

**Monon Town and Township Public Library
Board of Trustees
Meeting Agenda // September 8, 2025, 6PM EST**

1. Call to Order
2. Approval of August 11, 2025 Board Meeting Minutes
3. Claims/Payroll for August 2025/Treasurer's Report

4. Librarian's Report

5. Personnel Report
 - a. Disciplinary letter

6. Old Business

7. New Business
 - a. 2026 Budget Hearing

8. Adjournment

The next meeting is Monday, October 13, 2025 at 6 PM. Budget Adoption at 6:30 PM

Library Board Members

Clark Raver – President
Appointed by Monon Township Board
12/30/2009- Term expires 12/31/2025

Jennifer Annis - Treasurer
Appointed by White County Commissioners
02/17/2012 -Term expires 11/22/2028

Desi Kyle – Vice President
Appointed by North White School Board
12/14/2015 - Term expires 12/31/2027

Stanley Minnick – Secretary
Appointed by North White School Board
01/01/2023 -Term expires 12/31/2026

Bobbi Jo Fagerlind - Member
Appointed by Monon Town Council
01/01/2025 -Term expires 12/31/2025

Tyler Worrell - Member
Appointed by White County Council
01/06/2025 -Term expires 12/31/2029

Benjamin Cook - Member
Appointed by North White School Board
01/13/2025 -Term expires: 3/10/26

Monon Town and Township Public Library Board of Trustees Meeting
Monday, August 11, 2025, 6PM

Present: Clark Raver, Stan Minnick, Jennifer Annis, Tyler Worrell, Ben Cook, Desi Kyle
Absent - Bobbie Fagerlind,

Call to Order: Called to order by Clark Raver at 6 PM.

Minutes – Desi Kyle made a motion to approve the July 14, 2025 board meeting minutes and Tyler Worrell seconded. All were in favor, and the motion passed.

Finances/Treasurer's Report – Tyler Worrell made the motion to accept the financial reports, and sign the claims register. Jennifer Annis seconded the motion. All were in favor. The motion passed.

Barbara- The Audit has been completed for the 2021-2024 years. Jennifer Annis and Barbara Rayburn were present for this July 24, 2025 meeting. All actions have been taken for a successful audit.

Christine's Photography has completed a proof for the library's consideration. This picture will be used for social media and promotional items.

Lucy Dodd of Community Foundation of White County has met with all the library directors of White County regarding a donor interest they have to support our libraries. There is an opportunity for the Foundation to support the cost of library cards for individuals/families that do not have the funds to access to the public library through their local township. Currently all Liberty Township residents are free and Honey Creek Township residents pay \$10 a year. All students are given a local library card at no charge. The CFWC has proposed to pay up to \$35 for a non-served or non-resident fee. The four White County libraries would be given \$1000 each to provide this service. At this time, it will be a one-time funding to help members of our surrounding communities use the library's services.

Laura - Summer Reading 2025

Color Your World!

Preschool Storytime

Nine children attended Preschool Storytime this summer. The preschoolers made paper plate banjos, painted bears, and painted a color-by-number caterpillar. Some of the books read during story time were *Elmer and the Rainbow* by David McKee, *Carrot Soup* by John Segal, and *Brown Bear, Brown Bear, What Do You See?* by Bill Martin Jr.

Summer Reading K-5th Grade

Fifteen children attended the afternoon Summer Reading program. They learned about an astronaut who painted the moon and how Crayola crayons were created. They made a CD rainbow fish, a magazine bear, and painted birdhouses. Some of the books read during the summer reading program were *The Crayon Man* by Natascha Biebow, *Big Bad Bruce* by Bill Peet, and *The Rainbow Fish* by Marcus Pfister.

Hedgehog Hannah

Twenty-eight children and fourteen adults came to see the animals. They were able to meet a hedgehog, snake, legless lizard, and more. One of the children even had an animal named after him. During the program the children were able to pet the animals and helped put the animals back into their carriers.

Monon Town and Township Public Library Board of Trustees Meeting
Monday, August 11, 2025, 6PM

MUSH!

Twenty-one people came to see Noggin the sled dog and her human, Karen Land. Adults and children alike enjoyed meeting Noggin and learning about mushing. One child was chosen to try on the snowsuit Karen wore while mushing. At the end of the program, the audience was able to pet Noggin and take a picture with Karen's sled.

