

**Monon Town and Township Public Library  
Board of Trustees  
Meeting Agenda // August 11, 2025, 6PM EST**

1. Call to Order
2. Approval of July 14, 2025 Board Meeting Minutes
3. Claims/Payroll for July 2025/Treasurer's Report
4. Librarian's Report
5. Personnel Report
  - a. none
6. Old Business
  - a. Professional photo
7. New Business
  - a. 2026 Budget
8. Adjournment

The next meeting is Monday, September 8, 2025 at 6PM.

**Library Board Members**

Clark Raver – President

Appointed by Monon Township Board  
12/30/2009- Term expires 12/31/2025

Jennifer Annis - Treasurer

Appointed by White County Commissioners  
02/17/2012 -Term expires 11/22/2028

Desi Kyle – Vice President

Appointed by North White School Board  
12/14/2015 - Term expires 12/31/2027

Stanley Minnick – Secretary

Appointed by North White School Board  
01/01/2023 -Term expires 12/31/2026

Bobbi Jo Fagerlind - Member

Appointed by Monon Town Council  
01/01/2025 -Term expires 12/31/2025

Tyler Worrell - Member

Appointed by White County Council  
01/06/2025 -Term expires 12/31/2029

Benjamin Cook - Member

Appointed by North White School Board  
01/13/2025 -Term expires: 3/10/26

Monon Town and Township Public Library Board of Trustees Meeting  
Monday, July 14, 2025, 6PM

**Present:** Clark Raver, Stan Minnick, Jennifer Annis, Tyler Worrell, Ben Cook, Desi Kyle, Bobbie Fagerlind,

**Absent -**

**Call to Order:** Called to order by Clark Raver at 6 PM.

**Minutes** – Jennifer Annis made a motion to approve the June 9, 2025 board meeting minutes and Stan Minnick seconded. All were in favor, and the motion passed.

**Finances/Treasurer's Report** – Tyler Worrell made the motion to accept the financial reports, and sign the claims register. Jennifer Annis seconded the motion. All were in favor. The motion passed.

**Barbara-** The Indiana State Auditors met at the library on June 12<sup>th</sup> with Barbara, Clark and Jennifer. The audit will take around a month. When the audit is completed, we will have a closing meeting. It should be towards the first part of July.

Christine's Photography has taken professional pictures of the Monon Town and Township Public Library. The photo will be used for promotional items as well as historical documentation. Cost for this project was quoted at \$70.

The west children's area A/C unit has been temporarily repaired by 5 Star Heating and Plumbing. The library board was notified by email of the situation. The unit is around 20 years old and the temporary fix will probably only last a few weeks. Stan Minnick, Clark Raver and Jennifer Annis have expressed their desire to proceed with replacing the a/c unit that has been estimated at \$9000.00. The new unit has been installed.

Edith's brother died of a heart aneurism on Friday, June 20<sup>th</sup>. Luis Montoya was 24 years old. He was an active participant in the after-school library club and the teen Youth Advisory Board.

Jacqui Hoover has requested extended time off for the months of July and August 2025. Earlier this year, I spoke with Jacqui regarding her availability and work schedule. During that conversation, I acknowledged that the library has been very understanding and accommodating over the past two years regarding her scheduling needs. However, I also explained that this level of flexibility is not sustainable long-term. In 2023 and 2024, Jacqui's schedule gradually decreased from working 3–4 days per week to now working only Thursdays and two Saturdays each month. This reduction has been largely due to consistent unavailability, which has impacted the library's ability to rely on her as a regular part of staff scheduling. Jacqui's current request for extended time off during our busy summer season adds further strain on scheduling and continuity of services. Barbara has included with this report the relevant emails and documentation exchanged between Jacqui and Barbara regarding her availability and time-off request. Barbara is asking the Library Board to assist in determining how the library should proceed in response to this latest request.

**Laura -**Summer Reading for Preschool Storytime and K-5th grade started June 5. We have several new families participating in the summer reading challenge and attending the programs.

Monon Town and Township Public Library Board of Trustees Meeting  
Monday, July 14, 2025, 6PM

Beyond Summer Reading began on June 10 for the teens. Two teens have finished reading the assigned book and gave it high ratings.

Hedgehog Hannah visited the library on June 10 and it was a big hit! Twenty-eight children and fourteen adults attended the animal show. The hedgehog and the snake were fan favorites!

Personnel – The extended time off request made by Jacqui Hoover was discussed. It was agreed upon that Jacqui be approved for this time off. Jacqui will be notified that by giving up these hours she is not guaranteed that the hours will be available when she returns to work.

