

**Monon Town and Township Public Library
Board of Trustees
Meeting Agenda // May 6, 2024, 4PM EST**

1. Call to Order
2. Approval of April 15, 2024 Board Meeting & Board of Finance Minutes
3. Claims/Payroll for April 2024 /Treasurer's Report
4. Librarian's Report

5. Personnel Report
 - a. None

6. Old Business
 - a. Back guttering repair

7. New Business
 - a. None

8. Adjournment

The next meeting is Monday, June 10, 2024 at 4PM.

**Monon Town and Township Public Library Board of Trustees Meeting
Monday, April 15, 2024, 4PM**

Present: Clark Raver, Julie Hart, Jennifer Annis, Desi Kyle, Rosemary Cooley,

Absent: Lexi Taylor, Stan Minnick

Call to Order: Called to order by Clark Raver at 4:00PM.

Minutes Rosemary Cooley made a motion to approve the March 11 board meeting minutes and Julie Hart seconded. All were in favor, and the motion passed.

Finances/Treasurer's Report Jennifer Annis made the motion to accept the financial reports, and sign the claims register. Desi Kyle seconded the motion. All were in favor. The motion passed.

Librarian's report – Employee Training day was on March 29, 2024. Trevor Stinson will provide Family and Friends CPR Training. Then lunch was provided from Agave Azul. Afterwards we discussed and became familiar with a new Evergreen Indiana Aspen program that allows us to personalize our Evergreen site.

Barbara attended a Digital Privacy webinar. This webinar provided pertinent information on digital security not only for the library but for patrons. Fliers are available at the circulation desk.

Our patrons were very appreciative of the solar eclipse glasses. April 8, 2024 Eclipse Day was a huge success! All 500 Eclipse glasses were distributed. The last 5 glasses were gone by 10:30am. We had 35 people come into the library on Monday looking for glass and we had 10 callers looking for the eclipse glass. Luckily, Alliance Bank had just received some, so patrons were sent there. We did have two patrons that were using the library during the eclipse and we shared our glasses and encouraged them to look. Also the library's neighbors to the south were outside during the 98% totality and didn't have eclipse glasses so we shared ours. They were very excited to see what it looked like. It was a busy but great day for the library.

National Library Week, April 7-13, 2024 will be celebrated with a display across from the circulation desk. The 7 Wonders of the World pictures were hidden around the adult section for patrons to find. The children's section had 10 cat pictures to locate. Daily photos and information were shared all week on Facebook. This year's theme is "Ready, Set, Library!"

White County Building & Planning has sent the library a "Notice of Public Hearing on Rezone". The proposed zoning map amendment involves a proposed rezone to allow for future development of multi-family apartments at 507 N. Market Street, Monon, Indiana. The hearing will take place April 8th, 2024 at 6pm at the White County Building in Monticello, IN.

The Seed Library is ready for this planting season. We have added several more varieties of items. We will also have Indiana native Red Bud trees for patrons soon. The Red Bud trees do not count towards seed check outs.

Laura's report: Over the past month the k-5th graders had fun learning about reptiles and hearing funny books about Easter and St. Patrick's Day. The preschoolers enjoyed making pom pom giraffes, ducks, and puppy puppets.

In March, the teens enjoyed being creative with Legos borrowed from the Indiana State Library. We will be discussing the book "The Unteachables" by Gordon Korman on April 2.

Personnel Report -

Arturo Castillo has taken the library's insurance as of 4/1/24

Old Business -

FM Global Inspection arrived March 12, 2024 to inspect the three boilers. They were all in good working order.

Mulhaupt's replace the lower back door closer on 3/12/24. The doors are now all in good working order.

Five Star Heating and Plumbing gathered the information for a new air conditioner. Dale Pelsey was going to contact Roger Young to get more information about the units already replaced and what issues the air conditioning having.

Tri-County Guttering from Northern Indiana stopped by to look at the back east guttering of the library. They will be providing the new guttering for Family Express. They will return with a ladder to gather more information but did mention that the library currently has a custom gutter. We do not need a custom gutter and they will provide an estimate for a solid suitable replacement.