Beyond Summer Reading 5th – High School

Three teens attended Beyond Summer Reading this year. They read *Al Capone Does My Shirts* by Gennifer Choldenko. They helped make frosting for one of their snacks, competed in goldfish and rubber band challenges, played board games, and finished off the summer with Jeopardy. The teens were also given extra challenges to do throughout the summer. These challenges included attending a non-teen library event or trying out a recipe from one of the library's cookbooks.

Reading Challenge

Seventeen children participated in the reading challenge this summer. Some of the prizes they received were coupons for the Patio Drive-in, tangrams, color books, invisible ink pens, and finger puppets. The preschoolers, k-5th graders, and teens read over 300 books this summer.

New Business –Stan Minnick made a motion to accept the internal controls accountability form. This form will be sign upon completion of the Annual Financial Report. Jennifer Annis seconded the motion. All were in favor. The motion passed.

Tyler Worrell made a motion to adjourn the meeting at 6:40 PM and Stan Minnick seconded the motion. All present were in favor, and the motion passed. The next meeting which includes the will be Monday, September 8, 2025 at 6 PM.

Clark Raver, President

Stan Minnick, Secretary

Register Of Claims
Monon Town & Township Public Library
Report Date: From 08/01/25 To 08/31/25

| Warrant Number | Claim Number | Name of Claimant | Fund | Account | Amount | Date | Explanation |
|----------------|--------------|-------------------------------|---|---|--|----------|-----------------------|
| 0 | 230 | Anthem Blue Cross Blue Shield | Operating | Employee Benefits | \$1,096.74 | 08/15/25 | |
| | | | | Total this claim | <u>\$1,096.74</u> | | |
| 0 | 249 | Alliance Bank | Operating | Other Services and Charges | \$12.04 | 08/31/25 | Direct Deposit charge |
| | | | | Total this claim | <u>\$12.04</u> | | |
| 0 | 237 | NIPSCO | Operating | Utility Services | \$1,566.67 | 08/15/25 | |
| | | | | Total this claim | <u>\$1,566.67</u> | | |
| 0 | 242 | PERF | PERF Operating | Payroll Withholding Employee Benefits | \$0.00 \$661.98 | 08/15/25 | PERF Deposit |
| | | | | Total this claim | <u>\$661.98</u> | | |
| 0 | 243 | Payroll | Operating Operating Operating | Salary of Librarian Salary of Assistants Salary of Custodian | \$3,467.43 \$2,490.31 \$255.32 | 08/15/25 | PAYROLL |
| | | | | Total this claim | <u>\$6,213.06</u> | | |
| 0 | 244 | PERF | PERF Operating | Payroll Withholding Employee Benefits | \$0.00 \$635.57 | 08/31/25 | PERF Deposit |
| | | | | Total this claim | <u>\$635.57</u> | | |
| 0 | 245 | Payroll | Operating Operating | Salary of Librarian Salary of Assistants | \$3,502.39 \$2,365.37 | 08/31/25 | PAYROLL |
| | | | | Total this claim | <u>\$5,867.76</u> | | |
| 0 | 246 | Internal Revenue Service | FEDERAL FICA MEDICARE Operating Operating | Payroll Withholding Payroll Withholding Payroll Withholding Employee Benefits Employee Benefits | \$909.51 \$749.00 \$175.18 \$749.00 \$175.18 | 08/31/25 | Federal Tax Deposit |
| | | | | Total this claim | <u>\$2,757.87</u> | | |