**Old Business** – Advantage Archives Digitalizing contract was signed. It was noted that all the available year book information has been sent.

**New Business** – A Personnel policy change was made to the part-time holiday pay. All part-time employees will receive a standard 4-hour pay for a holiday that falls on a day that they would not normally work. This replaces the previous average of hours worked during the week policy. Ben Cook made a motion to accept this change in policy. Bobbi Fagerlind seconded the motion. All were in favor. The motion passed.

Christine's Photography has taken a professional picture of the library. The best photo was chosen by the board to represent the library in this professional picture.

Tyler Worrell made a motion to adjourn the meeting at 6:42 PM and Bobbi Fagerlind seconded the motion. All present were in favor, and the motion passed. The next regular meeting will be Monday, August 11, 2025 at 6 PM.

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Clark Raver, President

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Stan Minnick, Secretary

**Register Of Claims**  
**Monon Town & Township Public Library**  
**Report Date: From 07/01/25 To 07/31/25**

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	228	Alliance Bank	Operating	Other Services and Charges	\$12.16	07/31/25	direct deposit charge
				<b>Total this claim</b>	<b>\$12.16</b>		
0	209	Payroll	Operating	Salary of Librarian	\$3,502.39	07/15/25	PAYROLL
			Operating	Salary of Assistants	\$2,953.36		
			Operating	Salary of Custodian	\$307.25		
				<b>Total this claim</b>	<b>\$6,763.00</b>		
0	210	PERF	PERF Operating	Payroll Withholding	\$0.00	07/15/25	PERF Deposit
				Employee Benefits	\$256.72		
				<b>Total this claim</b>	<b>\$256.72</b>		
0	211	Payroll	Operating	Salary of Librarian	\$1,807.73	07/15/25	PAYROLL
				<b>Total this claim</b>	<b>\$1,807.73</b>		
0	220	VISA	Memorial/Gift Fund Operating	Memorial Books	\$123.04	07/31/25	
			Operating	Cleaning and Sanitation Supply	\$268.59		
			Operating	Nonprint Materials	\$53.28		
			Operating	Library Supplies	\$17.56		
			Operating	Repairs and Maintenance	\$7.58		
				<b>Total this claim</b>	<b>\$283.29</b>		
				<b>Total this claim</b>	<b>\$753.34</b>		
0	221	PERF	PERF Operating	Payroll Withholding	\$0.00	07/31/25	PERF Deposit
				Employee Benefits	\$655.52		
				<b>Total this claim</b>	<b>\$655.52</b>		
0	222	Payroll	Operating	Salary of Librarian	\$3,410.62	07/31/25	PAYROLL
			Operating	Salary of Assistants	\$2,833.31		
			Operating	Salary of Custodian	\$251.00		
				<b>Total this claim</b>	<b>\$6,494.93</b>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	223	VOID	PERF Operating Other Other Other	Payroll Withholding Employee Benefits Other Other Other <b>Total this claim</b>	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	07/15/25	
0	224	VOID	STATE COUNTY	Payroll Withholding Payroll Withholding <b>Total this claim</b>	\$0.00 \$0.00 \$0.00	07/31/25	0
0	225	Payroll	Operating	Salary of Assistants <b>Total this claim</b>	\$140.25 \$140.25	07/31/25	PAYROLL
0	208	PERF	PERF Operating	Payroll Withholding Employee Benefits <b>Total this claim</b>	\$0.00 \$665.02 \$665.02	07/15/25	PERF Deposit
0	227	Indiana Dept. of Revenue	STATE COUNTY	Payroll Withholding Payroll Withholding <b>Total this claim</b>	\$501.17 \$341.78 \$842.95	07/31/25	State and County Tax Deposit
0	191	Anthem Blue Cross Blue Shield	Operating	Employee Benefits <b>Total this claim</b>	\$1,096.74 \$1,096.74	07/15/25	
0	203	NIPSCO	Operating	Utility Services <b>Total this claim</b>	\$1,576.38 \$1,576.38	07/15/25	
0	226	Internal Revenue Service	FEDERAL FICA MEDICARE Operating Operating	Payroll Withholding Payroll Withholding Payroll Withholding Employee Benefits Employee Benefits <b>Total this claim</b>	\$1,175.66 \$942.76 \$220.48 \$942.76 \$220.48 \$3,502.14	07/31/25	Federal Tax Deposit
24234	190	Standard Insurance Company	Operating	Employee Benefits <b>Total this claim</b>	\$33.75 \$33.75	07/15/25	