Anthem Insurance had received and cashed the checks from January and February 2024. I emailed them copies of the cancelled checks and they were able to locate them.

The February Visa check had not been posted as of noon on the due date of March 12, 2024. Barbara paid on-line so as not to incur a late fee. The library check was posted later that day on March 12. We have a credit balance that will cover the purchases made in March but no late fee.

New Business - A Gale Courses subscription was discussed. All were in favor of not subscribing for the year 2024-2025.

Julie Hart made a motion to adjourn the meeting at 4:37 PM and Desi Kyle seconded. All present were in favor, and the motion passed. The next meeting: Monday, May 6, at 4PM.

Clark Raver, President

Rosemary Cooley, Secretary

Register Of Claims
Monon Town & Township Public Library

Report Date: From 4/1/24 To 4/30/24

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	113	Anthem Blue Cross Blue Shield	Operating	Employee Benefits	\$2,794.66	4/15/24	On-line payment
				Total this claim	\$2,794.66		
0	109	NIPSCO	Operating	Utility Services	\$768.13	4/15/24	
				Total this claim	\$768.13		
0	110	PERF	Operating PERF	Employee Benefits Payroll Withholding	\$680.15 \$0.00	4/15/24	PERF Deposit
				Total this claim	\$680.15		
0	111	Payroll	Operating Operating Operating Operating	Salary of Librarian Salary of Assistants Salary of Custodian Salary of Assistants	\$2,130.83 \$3,924.14 \$266.24 (\$804.47)	4/15/24	PAYROLL
				Total this claim	\$5,516.74		
0	122	VISA	Operating Operating Operating Operating Operating Memorial/Gift Fund	Books Nonprint Materials Cleaning and Sanitation Supplie Library Supplies Furniture and Equipment Gift Fund	\$93.71 \$162.88 \$101.07 \$585.70 \$720.00 \$90.23	4/30/24	
				Total this claim	\$1,753.59		
0	126	Indiana Dept. of Revenue	STATE COUNTY	Payroll Withholding Payroll Withholding	\$402.79 \$271.22	4/30/24	State and County Tax Deposit
				Total this claim	\$674.01		
0	124	Payroll	Operating Operating Operating	Salary of Librarian Salary of Assistants Salary of Custodian	\$2,130.83 \$3,641.23 \$332.80	4/30/24	PAYROLL
				Total this claim	\$6,104.86		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	123	PERF	Operating PERF	Employee Benefits Payroll Withholding Total this claim	\$653.43 \$0.00 \$653.43	4/30/24	PERF Deposit
0	125	Internal Revenue Service	Operating Operating FEDERAL FICA MEDICARE	Employee Benefits Employee Benefits Payroll Withholding Payroll Withholding Payroll Withholding Total this claim	\$770.42 \$180.19 \$976.27 \$770.42 \$180.19 \$2,877.49	4/30/24	Federal Tax Deposit
23896	97	AVC Technology Corporation	Operating	Other Services and Charges Total this claim	\$1,184.00 \$1,184.00	4/15/24	
23897	98	Baker & Taylor	Operating	Books Total this claim	\$423.90 \$423.90	4/15/24	
23898	99	Cardinal Office Products	Operating Operating	Other Services and Charges Library Supplies Total this claim	\$95.00 \$129.59 \$224.59	4/15/24	RICOH Digital color lease
23899	100	CENGAGE Learning/ Gale	Operating	Books Total this claim	\$63.18 \$63.18	4/15/24	
23900	101	Indiana State Library Foundation	Operating	Other Services and Charges Total this claim	\$368.62 \$368.62	4/15/24	Evergreen Wowbrary
23901	102	hoopla	Operating	E Book Services & Hoopla Total this claim	\$87.25 \$87.25	4/15/24	
23902	103	Mulhaupt's	Operating	Repairs and Maintenance Total this claim	\$692.00 \$692.00	4/15/24	
23903	104	Monon Telephone Co.	Operating	Communication and Transportati Total this claim	\$168.84 \$168.84	4/15/24	

