

**Monon Town and Township Public Library
Board of Trustees
Meeting Agenda // December 8, 2025, 6PM EST**

1. Call to Order
2. Approval of November 10, 2025 Board Meeting Minutes
3. Claims/Payroll for November 2025 / Treasurer's Report
4. Librarian's Report

5. Personnel Report
 - a. Jacqui Hoover – resignation
 - b. Edith Montoya – full time

6. Old Business
 - a. None

7. New Business
 - a. 2026 Honey Creek and Liberty Township Contracts
 - b. 2026 Holiday Schedule, 2026 Pay Schedule, & 2026 Fee Schedule
 - c. 2026 Library Board President, Vice President, Treasurer, Secretary positions
 - d. 2026 Building/Grounds Insurance Quotes

8. Adjournment

The next meeting is Monday, January 12, 2026, at 6PM.

Library Board Members

Clark Raver – President

Appointed by Monon Township Board
12/30/2009- Term expires 12/31/2025

Jennifer Annis - Treasurer

Appointed by White County Commissioners
02/17/2012 -Term expires 11/22/2028

Desi Kyle – Vice President

Appointed by North White School Board
12/14/2015 - Term expires 12/31/2027

Stanley Minnick – Secretary

Appointed by North White School Board
01/01/2023 -Term expires 12/31/2026

Bobbi Jo Fagerlind - Member

Appointed by Monon Town Council
01/01/2025 -Term expires 12/31/2025

Tyler Worrell - Member

Appointed by White County Council
01/06/2025 -Term expires 12/31/2029

Benjamin Cook - Member

Appointed by North White School Board
01/13/2025 -Term expires: 3/10/26

Monon Town and Township Public Library Board of Trustees Meeting
Monday, November 10, 2025, 6PM

Present: Jennifer Annis, Tyler Worrell, Bobbi Jo Fagerlind, Clark Raver, Ben Cook, Stan Minnick

Absent – Desi Kyle

Call to Order: Called to order by Clark Raver at 6 PM.

Minutes – Tyler Worrell made a motion to approve the October 13, 2025 board meeting minutes and the 2026 Budget Adoption. Bobbi Jo Fagerlind seconded. All were in favor, and the motion passed.

Finances/Treasurer's Report – Jennifer Annis made the motion to accept the financial reports, and sign the claims register. Stan Minnick seconded the motion. All were in favor. The motion passed.

Barbara- Barbara - The Standard Company– providing Life Insurance to full time employees, have notified us that their rates for 2026 will remain unchanged. Anthem Insurance has issued the projected increases for 2026. There will be a 6.98% increase totaling \$76.55.

Creek Run LLC contacted the library to ask if they could install vapor sampling ports in the basement. These ports will be checking air quality and testing for harmful fumes. Creek Run LLC is working with Family Express to prove environmental compliance. If the Monon Public Library gives written permission, there would be two ports drilled into the concrete floor of the library. These would be three inches deep and 1 ½ inches wide and level with the floor. The library would need to sign a waiver so that they would have access to our building for readings. Barbara informed the representative that the Library's Board of Trustees would have to discuss this issue to decide if permission would be given.

Barbara applied for a \$10,000 Carnegie Library grant. The deadline is November 14, 2025. The grant required that a W-9 be uploaded to the Carnegie Corporation. The Indiana State Library suggested that all Carnegie Libraries apply for this grant.

Cardinal Office Supplies has sent an estimate for a new Ricoh fax, print, copy machine. Cardinal is quoting \$1899 plus tax instead of the estimated \$650 that was quoted over the phone previously. The model that they suggesting is a large floor unit. It is not the table top fax machine that we were wanting.

The Monon Public Library handed out candy, infant toys and canvas bags to over 250 Trunk or Treaters on October 31, 2025. The staff will be participating in the Christmas parade on December 13, 2025.

Laura- Six children attended Preschool Storytime and eleven children attended Library Club during the month of October. Each group enjoyed doing fall crafts, including leaf suncatchers

Monon Town and Township Public Library Board of Trustees Meeting
Monday, November 10, 2025, 6PM

and paper bag scarecrows. The Youth Advisory Group met once in October and had fun competing against each other in Battleship and Connect Four

Old Business – Bobbie Jo Fagerlind made a motion to purchase the refurbished IM430F Ricoh fax machine provided for the library's use by Cardinal for \$350.00. Tyler Worrell seconded the motion. All were in favor, and the motion passed.

