	

FCC NOTICE FOR INDIVIDUALS REQUIRED BY THE PRIVACY ACT AND THE PAPERWORK REDUCTION ACT

Part 54 of the Commission's Rules authorizes the FCC to collect the information on this form. Failure to provide all requested information will delay the processing of the application or result in the application being returned without action. Information requested by this form will be available for public inspection. Your response is required to obtain the requested authorization.

The public reporting for this collection of information is estimated to be 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the required data, and completing and reviewing the collection of information. If you have any comments on this burden estimate, or how we can improve the collection and reduce the burden it causes you, please write to the Federal Communications Commission, AMD-PERM, Paperwork Reduction Act Project (3060-0853), Washington, DC 20554. We will also accept your comments regarding the Paperwork Reduction Act aspects of this collection via the Internet if you send them to PRA@fcc.gov. PLEASE DO NOT SEND YOUR RESPONSE TO THIS FORM TO THIS ADDRESS.

Remember – You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0853.

THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, PUBLIC LAW 93-579, DECEMBER 31, 1974, 5 U.S.C. 552a(e)(3) AND THE PAPERWORK REDUCTION ACT OF 1995, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.

A paper copy of this form, with a signature in Block 2, item 7, must be mailed or delivered to your Billed Entity.

INTERNAL CONTROL TRAINING CERTIFICATION
FOR ELECTED OFFICIALS, APPOINTEES, AND EMPLOYEES

I, ____, the duly elected, appointed, or employed
(print name)

____________________________ for ____ certify that I
(position or title) (political subdivision)

received the following training concerning internal controls standards and procedures as required by Ind. Code § 5-11-1-27(g)(2):

Title of Training	Time Spent
____	___________
____	___________
____	___________

Date: ___________

____
Signature

* This certification may be printed, signed, and retained in paper form or electronically. If signed electronically, the elected official, appointee, or employee must designate his or her signature by typing the last four (4) digits of their Social Security number in the signature line.

New Director Laptop and Printer

238 South Meridian Street Suite 300
Indianapolis Indiana 46225

AVC Technology

Prepared For

Barbara Rayburn

Monon Town & Township Public Library

P O Box 305
Monon IN 47959-0305

Phone:

Email: brayburn@monon.lib.in.us

Prepared By

Chrystal Makinson

AVC Technology

Phone:

Email: cmakinson@avctechcorp.com

Quote Information

Quote#	2374
Created	May 19, 2026
Expires	June 18, 2026

Computer Setup

All Mandatory

Description	Price	Qty.	Disc.	Amount
Dell Pro Slim 16|256 Dell Pro Slim QCS1250 Desktop Computer - Intel Core Ultra 5 235 - vPro Technology - 16 GB - 256 GB SSD - Slim PC - Standard Black - Intel Chip - Windows 11 Pro - Intel DDR5 SDRAM - English (US) Keyboard -	$1,683.81 Each	1	$0.00	$1,683.81

We hope you find this acceptable; if you have any queries please let us know. If you wish to proceed, please accept the quote. By signing below, you agree to our standard Terms & Conditions and/or Managed Services Agreement. We reserve the right to cancel orders arising from pricing or other errors.

Name: Barbara Rayburn

Date:

(Barbara Rayburn)

END OF DOCUMENT