<b>Warrant Number</b>	<b>Claim Number</b>	<b>Name of Claimant</b>	<b>Fund</b>	<b>Account</b>	<b>Amount</b>	<b>Date</b>	<b>Explanation</b>
24235	192	AVC Technology Corporation	Operating	Other Services and Charges	\$1,278.52	07/15/25	Select Care Agreement
				<b>Total this claim</b>	\$1,278.52		
24236	193	Baker & Taylor	Operating	Books	\$346.14	07/15/25	
				<b>Total this claim</b>	\$346.14		
24237	194	Barbara Rayburn	Operating	Communication and Transportati	\$13.40	07/15/25	recycled library's damaged power bank
				<b>Total this claim</b>	\$13.40		
24238	195	Cardinal Office Products	Operating	Other Services and Charges	\$95.00	07/15/25	Ricoh Digital copier
				<b>Total this claim</b>	\$95.00		
24239	196	Demco, Inc.	Operating	Library Supplies	\$127.58	07/15/25	book jackets
				<b>Total this claim</b>	\$127.58		
24240	197	Herald Journal	Operating	Periodicals and Newspapers	\$104.00	07/15/25	
				<b>Total this claim</b>	\$104.00		
24241	198	hoopla/Midwest Tape LLC	Operating	E Book Services & Hoopla	\$144.88	07/15/25	
				<b>Total this claim</b>	\$144.88		
24242	199	Johnson Controls Fire Protection	Operating	Repairs and Maintenance	\$1,403.00	07/15/25	Simplex system
				<b>Total this claim</b>	\$1,403.00		
24243	200	LIGHTSTREAM	Operating	Communication and Transportati	\$161.46	07/15/25	
				<b>Total this claim</b>	\$161.46		
24244	201	Midwest Tape, LLC	Operating	Nonprint Materials	\$54.43	07/15/25	
				<b>Total this claim</b>	\$54.43		
24245	202	Monon Utilities	Operating	Utility Services	\$92.04	07/15/25	
				<b>Total this claim</b>	\$92.04		
24246	204	OverDrive	Operating	E Book Services & Hoopla	\$1,200.00	07/15/25	digital library
				<b>Total this claim</b>	\$1,200.00		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
24247	205	Petty Cash	Operating	Cleaning and Sanitation Supplie	\$10.00	07/15/25	laundry
				<b>Total this claim</b>	<u>\$10.00</u>		
24248	206	Zayo Education, LLC	State Technology Fund	Other	\$52.08	07/15/25	
				<b>Total this claim</b>	<u>\$52.08</u>		
24249	207	U. S. Postal Service	Operating	Communication and Transportati	\$78.00	07/15/25	stamps
				<b>Total this claim</b>	<u>\$78.00</u>		
24252	212	Baker & Taylor	Operating	Books	\$288.88	07/31/25	
				<b>Total this claim</b>	<u>\$288.88</u>		
24253	213	Bill Whorall	Operating	Books	\$56.00	07/31/25	
				<b>Total this claim</b>	<u>\$56.00</u>		
24254	214	Cardinal Office Products	Operating	Library Supplies	\$205.25	07/31/25	contract
				<b>Total this claim</b>	<u>\$205.25</u>		
24255	215	CENGAGE Learning/ Gale	Operating	Books	\$131.16	07/31/25	
				<b>Total this claim</b>	<u>\$131.16</u>		
24256	216	Demco, Inc.	Operating	Library Supplies	\$104.34	07/31/25	
				<b>Total this claim</b>	<u>\$104.34</u>		
24257	217	Five Star Plumbing, LLC	Operating	Furniture and Equipment	\$9,000.00	07/31/25	A/C system
				<b>Total this claim</b>	<u>\$9,000.00</u>		
24258	218	Midwest Tape, LLC	Operating	Nonprint Materials	\$69.72	07/31/25	
				<b>Total this claim</b>	<u>\$69.72</u>		
24259	219	Petty Cash	Operating	Cleaning and Sanitation Supplie	\$8.00	07/31/25	Laundry
				<b>Total this claim</b>	<u>\$8.00</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
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*Total Amount of Claims*      **\$39,624.51**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Saturday, August 2, 2025