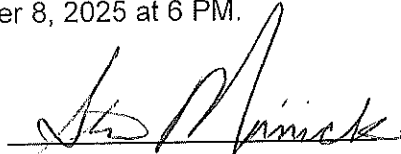
New Business- Creek Run LLC's request to install vapor sensors into the lower level of the library was discussed. The library board would like to see a contract and further review the document with a lawyer before any decisions are finalized.

Attorneys at Law, Robert Little and Rebecca Trent's request for a Park Board appointee was discussed. Bobbie Jo Fagerlind will fill the position on the Monon Park Board starting in January 2026. Attorneys at Law, Robert Little and Rebecca Trent will be notified.

Bobbie Jo Fagerlind made a motion to adjourn the meeting at 6:40 PM and Jennifer Annis seconded the motion. All present were in favor, and the motion passed. The next meeting which includes the will be Monday, December 8, 2025 at 6 PM.



Clark Raver, President



Stan Minnick, Secretary

Register Of Claims

Monon Town & Township Public Library

Report Date: From 11/01/25 To 11/30/25

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	329	Payroll	Operating	Salary of Librarian	\$3,502.39	11/15/25	PAYROLL
			Operating	Salary of Assistants	\$2,358.17		
			Operating	Salary of Custodian	\$251.00		
				Total this claim	\$6,111.56		
0	325	NIPSCO	Operating	Utility Services	\$734.12	11/15/25	
				Total this claim	\$734.12		
0	315	Anthem Blue Cross Blue Shield	Operating	Employee Benefits	\$1,096.74	11/15/25	
				Total this claim	\$1,096.74		
0	328	PERF	PERF	Payroll Withholding	\$0.00	11/15/25	PERF Deposit
			Operating	Employee Benefits	\$671.21		
				Total this claim	\$671.21		
0	344	Alliance Bank	Operating	Other Services and Charges	\$12.16	11/30/25	Direct Deposit charge
				Total this claim	\$12.16		
0	342	Internal Revenue Service	FEDERAL	Payroll Withholding	\$990.77	11/30/25	Federal Tax Deposit
			FICA	Payroll Withholding	\$766.67		
			MEDICARE	Payroll Withholding	\$179.29		
			Operating	Employee Benefits	\$766.67		
			Operating	Employee Benefits	\$179.29		
				Total this claim	\$2,882.69		
0	340	PERF	PERF	Payroll Withholding	\$0.00	11/30/25	PERF Deposit
			Operating	Employee Benefits	\$662.47		
				Total this claim	\$662.47		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	341	Payroll	Operating	Salary of Librarian	\$3,480.54	11/30/25	PAYROLL
			Operating	Salary of Assistants	\$2,552.84		
			Operating	Salary of Custodian	\$220.70		
				Total this claim	\$6,254.08		
0	339	VISA	Operating	Library Supplies	\$60.70	11/30/25	
			Operating	Books	(\$12.35)		
			Operating	Nonprint Materials	\$394.82		
			Memorial/Gift Fund	Memorial	\$201.20		
			Operating	Books	\$896.80		
				Total this claim	\$1,541.17		
0	343	Indiana Dept. of Revenue	STATE	Payroll Withholding	\$395.93	11/30/25	State and County Tax Deposit
			COUNTY	Payroll Withholding	\$274.76		
				Total this claim	\$670.69		
24314	316	AdTec Inc.	Operating	Other Services and Charges	\$345.00	11/15/25	
				Total this claim	\$345.00		
24315	317	AVC Technology Corporation	Operating	Other Services and Charges	\$1,278.52	11/15/25	Select Care
				Total this claim	\$1,278.52		
24316	318	Cardinal Office Products	Operating	Other Services and Charges	\$95.00	11/15/25	RICOH copier
				Total this claim	\$95.00		
24317	319	hoopla/Midwest Tape LLC	Operating	E Book Services & Hoopla	\$138.27	11/15/25	
				Total this claim	\$138.27		
24318	320	Indiana Library Federation	Operating	Dues, Interest, Taxes	\$181.25	11/15/25	
				Total this claim	\$181.25		
24319	321	Ingram Library Services	Operating	Books	\$1,335.11	11/15/25	
				Total this claim	\$1,335.11		
24320	322	LIGHTSTREAM	Operating	Communication and Transportati	\$160.20	11/15/25	
				Total this claim	\$160.20		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24321	323	Midwest Tape, LLC	Operating	Nonprint Materials	\$91.46	11/15/25	
				Total this claim	\$91.46		
24322	324	Monon Utilities	Operating	Utility Services	\$90.06	11/15/25	
				Total this claim	\$90.06		
24323	326	Standard Insurance Company	Operating	Employee Benefits	\$33.75	11/15/25	
				Total this claim	\$33.75		
24324	327	Zayo Education, LLC	State Technology Fund	Other	\$52.08	11/15/25	
				Total this claim	\$52.08		
24325	330	Annie Horton Grant Fund/Library	Annie Horton Advised F	Interfund Transfers	\$10.00	11/15/25	Carole Perry-Honey Creek Twp. Fee.
				Total this claim	\$10.00		
24326	331	Petty Cash	Operating	Cleaning and Sanitation Supplies	\$5.50	11/30/25	gift
			Memorial/Gift Fund	Gift Fund	\$1.25		
				Total this claim	\$6.75		
24327	332	U. S. Postal Service	Operating	Communication and Transportation	\$78.00	11/30/25	100 stamps
				Total this claim	\$78.00		
24328	333	Barbara Rayburn	Operating	Communication and Transportation	\$55.61	11/30/25	mileage
				Total this claim	\$55.61		
24329	334	CENGAGE Learning/ Gale	Operating	Books	\$161.55	11/30/25	
				Total this claim	\$161.55		
24330	335	Center Point Large Print	Operating	Books	\$159.72	11/30/25	
				Total this claim	\$159.72		
24331	336	Evergreen Indiana-ISL Foundati	Operating	Other Services and Charges	\$1,965.01	11/30/25	Consortium Tier2
				Total this claim	\$1,965.01		
24332	337	Ingram Library Services	Operating	Books	\$1,296.12	11/30/25	
				Total this claim	\$1,296.12		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
24333	338	Midwest Tape, LLC	Operating	Nonprint Materials	\$18.74	11/30/25	
Total this claim					\$18.74		