| <i>Warrant Number</i> | <i>Claim Number</i> | <i>Name of Claimant</i> | <i>Fund</i> | <i>Account</i> | <i>Amount</i> | <i>Date</i> | <i>Explanation</i> |
|---------------------------|-------------------------|----------------------------|--------------------------------|---|----------------------------------|-------------|------------------------------|
| 0 | 247 | Indiana Dept. of Revenue | STATE COUNTY | Payroll Withholding Payroll Withholding Total this claim | \$387.41 \$269.02 \$656.43 | 08/31/25 | State and County Tax Deposit |
| 24260 | 229 | AVC Technology Corporation | Operating | Other Services and Charges Total this claim | \$1,278.52 \$1,278.52 | 08/15/25 | |
| 24261 | 231 | Baker & Taylor | Operating | Books Total this claim | \$421.38 \$421.38 | 08/15/25 | |
| 24262 | 232 | Cardinal Office Products | Operating | Other Services and Charges Total this claim | \$95.00 \$95.00 | 08/15/25 | RICOH printer |
| 24263 | 233 | hoopla/Midwest Tape LLC | Operating | E Book Services & Hoopla Total this claim | \$159.73 \$159.73 | 08/15/25 | |
| 24264 | 234 | LIGHTSTREAM | Operating | Communication and Transportati Total this claim | \$164.41 \$164.41 | 08/15/25 | |
| 24265 | 235 | Midwest Tape, LLC | Operating | Nonprint Materials Total this claim | \$31.49 \$31.49 | 08/15/25 | |
| 24266 | 236 | Monon Utilities | Operating | Utility Services Total this claim | \$129.38 \$129.38 | 08/15/25 | |
| 24267 | 238 | Quill LLC | Operating | Library Supplies Total this claim | \$147.98 \$147.98 | 08/15/25 | |
| 24268 | 239 | Standard Insurance Company | Operating | Employee Benefits Total this claim | \$33.75 \$33.75 | 08/15/25 | |
| 24269 | 240 | WhenToWork, LLC | Operating | Other Services and Charges Total this claim | \$220.00 \$220.00 | 08/15/25 | |
| 24270 | 241 | Zayo Education, LLC | State Technology Fund Other | Total this claim | \$52.08 \$52.08 | 08/15/25 | |

Warrant
Number

Claim
Number Name of Claimant

Fund

Account

Amount

Date

Explanation

Total Amount of Claims \$22,201.84

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Monday, September 1, 2025

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this _____ day of _____, 20____.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Appropriation Report for 100 Operating

Monon Town & Township Public Library

Report Date: From 08/01/25 To 08/31/25

| Account # Description | Annual Appropriation | Change to Appropriation | Current Appropriation | Disbursements This Month | Disbursements YTD | Balance | Percent Remain |
|---|-------------------------|----------------------------|--------------------------|-----------------------------|----------------------|---------------------|-------------------|
| <i>1. Personal Services</i> | | | | | | | |
| 1.01 Salary of Librarian | \$130,000.00 | (\$10,597.25) | \$119,402.75 | \$6,969.82 | \$48,588.86 | \$70,813.89 | 59.3 |
| 1.02 Salary of Assistants | \$70,000.00 | \$10,597.25 | \$80,597.25 | \$4,855.68 | \$52,685.44 | \$27,911.81 | 34.6 |
| 1.03 Salary of Custodian | \$7,000.00 | \$0.00 | \$7,000.00 | \$255.32 | \$3,907.75 | \$3,092.25 | 44.2 |
| 1.04 Employee Benefits | \$70,000.00 | \$0.00 | \$70,000.00 | \$3,352.22 | \$26,706.47 | \$43,293.53 | 61.8 |
| Subtotal | \$277,000.00 | \$0.00 | \$277,000.00 | \$15,433.04 | \$131,888.52 | \$145,111.48 | 52.4 |
| <i>2. Supplies</i> | | | | | | | |
| 2.02 Cleaning and Sanitation Supplies | \$2,800.00 | \$0.00 | \$2,800.00 | \$0.00 | \$649.07 | \$2,150.93 | 76.8 |
| 2.04 Library Supplies | \$8,200.00 | \$0.00 | \$8,200.00 | \$147.98 | \$2,391.75 | \$5,808.25 | 70.8 |
| Subtotal | \$11,000.00 | | \$11,000.00 | \$147.98 | \$3,040.82 | \$7,959.18 | 72.4 |
| <i>3. Other Services and Charge</i> | | | | | | | |
| 3.01 Professional Services | \$2,100.00 | \$0.00 | \$2,100.00 | \$0.00 | \$400.00 | \$1,700.00 | 81.0 |
| 3.02 Communication and Transportation | \$12,500.00 | \$0.00 | \$12,500.00 | \$164.41 | \$1,425.49 | \$11,074.51 | 88.6 |
| 3.03 Printing and Advertising | \$500.00 | \$0.00 | \$500.00 | \$0.00 | \$0.00 | \$500.00 | 100.0 |
| 3.04 Library Insurance | \$9,000.00 | \$0.00 | \$9,000.00 | \$0.00 | \$0.00 | \$9,000.00 | 100.0 |
| 3.05 Utility Services | \$23,000.00 | \$0.00 | \$23,000.00 | \$1,696.05 | \$10,078.09 | \$12,921.91 | 56.2 |
| 3.06 Repairs and Maintenance | \$24,000.00 | \$0.00 | \$24,000.00 | \$0.00 | \$8,633.63 | \$15,366.37 | 64.0 |
| 3.07 Rentals | \$100.00 | \$0.00 | \$100.00 | \$0.00 | \$25.00 | \$75.00 | 75.0 |
| 3.08 Dues, Interest, Taxes | \$1,500.00 | \$0.00 | \$1,500.00 | \$0.00 | \$40.00 | \$1,460.00 | 97.3 |
| 3.09 Other Services and Charges | \$30,000.00 | \$0.00 | \$30,000.00 | \$1,605.56 | \$20,315.67 | \$9,684.33 | 32.3 |
| 3.1 Transfer to Library Improvement Reserve | \$5,000.00 | \$0.00 | \$5,000.00 | \$0.00 | \$0.00 | \$5,000.00 | 100.0 |
| 3.11 E Book Services & Hoopla | \$6,100.00 | \$0.00 | \$6,100.00 | \$159.73 | \$2,819.71 | \$3,280.29 | 53.8 |