\_\_\_\_\_  
Fiscal Officer

### ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of  pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.



# Appropriation Report for 100 Operating

## Monon Town & Township Public Library

Report Date: From 07/01/25 To 07/31/25

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>I. Personal Services</i>							
1.01 Salary of Librarian	\$130,000.00	(\$10,597.25)	\$119,402.75	\$8,720.74	\$41,619.04	\$77,783.71	65.1
1.02 Salary of Assistants	\$70,000.00	\$10,597.25	\$80,597.25	\$5,926.92	\$47,829.76	\$32,767.49	40.7
1.03 Salary of Custodian	\$7,000.00	\$0.00	\$7,000.00	\$558.25	\$3,652.43	\$3,347.57	47.8
1.04 Employee Benefits	\$70,000.00	\$0.00	\$70,000.00	\$3,870.99	\$23,354.25	\$46,645.75	66.6
<b>Subtotal</b>	<b>\$277,000.00</b>	<b>\$0.00</b>	<b>\$277,000.00</b>	<b>\$19,076.90</b>	<b>\$116,455.48</b>	<b>\$160,544.52</b>	<b>58.0</b>
<i>2. Supplies</i>							
2.02 Cleaning and Sanitation Supplies	\$2,800.00	\$0.00	\$2,800.00	\$71.28	\$649.07	\$2,150.93	76.8
2.04 Library Supplies	\$8,200.00	\$0.00	\$8,200.00	\$444.75	\$2,243.77	\$5,956.23	72.6
<b>Subtotal</b>	<b>\$11,000.00</b>		<b>\$11,000.00</b>	<b>\$516.03</b>	<b>\$2,892.84</b>	<b>\$8,107.16</b>	<b>73.7</b>
<i>3. Other Services and Charge</i>							
3.01 Professional Services	\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$400.00	\$1,700.00	81.0
3.02 Communication and Transportation	\$12,500.00	\$0.00	\$12,500.00	\$252.86	\$1,261.08	\$11,238.92	89.9
3.03 Printing and Advertising	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
3.04 Library Insurance	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	100.0
3.05 Utility Services	\$23,000.00	\$0.00	\$23,000.00	\$1,668.42	\$8,382.04	\$14,617.96	63.6
3.06 Repairs and Maintenance	\$24,000.00	\$0.00	\$24,000.00	\$1,686.29	\$8,633.63	\$15,366.37	64.0
3.07 Rentals	\$100.00	\$0.00	\$100.00	\$0.00	\$25.00	\$75.00	75.0
3.08 Dues, Interest, Taxes	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$40.00	\$1,460.00	97.3
3.09 Other Services and Charges	\$30,000.00	\$0.00	\$30,000.00	\$1,385.68	\$18,710.11	\$11,289.89	37.6
3.1 Transfer to Library Improvement Reserve	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
3.11 E Book Services & Hoopla	\$6,100.00	\$0.00	\$6,100.00	\$1,344.88	\$2,659.98	\$3,440.02	56.4

# Appropriation Report for 201 Rainy Day Fund

## Monon Town & Township Public Library

Report Date: From 07/01/25 To 07/31/25

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>1. Personal Services</i>							
1.04 Employee Benefits	\$3,300.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$3,300.00	100.0
<b>Subtotal</b>	<b>\$3,300.00</b>		<b>\$3,300.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,300.00</b>	<b>100.0</b>
<i>3. Other Services and Charge</i>							
3.06 Repairs and Maintenance	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
<b>Subtotal</b>	<b>\$25,000.00</b>		<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$25,000.00</b>	<b>100.0</b>
<b>Grand Total</b>	<b>\$28,300.00</b>	<b>\$0.00</b>	<b>\$28,300.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$28,300.00</b>	<b>100.0</b>

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

# Appropriation Report for 400 Library Improvement Reserve Fund

Monon Town & Township Public Library

Report Date: From 07/01/25 To 07/31/25

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>1. Personal Services</i>							
1.04 Employee Benefits	\$2,572.00	\$0.00	\$2,572.00	\$0.00	\$0.00	\$2,572.00	100.0
Subtotal	\$2,572.00		\$2,572.00	\$0.00	\$0.00	\$2,572.00	100.0
<i>3. Other Services and Charge</i>							
3.06 Repairs and Maintenance	\$26,000.00	\$0.00	\$26,000.00	\$0.00	\$0.00	\$26,000.00	100.0
Subtotal	\$26,000.00		\$26,000.00	\$0.00	\$0.00	\$26,000.00	100.0
<b>Grand Total</b>	<b>\$28,572.00</b>	<b>\$0.00</b>	<b>\$28,572.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$28,572.00</b>	<b>100.0</b>