Total Amount of Claims \$28,189.09

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, December 1, 2025

Jennifer Owens
Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this _____ day of _____, 20_____

Clark Bowen *Jeff Wall*
Steph M. Smith *Bob Ferguson*
Jennifer Owens *Kim Cook*

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Appropriation Report for 100 Operating

Monon Town & Township Public Library

Report Date: From 11/01/25 To 11/30/25

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
1. Personal Services							
1.01 Salary of Librarian	\$130,000.00	(\$10,597.25)	\$119,402.75	\$6,982.93	\$69,559.50	\$49,843.25	41.7
1.02 Salary of Assistants	\$70,000.00	\$10,597.25	\$80,597.25	\$4,911.01	\$67,453.75	\$13,143.50	16.3
1.03 Salary of Custodian	\$7,000.00	\$0.00	\$7,000.00	\$471.70	\$5,024.25	\$1,975.75	28.2
1.04 Employee Benefits	\$70,000.00	\$0.00	\$70,000.00	\$3,410.13	\$36,872.90	\$33,127.10	47.3
Subtotal	\$277,000.00	\$0.00	\$277,000.00	\$15,775.77	\$178,910.40	\$98,089.60	35.4
2. Supplies							
2.02 Cleaning and Sanitation Supplies	\$2,800.00	\$0.00	\$2,800.00	\$5.50	\$1,181.98	\$1,618.02	57.8
2.04 Library Supplies	\$8,200.00	\$0.00	\$8,200.00	\$60.70	\$3,008.43	\$5,191.57	63.3
Subtotal	\$11,000.00	\$0.00	\$11,000.00	\$66.20	\$4,190.41	\$6,809.59	61.9
3. Other Services and Charge							
3.01 Professional Services	\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$400.00	\$1,700.00	81.0
3.02 Communication and Transportation	\$12,500.00	\$0.00	\$12,500.00	\$293.81	\$2,078.25	\$10,421.75	83.4
3.03 Printing and Advertising	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
3.04 Library Insurance	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	100.0
3.05 Utility Services	\$23,000.00	\$0.00	\$23,000.00	\$824.18	\$13,544.43	\$9,455.57	41.1
3.06 Repairs and Maintenance	\$24,000.00	\$0.00	\$24,000.00	\$0.00	\$8,950.94	\$15,049.06	62.7
3.07 Rentals	\$100.00	\$0.00	\$100.00	\$0.00	\$25.00	\$75.00	75.0
3.08 Dues, Interest, Taxes	\$1,500.00	\$0.00	\$1,500.00	\$181.25	\$221.25	\$1,278.75	85.3
3.09 Other Services and Charges	\$30,000.00	\$0.00	\$30,000.00	\$3,695.69	\$28,518.57	\$1,481.43	4.9
3.1 Transfer to Library Improvement Reserve	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
3.11 E Book Services & Hoopla	\$6,100.00	\$0.00	\$6,100.00	\$138.27	\$3,252.61	\$2,847.39	46.7