| Account # Description | Annual Appropriation | Change to Appropriation | Current Appropriation | Disbursements This Month | Disbursements YTD | Balance | Percent Remain |
|---------------------------------|-------------------------|----------------------------|--------------------------|-----------------------------|----------------------|--------------|-------------------|
| Subtotal | \$113,800.00 | | \$113,800.00 | \$3,625.75 | \$43,737.59 | \$70,062.41 | 61.6 |
| 4. Capital Outlays | | | | | | | |
| 4.02 Furniture and Equipment | \$16,000.00 | \$0.00 | \$16,000.00 | \$0.00 | \$10,069.36 | \$5,930.64 | 37.1 |
| 4.03 Books | \$24,500.00 | \$0.00 | \$24,500.00 | \$421.38 | \$10,506.40 | \$13,993.60 | 57.1 |
| 4.04 Periodicals and Newspapers | \$3,500.00 | \$0.00 | \$3,500.00 | \$0.00 | \$154.00 | \$3,346.00 | 95.6 |
| 4.05 Nonprint Materials | \$12,750.00 | \$0.00 | \$12,750.00 | \$31.49 | \$1,612.68 | \$11,137.32 | 87.4 |
| Subtotal | \$56,750.00 | | \$56,750.00 | \$452.87 | \$22,342.44 | \$34,407.56 | 60.6 |
| Grand Total | \$458,550.00 | \$0.00 | \$458,550.00 | \$19,659.64 | \$201,009.37 | \$257,540.63 | 56.2 |

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Appropriation Report for 201 Rainy Day Fund

Monon Town & Township Public Library

Report Date: From 08/01/25 To 08/31/25

| Account # Description | Annual Appropriation | Change to Appropriation | Current Appropriation | Disbursements This Month | Disbursements YTD | Balance | Percent Remain |
|-------------------------------------|----------------------|-------------------------|-----------------------|--------------------------|-------------------|--------------------|----------------|
| <i>1. Personal Services</i> | | | | | | | |
| 1.04 Employee Benefits | \$3,300.00 | \$0.00 | \$3,300.00 | \$0.00 | \$0.00 | \$3,300.00 | 100.0 |
| Subtotal | \$3,300.00 | | \$3,300.00 | \$0.00 | \$0.00 | \$3,300.00 | 100.0 |
| <i>3. Other Services and Charge</i> | | | | | | | |
| 3.06 Repairs and Maintenance | \$25,000.00 | \$0.00 | \$25,000.00 | \$0.00 | \$0.00 | \$25,000.00 | 100.0 |
| Subtotal | \$25,000.00 | | \$25,000.00 | \$0.00 | \$0.00 | \$25,000.00 | 100.0 |
| Grand Total | \$28,300.00 | \$0.00 | \$28,300.00 | \$0.00 | \$0.00 | \$28,300.00 | 100.0 |

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Appropriation Report for 400 Library Improvement Reserve Fund