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<b>Subtotal</b>	\$113,800.00		\$113,800.00	\$6,338.13	\$40,111.84	\$73,688.16	64.8
<b>4. Capital Outlays</b>							
4.02 Furniture and Equipment	\$16,000.00	\$0.00	\$16,000.00	\$9,000.00	\$10,069.36	\$5,930.64	37.1
4.03 Books	\$24,500.00	\$0.00	\$24,500.00	\$1,090.77	\$10,085.02	\$14,414.98	58.8
4.04 Periodicals and Newspapers	\$3,500.00	\$0.00	\$3,500.00	\$104.00	\$154.00	\$3,346.00	95.6
4.05 Nonprint Materials	\$12,750.00	\$0.00	\$12,750.00	\$141.71	\$1,581.19	\$11,168.81	87.6
<b>Subtotal</b>	\$56,750.00		\$56,750.00	\$10,336.48	\$21,889.57	\$34,860.43	61.4
<b>Grand Total</b>	\$458,550.00	\$0.00	\$458,550.00	\$36,267.54	\$181,349.73	\$277,200.27	60.5

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

**Financial Report**  
**Monon Town & Township Public Library**  
**Report Dates = 07/01/25 to 07/31/25**

<i>Fund</i>		<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
<b>1. General</b>							
100	Operating	\$604,114.56	\$36,267.54	\$281,349.73	\$16,768.04	\$301,592.13	\$624,356.96
	<b>Subtotal</b>	<b>\$604,114.56</b>	<b>\$36,267.54</b>	<b>\$281,349.73</b>	<b>\$16,768.04</b>	<b>\$301,592.13</b>	<b>\$624,356.96</b>
<b>2. Special Revenue</b>							
200	Memorial/Gift Fund	\$5,952.16	\$123.04	\$507.51	\$20.75	\$145.18	\$5,589.83
201	Rainy Day Fund	\$360,603.60	\$0.00	\$0.00	\$34.64	\$51,120.11	\$411,723.71
203	Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226	State Technology Fund Grant Fund	\$2,678.31	\$52.08	\$746.16	\$0.00	\$614.03	\$2,546.18
275	Carroll White REMC Community	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276	Annie Horton Advisory Grant Fund	\$1,832.18	\$0.00	\$822.00	\$0.00	\$1,000.00	\$2,010.18
277	Indiana Humanities Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278	CARES Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279	ARPA Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
280	LSTA Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
281	Community Foundation of White County	\$2,122.50	\$0.00	\$0.00	\$0.00	\$0.00	\$2,122.50
282	Patsy Raver Fund	\$12,169.81	\$0.00	\$0.00	\$0.00	\$0.00	\$12,169.81
	<b>Subtotal</b>	<b>\$385,358.56</b>	<b>\$175.12</b>	<b>\$2,075.67</b>	<b>\$55.39</b>	<b>\$52,879.32</b>	<b>\$436,162.21</b>
<b>4. Capital Projects</b>							
400	Library Improvement Reserve Fund	\$341,013.63	\$0.00	\$0.00	\$36.99	\$51,199.65	\$392,213.28
	<b>Subtotal</b>	<b>\$341,013.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$36.99</b>	<b>\$51,199.65</b>	<b>\$392,213.28</b>
<b>5. Clearing</b>							
800	PLAC Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
801	Evergreen Indiana Pass Through Fund	\$114.90	\$0.00	\$41.70	\$0.00	\$11.00	\$84.20
802	Payroll fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803	FEDERAL	\$0.00	\$1,175.66	\$7,021.57	\$1,175.66	\$7,021.57	\$0.00
804	FICA	\$0.00	\$942.76	\$5,772.30	\$942.76	\$5,772.30	\$0.00
805	MEDICARE	\$0.00	\$220.48	\$1,350.00	\$220.48	\$1,350.00	\$0.00
806	STATE	\$0.00	\$501.17	\$2,985.75	\$501.17	\$2,985.75	\$0.00
807	COUNTY	\$0.00	\$341.78	\$2,076.88	\$341.78	\$2,076.88	\$0.00
808	PERF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
809	Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	Transfer Fund	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00
	<b>Subtotal</b>	<b>\$114.90</b>	<b>\$3,181.85</b>	<b>\$24,248.20</b>	<b>\$3,181.85</b>	<b>\$24,217.50</b>	<b>\$84.20</b>
<b>Grand Total</b>		<b>\$1,330,601.65</b>	<b>\$39,624.51</b>	<b>\$307,673.60</b>	<b>\$20,042.27</b>	<b>\$429,888.60</b>	<b>\$1,452,816.65</b>