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
Subtotal	\$113,800.00		\$113,800.00	\$5,133.20	\$56,991.05	\$56,808.95	49.9
4. Capital Outlays							
4.02 Furniture and Equipment	\$16,000.00	\$0.00	\$16,000.00	\$0.00	\$10,069.36	\$5,930.64	37.1
4.03 Books	\$24,500.00	\$0.00	\$24,500.00	\$3,836.95	\$18,356.67	\$6,143.33	25.1
4.04 Periodicals and Newspapers	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$707.04	\$2,792.96	79.8
4.05 Nonprint Materials	\$12,750.00	\$0.00	\$12,750.00	\$505.02	\$2,672.62	\$10,077.38	79.0
Subtotal	\$56,750.00		\$56,750.00	\$4,341.97	\$31,805.69	\$24,944.31	44.0
Grand Total	\$458,550.00	\$0.00	\$458,550.00	\$25,317.14	\$271,897.55	\$186,652.45	40.7

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Appropriation Report for 201 Rainy Day Fund

Monon Town & Township Public Library

Report Date: From 11/01/25 To 11/30/25

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>1. Personal Services</i>							
1.04 Employee Benefits	\$3,300.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$3,300.00	100.0
Subtotal	\$3,300.00		\$3,300.00	\$0.00	\$0.00	\$3,300.00	100.0
<i>3. Other Services and Charge</i>							
3.06 Repairs and Maintenance	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
Subtotal	\$25,000.00		\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
Grand Total	\$28,300.00	\$0.00	\$28,300.00	\$0.00	\$0.00	\$28,300.00	100.0

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Appropriation Report for 400 Library Improvement Reserve Fund

Monon Town & Township Public Library

Report Date: From 11/01/25 To 11/30/25

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>I. Personal Services</i>							
1.04 Employee Benefits	\$2,572.00	\$0.00	\$2,572.00	\$0.00	\$0.00	\$2,572.00	100.0
Subtotal	\$2,572.00		\$2,572.00	\$0.00	\$0.00	\$2,572.00	100.0
<i>3. Other Services and Charge</i>							
3.06 Repairs and Maintenance	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$0.00	\$26,000.00	100.0
Subtotal	\$26,000.00		\$26,000.00	\$0.00	\$0.00	\$26,000.00	100.0
Grand Total	\$28,572.00	\$0.00	\$28,572.00	\$0.00	\$0.00	\$28,572.00	100.0

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Financial Report
Monon Town & Township Public Library
Report Dates = 11/01/25 to 11/30/25