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
23904	105	Petty Cash	Operating	Cleaning and Sanitation Supplies	\$9.00	4/15/24	Laundry
				Total this claim	<u>\$9.00</u>		
23905	106	ProSource Specialties LLC	Operating	Library Supplies	\$475.69	4/15/24	Library magnets
				Total this claim	<u>\$475.69</u>		
23906	107	Taste Of Home Books	Operating	Books	\$38.98	4/15/24	Book- Grandma's Favorites
				Total this claim	<u>\$38.98</u>		
23907	108	ENA Services LLC	State Technology Fund	Other	\$52.08	4/15/24	
				Total this claim	<u>\$52.08</u>		
23908	112	Monon Utilities	Operating	Utility Services	\$89.50	4/15/24	
				Total this claim	<u>\$89.50</u>		
23910	114	Arturo Castillo	Operating	Salary of Assistants	\$804.47	4/15/24	Changed bank account right before payroll was issued. Amount failed to deposit. Previous account was closed.
				Total this claim	<u>\$804.47</u>		
23911	115	Anthem Life	Operating	Employee Benefits	\$33.75	4/30/24	May-June24
				Total this claim	<u>\$33.75</u>		
23912	116	Baker & Taylor	Operating	Books	\$777.33	4/30/24	
				Total this claim	<u>\$777.33</u>		
23913	117	Barbara Rayburn	Operating	Communication and Transportation	\$28.81	4/30/24	milage for DNR trees
				Total this claim	<u>\$28.81</u>		
23914	118	Center Point Large Print	Operating	Books	\$152.57	4/30/24	
				Total this claim	<u>\$152.57</u>		
23915	119	Five Star Plumbing, LLC	Operating	Repairs and Maintenance	\$488.29	4/30/24	downstairs furance
				Total this claim	<u>\$488.29</u>		

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
23916	120	Laura E. Burcham	Operating	Gift Fund	\$13.98	4/30/24	\$250 gift for Library club snacks - \$236.02 left
				Total this claim	\$13.98		
23917	121	Midwest Tape, LLC	Operating	Nonprint Materials	\$47.98	4/30/24	
				Total this claim	\$47.98		
23918	127	CENGAGE Learning/ Gale	Operating	Books	\$98.37	4/30/24	
				Total this claim	\$98.37		
23919	128	Demco, Inc.	Operating	Library Supplies	\$107.28	4/30/24	
				Total this claim	\$107.28		
				Total Amount of Claims	\$28,253.52		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Wednesday, May 1, 2024

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

Date this _____ day of _____, 20____.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Appropriation Report for 100 Operating

Monon Town & Township Public Library

Report Date: From 4/1/24 To 4/30/24

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
1. Personal Services							
1.01 Salary of Librarian	\$130,000.00	\$0.00	\$130,000.00	\$4,261.66	\$17,869.06	\$112,130.94	86.3
1.02 Salary of Assistants	\$63,000.00	\$0.00	\$63,000.00	\$7,565.37	\$28,862.38	\$34,137.62	54.2
1.03 Salary of Custodian	\$7,000.00	\$0.00	\$7,000.00	\$599.04	\$2,208.96	\$4,791.04	68.4
1.04 Employee Benefits	\$68,000.00	\$0.00	\$68,000.00	\$5,112.60	\$17,172.81	\$50,827.19	74.7
Subtotal	\$268,000.00		\$268,000.00	\$17,538.67	\$66,113.21	\$201,886.79	75.3
2. Supplies							
2.02 Cleaning and Sanitation Supplies	\$2,800.00	\$0.00	\$2,800.00	\$110.07	\$465.29	\$2,334.71	83.4
2.04 Library Supplies	\$6,300.00	\$0.00	\$6,300.00	\$1,298.26	\$2,960.15	\$3,339.85	53.0
Subtotal	\$9,100.00		\$9,100.00	\$1,408.33	\$3,425.44	\$5,674.56	62.4
3. Other Services and Charge							
3.01 Professional Services	\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,100.00	100.0
3.02 Communication and Transportation	\$12,500.00	\$0.00	\$12,500.00	\$197.65	\$1,160.64	\$11,339.36	90.7
3.03 Printing and Advertising	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
3.04 Library Insurance	\$8,600.00	\$0.00	\$8,600.00	\$0.00	\$0.00	\$8,600.00	100.0
3.05 Utility Services	\$22,500.00	\$0.00	\$22,500.00	\$857.63	\$4,007.12	\$18,492.88	82.2
3.06 Repairs and Maintenance	\$20,500.00	\$0.00	\$20,500.00	\$1,180.29	\$7,679.37	\$12,820.63	62.5
3.07 Rentals	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.0
3.08 Dues, Interest, Taxes	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$90.00	\$1,410.00	94.0
3.09 Other Services and Charges	\$30,000.00	\$0.00	\$30,000.00	\$1,647.62	\$10,565.80	\$19,434.20	64.8
3.1 Transfer to Library Improvement Reserve	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
3.11 E Book Services & Hoopla	\$6,000.00	\$0.00	\$6,000.00	\$87.25	\$1,414.17	\$4,585.83	76.4