**Total all banks = \$1,452,816.65**

# Bank Balances

Date Printed: 08/05/25

## Monon Town & Township Public Library

Report Dates = 07/01/25 to 07/31/25

<i>Bank</i>	<i>Start of Year</i>	<i>Start of Month</i>	<i>Receipts this Month</i>	<i>Vouchers thisMonth</i>	<i>EOM Balance</i>
1 Alliance Bank 008-092-6	\$297,471.17	\$331,896.82	\$19,955.58	\$39,624.51	\$312,227.89
2 Alliance Bank 93548	\$338,967.04	\$390,146.14	\$49.70	\$0.00	\$390,195.84
3 Alliance Bank 93556	\$234,163.44	\$290,355.93	\$36.99	\$0.00	\$290,392.92
4 Alliance Bank 1000	\$360,000.00	\$360,000.00	\$0.00	\$0.00	\$360,000.00
5 Bank of Wolcott 1001	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00
<b>Total all banks =</b>	<b>\$1,330,601.65</b>	<b>\$1,472,398.89</b>	<b>\$20,042.27</b>	<b>\$39,624.51</b>	<b>\$1,452,816.65</b>

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

**Monon Town & Township Public Library**

**Report Dates = 07/01/25 to 07/31/25**

<b>Receipt Summaries for :</b>		<b>100</b>	<b>Operating</b>
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
109	HONEY CREEK CARDS		\$640.00
110	LIBERTY TOWNSHIP CARDS		\$1,890.00
130	FINES AND FEES	\$65.95	\$541.71
131	FAX		\$44.05
132	COPIES	\$120.90	\$972.48
150	LOF PROPERTY TAXES		\$141,728.43
152	LOCAL INCOME TAX (LIT)	\$15,373.42	\$143,195.94
154	LOF LICENSE EXCISE		\$7,589.01
155	LOF FINANCIAL INSTITUTION TAX		\$129.48
156	LOF SAVINGS INTEREST	\$14.31	\$108.06
157	LOF INTEREST FROM CD	\$1,184.92	\$3,994.46
158	LOF CHECKING INTEREST	\$8.54	\$37.68
159	LOF CVET		\$691.00
405	LIRF SAVINGS INTEREST		\$29.83
		<u>\$16,768.04</u>	<u>\$301,592.13</u>

<b>Receipt Summaries for :</b>		<b>200</b>	<b>Memorial/Gift Fund</b>
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
302	MEMORIAL FUND RECEIPT	\$20.00	\$140.00
303	MEMORIAL GIFT FUND INTEREST	\$0.75	\$5.18
		<u>\$20.75</u>	<u>\$145.18</u>

<b>Receipt Summaries for :</b>		<b>201</b>	<b>Rainy Day Fund</b>
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
701	INTERFUND TRANSFER		\$50,000.00
923	RAINY DAY INTEREST	\$34.64	\$223.87
924	RAINY DAY INTEREST FROM CD		\$896.24
		<u>\$34.64</u>	<u>\$51,120.11</u>

<b>Receipt Summaries for :</b>		<b>226</b>	<b>State Technology Fund Grant F</b>
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
821	STATE TECHNOLOGY FUND GRA		\$614.03

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

*Printed On Saturday, August 2, 2025*

\$614.03

Receipt Summaries for :		276	Annie Horton Advisory Grant Fu	
Account			This Month	YTD
964	Annie Horton Advised Fund			\$1,000.00
				\$1,000.00

Receipt Summaries for :		400	Library Improvement Reserve F	
Account			This Month	YTD
405	LIRF SAVINGS INTEREST		\$36.99	\$182.29
406	LIRF INTEREST FROM CD			\$1,017.36
701	INTERFUND TRANSFER			\$50,000.00
			\$36.99	\$51,199.65

Receipt Summaries for :		801	Evergreen Indiana Pass Throug	
Account			This Month	YTD
961	EVERGREEN INDIANA RECEIPT			\$11.00
				\$11.00

Receipt Summaries for :		803	FEDERAL	
Account			This Month	YTD
400	Payroll Withholdings		\$1,175.66	\$7,021.57
			\$1,175.66	\$7,021.57

Receipt Summaries for :		804	FICA	
Account			This Month	YTD
400	Payroll Withholdings		\$942.76	\$5,772.30
			\$942.76	\$5,772.30

Receipt Summaries for :		805	MEDICARE	
Account			This Month	YTD
400	Payroll Withholdings		\$220.48	\$1,350.00
			\$220.48	\$1,350.00

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Printed On Saturday, August 2, 2025



Receipt Summaries for :		806	STATE	
<i>Account</i>			<i>This Month</i>	<i>YTD</i>
400	Payroll Withholdings		\$501.17	\$2,985.75
			\$501.17	\$2,985.75
Receipt Summaries for :		807	COUNTY	
<i>Account</i>			<i>This Month</i>	<i>YTD</i>
400	Payroll Withholdings		\$341.78	\$2,076.88
			\$341.78	\$2,076.88
Receipt Summaries for :		810	Transfer Fund	
<i>Account</i>			<i>This Month</i>	<i>YTD</i>
702	INTERBANK TRANSFER			\$5,000.00
				\$5,000.00

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 01/01/98.