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. General						
100 Operating	\$604,114.56	\$25,317.14	\$371,897.55	\$15,894.87	\$366,654.42	\$598,871.43
Subtotal	\$604,114.56	\$25,317.14	\$371,897.55	\$15,894.87	\$366,654.42	\$598,871.43
2. Special Revenue						
200 Memorial/Gift Fund	\$5,952.16	\$202.45	\$1,811.01	\$157.54	\$514.90	\$4,656.05
201 Rainy Day Fund	\$360,603.60	\$0.00	\$0.00	\$933.43	\$53,058.52	\$413,662.12
203 Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 State Technology Fund Grant Fund	\$2,678.31	\$52.08	\$1,336.08	\$0.00	\$614.03	\$1,956.26
274 Annie Horton Advised Fund Grant/Library Cards	\$0.00	\$10.00	\$30.00	\$0.00	\$1,000.00	\$970.00
275 Carroll White REMC Community	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276 Annie Horton Advisory Grant Fund	\$1,832.18	\$0.00	\$822.00	\$0.00	\$1,000.00	\$2,010.18
277 Indiana Humanities Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278 CARES Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 ARPA Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
280 LSTA Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
281 Community Foundation of White County	\$2,122.50	\$0.00	\$0.00	\$0.00	\$0.00	\$2,122.50
282 Patsy Raver Fund	\$12,169.81	\$0.00	\$0.00	\$0.00	\$0.00	\$12,169.81
Subtotal	\$385,358.56	\$264.53	\$3,999.09	\$1,090.97	\$56,187.45	\$437,546.92
Capital Projects						
400 Library Improvement Reserve Fund	\$341,013.63	\$0.00	\$0.00	\$536.34	\$52,348.77	\$393,362.40
Subtotal	\$341,013.63	\$0.00	\$0.00	\$536.34	\$52,348.77	\$393,362.40
5. Clearing						
800 PLAC Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
801 Evergreen Indiana Pass Through Fund	\$114.90	\$0.00	\$41.70	\$0.00	\$11.00	\$84.20
802 Payroll fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL	\$0.00	\$990.77	\$10,817.44	\$990.77	\$10,817.44	\$0.00
804 FICA	\$0.00	\$766.67	\$8,806.32	\$766.67	\$8,806.32	\$0.00
805 MEDICARE	\$0.00	\$179.29	\$2,059.56	\$179.29	\$2,059.56	\$0.00
806 STATE	\$0.00	\$395.93	\$4,553.78	\$395.93	\$4,553.78	\$0.00
807 COUNTY	\$0.00	\$274.76	\$3,166.76	\$274.76	\$3,166.76	\$0.00
808 PERF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
809 Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810 Transfer Fund	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00
Subtotal	\$114.90	\$2,607.42	\$34,445.56	\$2,607.42	\$34,414.86	\$84.20
Grand Total	\$1,330,601.65	\$28,189.09	\$410,342.20	\$20,129.60	\$509,605.50	\$1,429,864.95

Total all banks = \$1,429,864.95

Bank Balances

Date Printed: 12/01/25

Monon Town & Township Public Library

Report Dates = 11/01/25 to 11/30/25

<i>Bank</i>	<i>Start of Year</i>	<i>Start of Month</i>	<i>Receipts this Month</i>	<i>Vouchers thisMonth</i>	<i>EOM Balance</i>
1 Alliance Bank 008-092-6	\$297,471.17	\$295,632.59	\$18,646.14	\$28,189.09	\$286,089.64
2 Alliance Bank 93548	\$338,967.04	\$391,245.69	\$947.12	\$0.00	\$392,192.81
3 Alliance Bank 93556	\$234,163.44	\$291,005.70	\$536.34	\$0.00	\$291,542.04
4 Alliance Bank 1000	\$360,000.00	\$360,040.46	\$0.00	\$0.00	\$360,040.46
5 Bank of Wolcott 1001	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
Total all banks =	\$1,330,601.65	\$1,437,924.44	\$20,129.60	\$28,189.09	\$1,429,864.95

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Monon Town & Township Public Library