Account #	Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
	Subtotal	\$109,300.00		\$109,300.00	\$3,970.44	\$24,917.10	\$84,382.90	77.2
4. Capital Outlays								
4.02	Furniture and Equipment	\$15,000.00	\$0.00	\$15,000.00	\$720.00	\$919.90	\$14,080.10	93.9
4.03	Books	\$23,500.00	\$0.00	\$23,500.00	\$1,648.04	\$6,048.49	\$17,451.51	74.3
4.04	Periodicals and Newspapers	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$1,179.74	\$2,320.26	66.3
4.05	Nonprint Materials	\$12,250.00	\$0.00	\$12,250.00	\$210.86	\$1,070.02	\$11,179.98	91.3
	Subtotal	\$54,250.00		\$54,250.00	\$2,578.90	\$9,218.15	\$45,031.85	83.0
	Grand Total	\$440,650.00	\$0.00	\$440,650.00	\$25,496.34	\$103,673.90	\$336,976.10	76.5

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Appropriation Report for 201 Rainy Day Fund
Monon Town & Township Public Library

Report Date: From 4/1/24 To 4/30/24

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
<i>1. Personal Services</i>							
1.04 Employee Benefits	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.0
Subtotal	\$2,500.00		\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.0
<i>3. Other Services and Charge</i>							
3.06 Repairs and Maintenance	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
Subtotal	\$25,000.00		\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
Grand Total	\$27,500.00	\$0.00	\$27,500.00	\$0.00	\$0.00	\$27,500.00	100.0

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Appropriation Report for 400 Library Improvement Reserve F

Monon Town & Township Public Library

Report Date: From 4/1/24 To 4/30/24

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>1. Personal Services</i>							
1.04 Employee Benefits	\$2,448.00	\$0.00	\$2,448.00	\$0.00	\$0.00	\$2,448.00	100.0
Subtotal	\$2,448.00		\$2,448.00	\$0.00	\$0.00	\$2,448.00	100.0
<i>3. Other Services and Charge</i>							
3.06 Repairs and Maintenance	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
Subtotal	\$25,000.00		\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
Grand Total	\$27,448.00	\$0.00	\$27,448.00	\$0.00	\$0.00	\$27,448.00	100.0

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Financial Report
Monon Town & Township Public Library