Monon Town & Township Public Library

Report Date: From 08/01/25 To 08/31/25

| Account # Description | Annual Appropriation | Change to Appropriation | Current Appropriation | Disbursements This Month | Disbursements YTD | Balance | Percent Remain |
|-------------------------------------|----------------------|-------------------------|-----------------------|--------------------------|-------------------|--------------------|----------------|
| <i>1. Personal Services</i> | | | | | | | |
| 1.04 Employee Benefits | \$2,572.00 | \$0.00 | \$2,572.00 | \$0.00 | \$0.00 | \$2,572.00 | 100.0 |
| Subtotal | \$2,572.00 | | \$2,572.00 | \$0.00 | \$0.00 | \$2,572.00 | 100.0 |
| <i>3. Other Services and Charge</i> | | | | | | | |
| 3.06 Repairs and Maintenance | \$26,000.00 | \$0.00 | \$26,000.00 | \$0.00 | \$0.00 | \$26,000.00 | 100.0 |
| Subtotal | \$26,000.00 | | \$26,000.00 | \$0.00 | \$0.00 | \$26,000.00 | 100.0 |
| Grand Total | \$28,572.00 | \$0.00 | \$28,572.00 | \$0.00 | \$0.00 | \$28,572.00 | 100.0 |

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Financial Report
Monon Town & Township Public Library
 Report Dates = 08/01/25 to 08/31/25

| Fund | | Start of year | Disbursements this month | Disbursements YTD | Receipts this month | Receipts YTD | Balance |
|----------------------------|--------------------------------------|-----------------------|--------------------------|---------------------|---------------------|---------------------|-----------------------|
| 1. General | | | | | | | |
| 100 | Operating | \$604,114.56 | \$19,659.64 | \$301,009.37 | \$15,638.89 | \$317,231.02 | \$620,336.21 |
| | Subtotal | \$604,114.56 | \$19,659.64 | \$301,009.37 | \$15,638.89 | \$317,231.02 | \$620,336.21 |
| 2. Special Revenue | | | | | | | |
| 200 | Memorial/Gift Fund | \$5,952.16 | \$0.00 | \$507.51 | \$0.70 | \$145.88 | \$5,590.53 |
| 201 | Rainy Day Fund | \$360,603.60 | \$0.00 | \$0.00 | \$32.41 | \$51,152.52 | \$411,756.12 |
| 203 | Levy Excess Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 226 | State Technology Fund Grant Fund | \$2,678.31 | \$52.08 | \$798.24 | \$0.00 | \$614.03 | \$2,494.10 |
| 275 | Carroll White REMC Community | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 276 | Annie Horton Advisory Grant Fund | \$1,832.18 | \$0.00 | \$822.00 | \$0.00 | \$1,000.00 | \$2,010.18 |
| 277 | Indiana Humanities Grant Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 278 | CARES Grant Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 279 | ARPA Grant Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 280 | LSTA Grant Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 281 | Community Foundation of White County | \$2,122.50 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,122.50 |
| 282 | Patsy Raver Fund | \$12,169.81 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$12,169.81 |
| | Subtotal | \$385,358.56 | \$52.08 | \$2,127.75 | \$33.11 | \$52,912.43 | \$436,143.24 |
| 4. Capital Projects | | | | | | | |
| 400 | Library Improvement Reserve Fund | \$341,013.63 | \$0.00 | \$0.00 | \$34.61 | \$51,234.26 | \$392,247.89 |
| | Subtotal | \$341,013.63 | \$0.00 | \$0.00 | \$34.61 | \$51,234.26 | \$392,247.89 |
| 5. Clearing | | | | | | | |
| 800 | PLAC Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 801 | Evergreen Indiana Pass Through Fund | \$114.90 | \$0.00 | \$41.70 | \$0.00 | \$11.00 | \$84.20 |
| 802 | Payroll fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 803 | FEDERAL | \$0.00 | \$909.51 | \$7,931.08 | \$909.51 | \$7,931.08 | \$0.00 |
| 804 | FICA | \$0.00 | \$749.00 | \$6,521.30 | \$749.00 | \$6,521.30 | \$0.00 |
| 805 | MEDICARE | \$0.00 | \$175.18 | \$1,525.18 | \$175.18 | \$1,525.18 | \$0.00 |
| 806 | STATE | \$0.00 | \$387.41 | \$3,373.16 | \$387.41 | \$3,373.16 | \$0.00 |
| 807 | COUNTY | \$0.00 | \$269.02 | \$2,345.90 | \$269.02 | \$2,345.90 | \$0.00 |
| 808 | PERF | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 809 | Other | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 810 | Transfer Fund | \$0.00 | \$0.00 | \$5,000.00 | \$0.00 | \$5,000.00 | \$0.00 |
| | Subtotal | \$114.90 | \$2,490.12 | \$26,738.32 | \$2,490.12 | \$26,707.62 | \$84.20 |
| Grand Total | | \$1,330,601.65 | \$22,201.84 | \$329,875.44 | \$18,196.73 | \$448,085.33 | \$1,448,811.54 |