Report Dates = 11/01/25 to 11/30/25

Receipt Summaries for :		100	Operating
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
109	HONEY CREEK CARDS		\$640.00
110	LIBERTY TOWNSHIP CARDS		\$1,890.00
130	FINES AND FEES	\$86.60	\$903.11
131	FAX		\$44.05
132	COPIES	\$162.50	\$1,430.98
133	Employee Benefits		\$1,133.80
150	LOF PROPERTY TAXES		\$141,728.43
152	LOCAL INCOME TAX (LIT)	\$15,373.42	\$204,689.62
153	LOF MISC RECEIPT	\$242.20	\$242.20
154	LOF LICENSE EXCISE		\$7,589.01
155	LOF FINANCIAL INSTITUTION TAX		\$129.48
156	LOF SAVINGS INTEREST	\$13.15	\$172.16
157	LOF INTEREST FROM CD		\$5,250.50
158	LOF CHECKING INTEREST	\$7.00	\$60.25
159	LOF CVET		\$691.00
405	LIRF SAVINGS INTEREST		\$29.83
701	INTERFUND TRANSFER	\$10.00	\$30.00
		<u>\$15,894.87</u>	<u>\$366,654.42</u>

Receipt Summaries for :		200	Memorial/Gift Fund
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
302	MEMORIAL FUND RECEIPT	\$157.54	\$507.54
303	MEMORIAL GIFT FUND INTEREST		\$7.36
		<u>\$157.54</u>	<u>\$514.90</u>

Receipt Summaries for :		201	Rainy Day Fund
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
701	INTERFUND TRANSFER		\$50,000.00
923	RAINY DAY INTEREST	\$31.34	\$358.10
924	RAINY DAY INTEREST FROM CD	\$902.09	\$2,700.42
		<u>\$933.43</u>	<u>\$53,058.52</u>

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Receipt Summaries for :		226	State Technology Fund Grant F
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
821	STATE TECHNOLOGY FUND GRA		\$614.03
			\$614.03

Receipt Summaries for :		274	Annie Horton Advised Fund Gra
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
964	Annie Horton Advised Fund		\$1,000.00
			\$1,000.00

Receipt Summaries for :		276	Annie Horton Advisory Grant Fu
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
964	Annie Horton Advised Fund		\$1,000.00
			\$1,000.00

Receipt Summaries for :		400	Library Improvement Reserve F
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
405	LIRF SAVINGS INTEREST	\$33.49	\$325.71
406	LIRF INTEREST FROM CD	\$502.85	\$2,023.06
701	INTERFUND TRANSFER		\$50,000.00
		\$536.34	\$52,348.77

Receipt Summaries for :		801	Evergreen Indiana Pass Throug
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
961	EVERGREEN INDIANA RECEIPT		\$11.00
			\$11.00

Receipt Summaries for :		803	FEDERAL
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
400	Payroll Withholdings	\$990.77	\$10,817.44
		\$990.77	\$10,817.44

Receipt Summaries for :		804	FICA
<i>Account</i>		<i>This Month</i>	<i>YTD</i>

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

400	Payroll Withholdings	\$766.67	\$8,806.32
		<u>\$766.67</u>	<u>\$8,806.32</u>

Receipt Summaries for : 805 MEDICARE

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
400 Payroll Withholdings	\$179.29	\$2,059.56
	<u>\$179.29</u>	<u>\$2,059.56</u>

Receipt Summaries for : 806 STATE

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
400 Payroll Withholdings	\$395.93	\$4,553.78
	<u>\$395.93</u>	<u>\$4,553.78</u>

Receipt Summaries for : 807 COUNTY

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
400 Payroll Withholdings	\$274.76	\$3,166.76
	<u>\$274.76</u>	<u>\$3,166.76</u>

Receipt Summaries for : 810 Transfer Fund

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
702 INTERBANK TRANSFER		\$5,000.00
		<u>\$5,000.00</u>

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Printed On Monday, December 1, 2025

Collection Area	November 2025 Circulation	November 2024 Circulation	November 2023 Circulation
Adult Fiction	173	153	177
Adult Non-Fiction	51	57	46
Adult/Juvenile DVDs/Videos	114	119	100
Adult/Juvenile Audiobooks	4	8	4
Magazines	28	20	24
Juvenile Fiction	120	205	193
Juvenile Non-Fiction	16	46	39
Young Adult/Teen	10	4	16
Video Games	7	3	6
Hoopla	71	49	30
Overdrive (ebooks/e-audio)	383	355	307
Hotspots	14	13	20
Library of Things	3	0	1
Spanish Items	0	1	0
Total Circulation (# of checkouts)	994	1033	963

Librarian's Report December 8, 2025

Barbara – Edith would like to start full time in January 2026.