Report Dates = **4/1/24 to 4/30/24**

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. General						
100 Operating	\$518,715.47	\$25,522.48	\$203,700.04	\$14,508.35	\$64,821.96	\$379,837.39
Subtotal	\$518,715.47	\$25,522.48	\$203,700.04	\$14,508.35	\$64,821.96	\$379,837.39
2. Special Revenue						
200 Memorial/Gift Fund	\$6,990.25	\$90.23	\$262.83	\$260.55	\$303.13	\$7,030.55
201 Rainy Day Fund	\$356,736.87	\$0.00	\$0.00	\$35.19	\$50,924.52	\$407,661.39
203 Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 State Technology Fund Grant Fund	\$1,963.51	\$52.08	\$589.92	\$0.00	\$1,721.36	\$3,094.95
275 Carroll White REMC Community	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276 Annie Horton Advisory Grant Fund	\$1,882.78	\$0.00	\$200.60	\$1,000.00	\$1,000.00	\$2,682.18
277 Indiana Humanities Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278 CARES Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 ARPA Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
280 LSTA Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
281 Community Foundation of White County	\$2,122.50	\$0.00	\$0.00	\$0.00	\$0.00	\$2,122.50
Subtotal	\$369,695.91	\$142.31	\$1,053.35	\$1,295.74	\$53,949.01	\$422,591.57
4. Capital Projects						
400 Library Improvement Reserve Fund	\$304,454.15	\$0.00	\$0.00	\$31.95	\$50,309.52	\$354,763.67
Subtotal	\$304,454.15	\$0.00	\$0.00	\$31.95	\$50,309.52	\$354,763.67
5. Clearing						
800 PLAC Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
801 Evergreen Indiana Pass Through Fund	\$114.90	\$0.00	\$0.00	\$0.00	\$0.00	\$114.90
802 Payroll fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL	\$0.00	\$976.27	\$3,759.97	\$976.27	\$3,759.97	\$0.00
804 FICA	\$0.00	\$770.42	\$3,034.36	\$770.42	\$3,034.36	\$0.00
805 MEDICARE	\$0.00	\$180.19	\$709.64	\$180.19	\$709.64	\$0.00
806 STATE	\$0.00	\$402.79	\$1,579.14	\$402.79	\$1,579.14	\$0.00
807 COUNTY	\$0.00	\$271.22	\$1,061.76	\$271.22	\$1,061.76	\$0.00
808 PERF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
809 Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810 Transfer Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$114.90	\$2,600.89	\$10,144.87	\$2,600.89	\$10,144.87	\$114.90
Grand Total	\$1,192,980.43	\$28,265.68	\$214,898.26	\$18,436.93	\$179,225.36	\$1,157,307.53

Total all banks = \$1,157,307.53

Bank Balances

Date Printed: 5/1/24

Monon Town & Township Public Library

Report Dates = 4/1/24 to 4/30/24

<i>Bank</i>	<i>Start of Year</i>	<i>Start of Month</i>	<i>Receipts this Month</i>	<i>Vouchers thisMonth</i>	<i>EOM Balance</i>
1 Alliance Bank 008-092-6	\$229,636.51	\$102,602.11	\$18,357.43	\$28,265.68	\$92,693.86
2 Alliance Bank 93548	\$310,651.96	\$361,564.64	\$47.55	\$0.00	\$361,612.19
3 Alliance Bank 93556	\$192,691.96	\$242,969.53	\$31.95	\$0.00	\$243,001.48
4 Alliance Bank 1000	\$460,000.00	\$460,000.00	\$0.00	\$0.00	\$460,000.00
Total all banks =	\$1,192,980.43	\$1,167,136.28	\$18,436.93	\$28,265.68	\$1,157,307.53

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Monon Town & Township Public Library

Report Dates = 4/1/24 to 4/30/24

Receipt Summaries for : 100 Operating

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
109 HONEY CREEK CARDS		\$400.00
110 LIBERTY TOWNSHIP CARDS		\$2,340.00
130 FINES AND FEES	\$77.85	\$307.56
132 COPIES	\$172.11	\$839.96
152 LOCAL INCOME TAX (LIT)	\$14,243.67	\$56,974.68
153 LOF MISC RECEIPT		\$15.67
156 LOF SAVINGS INTEREST	\$11.81	\$32.58
157 LOF INTEREST FROM CD		\$3,898.07
158 LOF CHECKING INTEREST	\$2.91	\$13.44
	<u>\$14,508.35</u>	<u>\$64,821.96</u>

Receipt Summaries for : 200 Memorial/Gift Fund

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
302 MEMORIAL FUND RECEIPT	\$260.00	\$300.00
303 MEMORIAL GIFT FUND INTEREST	\$0.55	\$3.13
	<u>\$260.55</u>	<u>\$303.13</u>

Receipt Summaries for : 201 Rainy Day Fund

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
156 LOF SAVINGS INTEREST		\$17.69
701 INTERFUND TRANSFER		\$50,000.00
923 RAINY DAY INTEREST	\$35.19	\$126.91
924 RAINY DAY INTEREST FROM CD		\$779.92
	<u>\$35.19</u>	<u>\$50,924.52</u>