Total all banks = \$1,448,811.54

Bank Balances

Date Printed: 09/01/25

Monon Town & Township Public Library

Report Dates = 08/01/25 to 08/31/25

| | <i>Bank</i> | <i>Start of Year</i> | <i>Start of Month</i> | <i>Receipts this Month</i> | <i>Vouchers thisMonth</i> | <i>EOM Balance</i> |
|--------------------------|-------------------------|----------------------|-----------------------|----------------------------|---------------------------|-----------------------|
| 1 | Alliance Bank 008-092-6 | \$297,471.17 | \$312,227.89 | \$18,075.16 | \$22,201.84 | \$308,101.21 |
| 2 | Alliance Bank 93548 | \$338,967.04 | \$390,195.84 | \$46.50 | \$0.00 | \$390,242.34 |
| 3 | Alliance Bank 93556 | \$234,163.44 | \$290,392.92 | \$34.61 | \$0.00 | \$290,427.53 |
| 4 | Alliance Bank 1000 | \$360,000.00 | \$360,000.00 | \$40.46 | \$0.00 | \$360,040.46 |
| 5 | Bank of Wolcott 1001 | \$100,000.00 | \$100,000.00 | \$0.00 | \$0.00 | \$100,000.00 |
| Total all banks = | | \$1,330,601.65 | \$1,452,816.65 | \$18,196.73 | \$22,201.84 | \$1,448,811.54 |

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Monon Town & Township Public Library

Report Dates = 08/01/25 to 08/31/25

| Receipt Summaries for : | | 100 | Operating |
|-------------------------|-------------------------------|--------------------|---------------------|
| Account | | This Month | YTD |
| 109 | HONEY CREEK CARDS | | \$640.00 |
| 110 | LIBERTY TOWNSHIP CARDS | | \$1,890.00 |
| 130 | FINES AND FEES | \$94.95 | \$636.66 |
| 131 | FAX | | \$44.05 |
| 132 | COPIES | \$109.00 | \$1,081.48 |
| 150 | LOF PROPERTY TAXES | | \$141,728.43 |
| 152 | LOCAL INCOME TAX (LIT) | \$15,373.42 | \$158,569.36 |
| 154 | LOF LICENSE EXCISE | | \$7,589.01 |
| 155 | LOF FINANCIAL INSTITUTION TAX | | \$129.48 |
| 156 | LOF SAVINGS INTEREST | \$13.39 | \$121.45 |
| 157 | LOF INTEREST FROM CD | \$40.46 | \$4,034.92 |
| 158 | LOF CHECKING INTEREST | \$7.67 | \$45.35 |
| 159 | LOF CVET | | \$691.00 |
| 405 | LIRF SAVINGS INTEREST | | \$29.83 |
| | | <u>\$15,638.89</u> | <u>\$317,231.02</u> |

| Receipt Summaries for : | | 200 | Memorial/Gift Fund |
|-------------------------|-----------------------------|---------------|--------------------|
| Account | | This Month | YTD |
| 302 | MEMORIAL FUND RECEIPT | | \$140.00 |
| 303 | MEMORIAL GIFT FUND INTEREST | \$0.70 | \$5.88 |
| | | <u>\$0.70</u> | <u>\$145.88</u> |

| Receipt Summaries for : | | 201 | Rainy Day Fund |
|-------------------------|----------------------------|----------------|--------------------|
| Account | | This Month | YTD |
| 701 | INTERFUND TRANSFER | | \$50,000.00 |
| 923 | RAINY DAY INTEREST | \$32.41 | \$256.28 |
| 924 | RAINY DAY INTEREST FROM CD | | \$896.24 |
| | | <u>\$32.41</u> | <u>\$51,152.52</u> |

| Receipt Summaries for : | | 226 | State Technology Fund Grant F |
|-------------------------|---------------------------|------------|-------------------------------|
| Account | | This Month | YTD |
| 821 | STATE TECHNOLOGY FUND GRA | | \$614.03 |