Jacqui Hoover has handed in her letter of resignation. Jacqui feels she is too busy with upcoming commitments to continue working. Her last day will be December 20th.

Zayo Education has been awarded the contract for the Monon Public Library's Internet access and e-rate. The dates for this agreement are 7/1/2026 to 6/30/2031.

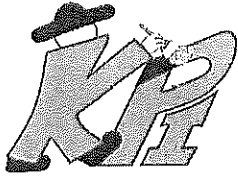
Christmas parade will be Saturday, December 13 at 2pm. The library will be open from 10am to 12:30pm.

Staff Christmas Party has been scheduled for Tuesday, December 16. The library will be closed from 12pm – 3pm. The Holiday meal will be at The Whistle Stop. The employees will be bringing desserts to the library to enjoy afterwards. The library's hours will be 10am-12pm and 3pm-5pm on this day.

Kevin's Painting will be removing the old wallpaper and painting the four bathrooms and the employee breakroom starting December 8th. They have also located white globes to replace all of the yellowed front light globes.

Clark Raver has served 16 years on the Monon Public Library Board of Trustees.

Laura - Five children attended Preschool Storytime and nine children attended Library Club during November. The preschoolers had fun painting a fall tree and making turkey hats for Thanksgiving. The children in Library Club enjoyed making patriotic craft stick lamps and coffee filter turkeys. The Youth Advisory Group met twice in November. We had a great book discussion on *The Lion, the Witch, and the Wardrobe*, played corn hole, and competed in minute to win it games. The teens also learned about American flag etiquette and practiced folding the flag into a triangle.



KEVIN'S PAINTING INC.

5614 N. County Line Rd. E. ~ Lafayette, IN 47905
kevinspaintinginc@privategarden.org
(765) 589-7519

ESTIMATE

Date: 11/17/2025

PROPOSAL SUBMITTED TO Monon Public Library		JOB NAME	
STREET 427 N. Market St.		STREET	
CITY, STATE, ZIP Monon, IN 47959		CITY, STATE, ZIP	
PHONE Barbara: 219-253-6517	EMAIL	PHONE	EMAIL

Job Description: Bathroom & Breakroom painting

We hereby submit specifications and estimates for:

Remove wallpaper in the Men's bathroom, Ladies' bathroom, and the employee bathroom. Minor drywall repair, prime as needed and apply two topcoats on the walls only in the following rooms:

- Men's bathroom
- Ladies' bathroom
- Breakroom
- Employee's bathrooms

We would probably start with the most involved portions (stripping wallpaper and prepping walls as needed) and then begin with the painting. We would make sure you always had two bathrooms available for use during the project.

We could begin this project the week of December 8th.

We propose hereby to furnish material and labor ~ complete in accordance with above specifications, for the sum of:

Five Thousand Three Hundred Twenty Five Dollars and No Cents **\$5,325.00**

Payments to be made as follows: 1/2 due when starting, 1/2 due upon completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

ACCEPTANCE OF ESTIMATE: The above prices, specifications and conditions are satisfactory and are hereby accepted. KPI is authorized to do the work as specified. Payment will be made as outlined above.

Note: This proposal may be withdrawn if not accepted within 180 days.

SIGNATURE <i>Barbara Rayburn</i>	DATE 11/21/2025
-------------------------------------	--------------------

KPI AUTHORIZED SIGNATURE <i>Kevin Brubaker</i>

Note: Due to our current economy, this bid will be re-evaluated prior to starting the job to see if adjustments are needed due to rising costs. If price changes are required, we will inform you before proceeding with the work.

2026 Holiday Schedule

New Year's Day – Thursday, January 1

President's Day – Monday, February 16

Good Friday (Spring Holiday) – Friday, April 3 (Closed for Annual Staff Training)

Memorial Day – Monday, May 25

Independence Day – Friday, July 3, Saturday July 4

Labor Day – Monday, September 7

Thanksgiving Day – Thursday, November 26

Day after Thanksgiving – Friday, November 27

Saturday after Thanksgiving – Saturday, November 28 (unpaid/library closed)

Christmas Eve – Thursday, December 24

Christmas Day – Friday, December 25

Day after Christmas – Saturday, December 26 (unpaid/library closed)