Printed On Saturday, August 2, 2025

Collection Area	July 2025 Circulation	July 2024 Circulation	July 2023 Circulation
Adult Fiction	172	205	217
Adult Non-Fiction	42	75	64
Adult/Juvenile DVDs/Videos	149	198	120
Adult/Juvenile Audiobooks	8	3	3
Magazines	37	41	51
Juvenile Fiction	167	244	121
Juvenile Non-Fiction	23	25	11
Young Adult/Teen	14	7	9
Video Games	12	16	15
Hoopla	68	49	20
Overdrive (ebooks/e-audio)	358	319	214
Hotspots	17	6	19
Library of Things	9	5	3
Spanish Items	1	0	5
<b>Total Circulation (# of checkouts)</b>	<b>1077</b>	<b>1193</b>	<b>872</b>

## Librarian's Report

August 11, 2025

Barbara – The Audit has been completed for the 2021-2024 years. Jennifer Annis and Barbara Rayburn were present for this July 24, 2025 meeting. All actions have been taken for a successful audit.

Christine's Photography has completed a proof for the library's consideration. This picture will be used for social media and promotional items.

Lucy Dodd of Community Foundation of White County has met with all the library directors of White County regarding a donor interest they have to support our libraries. There is an opportunity for the Foundation to support the cost of library cards for individuals/families that do not have the funds to access to the public library through their local township. Currently all Liberty Township residents are free and Honey Creek Township residents pay \$10 a year. All students are given a local library card at no charge. The CFWC has proposed to pay up to \$35 for a non-served or non-resident fee. The four White County libraries would be given \$1000 each to provide this service. At this time, it will be a one-time funding to help members of our surrounding communities use the library's services.

### **Laura - Summer Reading 2025**

Color Your World!

#### **Preschool Storytime**

Nine children attended Preschool Storytime this summer. The preschoolers made paper plate banjos, painted bears, and painted a color-by-number caterpillar. Some of the books read during story time were *Elmer and the Rainbow* by David McKee, *Carrot Soup* by John Segal, and *Brown Bear, Brown Bear, What Do You See?* by Bill Martin Jr.

#### **Summer Reading K-5<sup>th</sup> Grade**

Fifteen children attended the afternoon Summer Reading program. They learned about an astronaut who painted the moon and how Crayola crayons were created. They made a CD rainbow fish, a magazine bear, and painted birdhouses. Some of the books read during the summer reading program were *The Crayon Man* by Natascha Biebow, *Big Bad Bruce* by Bill Peet, and *The Rainbow Fish* by Marcus Pfister.

#### **Hedgehog Hannah**

Twenty-eight children and fourteen adults came to see the animals. They were able to meet a hedgehog, snake, legless lizard, and more. One of the children even had an animal named after him. During the program the children were able to pet the animals and helped put the animals back into their carriers.

#### **MUSH!**

Twenty-one people came to see Noggin the sled dog and her human, Karen Land. Adults and children alike enjoyed meeting Noggin and learning about mushing. One child was chosen to try on the snowsuit Karen wore while mushing. At the end of the program, the audience was able to pet Noggin and take a picture with Karen's sled.

#### **Beyond Summer Reading 5<sup>th</sup> – High School**

Three teens attended Beyond Summer Reading this year. They read *Al Capone Does My Shirts* by Gennifer Choldenko. They helped make frosting for one of their snacks, competed in goldfish and rubber band challenges, played board games, and finished off the summer with Jeopardy. The teens were also given extra challenges to do throughout the summer. These challenges included attending a non-teen library event or trying out a recipe from one of the library's cookbooks.

## Librarian's Report

August 11, 2025

### **Reading Challenge**

Seventeen children participated in the reading challenge this summer. Some of the prizes they received were coupons for the Patio Drive-in, tangrams, color books, invisible ink pens, and finger puppets. The preschoolers, k-5<sup>th</sup> graders, and teens read over 300 books this summer.