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Printed On Monday, September 1, 2025

| | | | |
|--------------------------------|---------------------------|-------------------|---------------------------------------|
| | | | \$614.03 |
| <hr/> | | | |
| <hr/> | | | |
| Receipt Summaries for : | | 276 | Annie Horton Advisory Grant Fu |
| <i>Account</i> | | <i>This Month</i> | <i>YTD</i> |
| 964 | Annie Horton Advised Fund | | \$1,000.00 |
| | | | \$1,000.00 |
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| Receipt Summaries for : | | 400 | Library Improvement Reserve F |
| <i>Account</i> | | <i>This Month</i> | <i>YTD</i> |
| 405 | LIRF SAVINGS INTEREST | \$34.61 | \$216.90 |
| 406 | LIRF INTEREST FROM CD | | \$1,017.36 |
| 701 | INTERFUND TRANSFER | | \$50,000.00 |
| | | \$34.61 | \$51,234.26 |
| <hr/> | | | |
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| Receipt Summaries for : | | 801 | Evergreen Indiana Pass Throug |
| <i>Account</i> | | <i>This Month</i> | <i>YTD</i> |
| 961 | EVERGREEN INDIANA RECEIPT | | \$11.00 |
| | | | \$11.00 |
| <hr/> | | | |
| <hr/> | | | |
| Receipt Summaries for : | | 803 | FEDERAL |
| <i>Account</i> | | <i>This Month</i> | <i>YTD</i> |
| 400 | Payroll Withholdings | \$909.51 | \$7,931.08 |
| | | \$909.51 | \$7,931.08 |
| <hr/> | | | |
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| Receipt Summaries for : | | 804 | FICA |
| <i>Account</i> | | <i>This Month</i> | <i>YTD</i> |
| 400 | Payroll Withholdings | \$749.00 | \$6,521.30 |
| | | \$749.00 | \$6,521.30 |
| <hr/> | | | |
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| Receipt Summaries for : | | 805 | MEDICARE |
| <i>Account</i> | | <i>This Month</i> | <i>YTD</i> |
| 400 | Payroll Withholdings | \$175.18 | \$1,525.18 |
| | | \$175.18 | \$1,525.18 |
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Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Printed On Monday, September 1, 2025

| Receipt Summaries for : | | 806 | STATE |
|-------------------------|----------------------|-------------------|------------|
| <i>Account</i> | | <i>This Month</i> | <i>YTD</i> |
| 400 | Payroll Withholdings | \$387.41 | \$3,373.16 |
| | | \$387.41 | \$3,373.16 |

| Receipt Summaries for : | | 807 | COUNTY |
|-------------------------|----------------------|-------------------|------------|
| <i>Account</i> | | <i>This Month</i> | <i>YTD</i> |
| 400 | Payroll Withholdings | \$269.02 | \$2,345.90 |
| | | \$269.02 | \$2,345.90 |

| Receipt Summaries for : | | 810 | Transfer Fund |
|-------------------------|--------------------|-------------------|---------------|
| <i>Account</i> | | <i>This Month</i> | <i>YTD</i> |
| 702 | INTERBANK TRANSFER | | \$5,000.00 |
| | | | \$5,000.00 |

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| Collection Area | August 2025 Circulation | August 2024 Circulation | August 2023 Circulation |
|---|-------------------------|-------------------------|-------------------------|
| Adult Fiction | 125 | 241 | 223 |
| Adult Non-Fiction | 53 | 59 | 57 |
| Adult/Juvenile DVDs/Videos | 111 | 157 | 182 |
| Adult/Juvenile Audiobooks | 19 | 8 | 2 |
| Magazines | 16 | 33 | 55 |
| Juvenile Fiction | 246 | 160 | 171 |
| Juvenile Non-Fiction | 37 | 22 | 4 |
| Young Adult/Teen | 13 | 25 | 21 |
| Video Games | 4 | 12 | 19 |
| Hoopla | 66 | 43 | 31 |
| Overdrive (ebooks/e-audio) | 392 | 349 | 282 |
| Hotspots | 10 | 5 | 17 |
| Library of Things | 2 | 5 | 6 |
| Spanish items | 1 | 0 | 5 |
| Total Circulation (# of checkouts) | 1095 | 1119 | 1075 |

Librarian's Report September 8, 2025

Barbara - Barbara contacted Anthem Blue Cross Blue Shield to ascertain if there would be any significant rate increase in the 2026 year. They will not be notified of any rate changes until November 2025.

A Staff Training Day has been organized by Sue Waibel, Remington Public Library on September 16, 2025. Barbara and Laura will be attending. The cost is \$40 per library plus lunch. The Monon Public Library will remain open that day.

Clifford Havens from LifeSmart Senior Services will be presenting an educational program called "Medicare 101", on October 21 at 6pm. Monon Public Library, Francesville Public Library, Remington Public Library and Wolcott Public Library have all been invited to attend.