Receipt Summaries for : 226 State Technology Fund Grant F

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
821 STATE TECHNOLOGY FUND GRA		\$1,721.36
		<u>\$1,721.36</u>

Receipt Summaries for : 276 Annie Horton Advisory Grant Fu

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
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Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

964	Annie Horton Advised Fund	\$1,000.00	\$1,000.00
		<u>\$1,000.00</u>	<u>\$1,000.00</u>

Receipt Summaries for :		400	Library Improvement Reserve F
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
405	LIRF SAVINGS INTEREST	\$31.95	\$120.48
406	LIRF INTEREST FROM CD		\$189.04
701	INTERFUND TRANSFER		\$50,000.00
		<u>\$31.95</u>	<u>\$50,309.52</u>

Receipt Summaries for :		803	FEDERAL
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
400	Payroll Withholdings	\$976.27	\$3,759.97
		<u>\$976.27</u>	<u>\$3,759.97</u>

Receipt Summaries for :		804	FICA
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
400	Payroll Withholdings	\$770.42	\$3,034.36
		<u>\$770.42</u>	<u>\$3,034.36</u>

Receipt Summaries for :		805	MEDICARE
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
400	Payroll Withholdings	\$180.19	\$709.64
		<u>\$180.19</u>	<u>\$709.64</u>

Receipt Summaries for :		806	STATE
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
400	Payroll Withholdings	\$402.79	\$1,579.14
		<u>\$402.79</u>	<u>\$1,579.14</u>

Receipt Summaries for :		807	COUNTY
<i>Account</i>		<i>This Month</i>	<i>YTD</i>
400	Payroll Withholdings	\$271.22	\$1,061.76

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Printed On Wednesday, May 1, 2024

\$271.22

\$1,061.76

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Librarian Report May 6, 2024

Tom Herman, Norway Gardens, provided our library with a Shrubs and Landscaping program on April 20, 2024. Eastern Red Bud trees were available to patrons who attended as well as seeds from our Seed Library. There were 27 patrons in attendance. Almost 50 trees were given out. As of May 2nd only 10 small seedling trees are left.

Tom will also present a Flower program on May 4, 2024. He will bring flowers for patrons to purchase.

The Community Foundation of White County has given the library another \$1000 this year. The grant from the Annie Horton Advised Fund was established by Buzz and Peggy Horton. The funds are to be used for the children's department. We have used this fund to purchase the children's story chairs, pictures for the children's area and will be using this fund for this year's Summer Reading special program, Experience the Magic of "Mr. Jim". Mr. Jim has performed at the Monon Public Library before and the children really enjoyed him.

The upstairs back door has been leaking badly due to all the rain. Barbara put two sandbags inside the door. This has been more efficient than just towels in helping stop the water flow into the library. Barbara spoke to the men putting up the guttering on Family Express but they failed to take any measurements. Barbara call Tri-County Guttering, Valparaiso, IN, to find out if they would replace the guttering. They will be sending someone to give us an estimate.

Laura's report - The last of the Preschool Storytime, Library Club, and Youth Advisory Group meetings have ended for the spring season. We have seen several new children attend these events over the last few months. The elementary students had fun playing spring bingo during their last day and the Youth Advisory Group did hand sewing for the first time. A parent donated money for snacks for the Library Club children and this has been a great addition to the after-school program.

During the month of May, we will be preparing for summer reading. This year's theme is Adventure Begins at Your Library and we will start those programs on June 6. Mr. Jim Merrills will be here on July 18 to finish out our Summer Reading program with a magic show.

Collection Area	April 2024 Circulation	April 2023 Circulation	April 2022 Circulation
Adult Fiction	156	240	212
Adult Non-Fiction	61	115	45
Adult/Juvenile DVDs/Videos	201	127	132
Adult/Juvenile Audiobooks	17	1	2
Magazines	30	39	51
Juvenile Fiction	166	165	115
Juvenile Non-Fiction	27	62	9
Young Adult/Teen	22	18	20
Video Games	11	18	2
Hoopla	45	28	28
Overdrive (ebooks/e-audio)	305	227	220
Hotspots	9	19	15
Library of Things	1	3	8
Total Circulation (# of checkouts)	1051	1062	859