Personal Services	2025 Operating	2025 Rainy Day	2025 LIRF	Total	Personal Services	2026 Operating	2026 Rainy Day	2026 LIRF	Total
Salary of Librarian	\$ 130,000.00				Salary of Librarians	\$ 138,900.00			
Salary of Assistants	\$ 63,000.00				Salary of Assistants	\$ 75,000.00			
Salary of Custodian	\$ 7,000.00				Salary of Custodian	\$ 7,310.00			
Employee Benefits	\$ 70,000.00	\$ 3,300.00	\$ 2,570.00		Employee Benefits	\$ 71,800.00	\$ 3,500.00	\$ 2,710.00	
Total Personal Services	\$ 277,000.00				Total Personal Services	\$ 293,010.00			
Supplies					Supplies				
Library Supplies	\$ 8,200.00				Library Supplies	\$ 8,400.00			
Cleaning Supplies	\$ 2,800.00				Cleaning Supplies	\$ 2,900.00			
Total Supplies	\$ 11,000.00				Total Supplies	\$ 11,300.00			
Other Services and Charges					Other Services and Charges				
Professional Services	\$ 2,100.00				Professional Services	\$ 2,200.00			
Communication and Transportation	\$ 12,500.00				Communication and Transportation	\$ 12,000.00			
Printing and Advertising	\$ 500.00				Printing and Advertising	\$ 500.00			
Library Insurance	\$ 9,000.00				Library Insurance	\$ 9,315.00			
Utility Services	\$ 23,000.00				Utility Services	\$ 23,000.00			
Repairs and Maintenance	\$ 24,000.00	\$ 25,000.00	\$ 26,000.00		Repairs and Maintenance	\$ 24,840.00	\$ 25,000.00	\$ 26,000.00	
Rentals	\$ 100.00				Rentals	\$ 125.00			
Dues, Interest, and Taxes	\$ 1,500.00				Dues, Interest, and Taxes	\$ 1,550.00			
Other Services and Charges	\$ 30,000.00				Other Services and Charges	\$ 31,500.00			
Transfer to Library Improvement Reserve	\$ 5,000.00				Transfer to Library Improvement Reserve	\$ 5,000.00			
Ebook Services and Hoopla	\$ 6,100.00				Ebook Services and Hoopla	\$ 6,360.00			
Total Other Services and Charges	\$ 113,800.00				Total Other Services and Charges	\$ 116,390.00			
Capital Outlays					Capital Outlays				
Furniture and Equipment	\$ 16,000.00				Furniture and Equipment	\$ 16,500.00			
Books	\$ 24,500.00				Books	\$ 25,000.00			
Periodicals and Newspapers	\$ 3,500.00				Periodicals and Newspapers	\$ 3,625.00			
Nonprint Materials	\$ 12,750.00				Nonprint Materials	\$ 13,000.00			
Total Capital Outlays	\$ 56,750.00				Total Capital Outlays	\$ 58,125.00			
Total Budget	\$ 458,550.00	\$ 28,300.00	\$ 28,570.00	\$ 515,420.00	Total Budget	\$ 478,825.00	\$ 28,500.00	\$ 28,710.00	\$ 536,035.00

4% increase for 2026  
\$ 536,035.00

## NOTICE TO TAXPAYERS

The Notice to Taxpayers is available online at [www.budgetnotices.in.gov](http://www.budgetnotices.in.gov) or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at **427 N Market St Monon IN.**

Notice is hereby given to taxpayers of **MONON PUBLIC LIBRARY, White County, Indiana** that the proper officers of **MONON PUBLIC LIBRARY** will conduct a public hearing on the year **2026** budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of **MONON PUBLIC LIBRARY** not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, **MONON PUBLIC LIBRARY** shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of **MONON PUBLIC LIBRARY** will meet to adopt the following budget:

Public Hearing Date	Monday, September 8, 2025	Adoption Meeting Date	Monday, October 13, 2025
Public Hearing Time	6:00 PM	Adoption Meeting Time	6:30 PM
Public Hearing Location	427 N Market St Monon IN	Adoption Meeting Location	427 N Market St Monon IN
Estimated Civil Max Levy	\$237,826		
Property Tax Cap Credit Estimate	\$6,150		

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (Including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy	6 Levy Percentage Difference (Column 3 / Column 5)
0061-RAINY DAY	\$28,500	\$0	\$0	\$0	
0101-GENERAL	\$478,825	\$237,826	\$0	\$228,392	4.13%
2011-LIBRARY IMPROVEMENT RESERVE	\$28,710	\$0	\$0	\$0	
Totals	\$536,035	\$237,826	\$0	\$228,392	