Monon's Trunk and Treat has been tentatively set for Friday, October 31, 2025. The Monon Christmas Parade has been scheduled for December 13, 2025 at 2 PM.

Laura- Preschool Storytime and Library Club will begin on September 4 and end on December 18. We will not have any programs during the week of North White's fall break in October or during Thanksgiving. The Youth Advisory Group will meet on September 2. The teens will be reading *The Lion, the Witch, and the Wardrobe* by C.S. Lewis this fall.

| | 2025 Operating | 2025 Rainy Day | 2025 LRF | Total | | 2026 Operating | 2026 Rainy Day | 2026 LRF | Total |
|---|----------------|----------------|--------------|---------------|---|----------------|----------------|--------------|---------------|
| Personal Services | | | | | Personal Services | | | | |
| Salary of Librarian | \$ 130,000.00 | | | | Salary of Librarians | \$ 138,500.00 | | | |
| Salary of Assistants | \$ 63,000.00 | | | | Salary of Assistants | \$ 75,000.00 | | | |
| Salary of Custodian | \$ 7,000.00 | | | | Salary of Custodian | \$ 7,310.00 | | | |
| Employee Benefits | \$ 70,000.00 | \$ 3,300.00 | \$ 2,570.00 | | Employee Benefits | \$ 71,800.00 | \$ 3,500.00 | \$ 2,710.00 | |
| Total Personal Services | \$ 277,000.00 | | | | Total Personal Services | \$ 293,010.00 | | | |
| Supplies | | | | | Supplies | | | | |
| Library Supplies | \$ 8,200.00 | | | | Library Supplies | \$ 8,400.00 | | | |
| Cleaning Supplies | \$ 2,800.00 | | | | Cleaning Supplies | \$ 2,900.00 | | | |
| Total Supplies | \$ 11,000.00 | | | | Total Supplies | \$ 11,300.00 | | | |
| Other Services and Charges | | | | | Other Services and Charges | | | | |
| Professional Services | \$ 2,100.00 | | | | Professional Services | \$ 2,200.00 | | | |
| Communication and Transportation | \$ 12,500.00 | | | | Communication and Transportation | \$ 12,000.00 | | | |
| Printing and Advertising | \$ 500.00 | | | | Printing and Advertising | \$ 500.00 | | | |
| Library Insurance | \$ 9,000.00 | | | | Library Insurance | \$ 9,315.00 | | | |
| Utility Services | \$ 23,000.00 | | | | Utility Services | \$ 23,000.00 | | | |
| Repairs and Maintenance | \$ 24,000.00 | \$ 25,000.00 | \$ 26,000.00 | | Repairs and Maintenance | \$ 24,840.00 | \$ 25,000.00 | \$ 26,000.00 | |
| Rentals | \$ 100.00 | | | | Rentals | \$ 125.00 | | | |
| Dues, Interest, and Taxes | \$ 1,500.00 | | | | Dues, Interest, and Taxes | \$ 1,550.00 | | | |
| Other Services and Charges | \$ 30,000.00 | | | | Other Services and Charges | \$ 31,500.00 | | | |
| Transfer to Library Improvement Reserve | \$ 5,000.00 | | | | Transfer to Library Improvement Reserve | \$ 5,000.00 | | | |
| Ebook Services and Hoopla | \$ 6,100.00 | | | | Ebook Services and Hoopla | \$ 6,360.00 | | | |
| Total Other Services and Charges | \$ 113,800.00 | | | | Total Other Services and Charges | \$ 116,390.00 | | | |
| Capital Outlays | | | | | Capital Outlays | | | | |
| Furniture and Equipment | \$ 16,000.00 | | | | Furniture and Equipment | \$ 16,500.00 | | | |
| Books | \$ 24,500.00 | | | | Books | \$ 25,000.00 | | | |
| Periodicals and Newspapers | \$ 3,500.00 | | | | Periodicals and Newspapers | \$ 3,625.00 | | | |
| Nonprint Materials | \$ 12,750.00 | | | | Nonprint Materials | \$ 13,000.00 | | | |
| Total Capital Outlays | \$ 56,750.00 | | | | Total Capital Outlays | \$ 58,125.00 | | | |
| Total Budget | \$ 458,550.00 | \$ 28,300.00 | \$ 28,570.00 | \$ 515,420.00 | Total Budget | \$ 478,825.00 | \$ 28,500.00 | \$ 28,710.00 | \$ 536,035.00 |

4% Increase for 2026

\$ 536,035.00