

**Monon Town and Township Public Library
Board of Trustees
Meeting Agenda // May 9, 2022, 4PM EST**

1. Call to Order
2. Approval of April 11 Board Meeting Minutes
3. Claims/Payroll for April 2022/Treasurer's Report
4. Librarian's Report – Items for Discussion/Action:
 - a. Computer Upgrades
 - b. Competitive Salaries

5. Personnel Report – New hire(s)
6. Old Business
 - a. None

7. New Business
 - a. None

8. Adjournment

The next meeting is Monday, June 13, 2022 at 4PM.

**Monon Town and Township Public Library Board of Trustees Meeting
Monday, April 11, 2022, 4PM**

Present: Austin Stroud, Michele Buswell, Clark Raver, Jennifer Annis, Julie Hart, Lexi Reagan

Absent: Desi Kyle, Rosemary Cooley

Call to Order: Called to order by Clark Raver at 4PM.

Minutes - Julie Hart made a motion to approve the March 14 meeting minutes and Lexi Reagan seconded. All were in favor, and the motion passed.

Finances/Treasurer's Report - Julie Hart asked about us spending over half of the budget for professional services already. This was due to a payment to Harry Mohler/architect for the front entrance work in late 2021/early 2022. Jennifer Annis made the motion to accept the financial reports and sign the claim register. Michele Buswell seconded the motion. All were in favor. The motion passed.

Librarian's report -Some minor repairs are needed to the elevator, so Austin has attached a quote to this librarian's report. We went ahead and sent the first half of the payment even though this exceeds the typical amount we can do without board approval. This was just time sensitive. We could switch this to be paid out of LIRF or Rainy Day if the board approves. The elevator is still working fine, it's just that eventually this needs to be done. Jennifer Annis called the elevator company during the meeting to verify this is for the contacts in the motor starter. Julie Hart made a motion to accept that Austin made the payment early, and the board agrees it should all come out of LIRF. Lexi Reagan seconded, and all present were in favor. The motion passed.

We're still waiting to hear back on the grants Austin has submitted to help with the newspaper microfilming, microfilm reader, and bounding the newer newspapers. The application for one isn't due until April 28, but the Community Foundation of White County one is fully submitted.

We've made available several of the items in the Library of Things so far, with a few more to go. The reception has been good on social media, but we haven't seen much checkout activity yet. Lexi Reagan donated a VCR. Michele mentioned the idea of putting that we don't own the rights to the music that is included in videos we convert so we don't have copyright claims on YouTube, Facebook, or elsewhere.. Austin mentioned that we could use a backup working VCR just in case we need it.

We had our first ESL class on Wednesday, April 6 with 7 in attendance (8 with a child at the beginning). These will now meet weekly instead of the 1st and 3rd of the month.

Michele Buswell mentioned the website Teacherspayteachers as a resource to possibly use.

From Barbara:

Our Outreach Reading program at the North White Elementary school is working out well. The students and teachers have been very welcoming. During the month of March, 23 classrooms were visited reaching 575 students. The classrooms range from Pre-Kindergarten through 5th grade. These visits will continue on through the month of April. Two books are read during each visit and the students are brought up to date on library programs, how to get a library card and even what the library looks like and where to find it.

The Seed Library is ready to go! The Vegetable Gardening program will officially start the seed program. The comments on Facebook have been very positive so we are hoping for a nice group of community members on Saturday. With a library card each household can withdraw 6 different seed packets to start their own garden. We will be encouraging them to save seeds from their garden for the following year plus to bring the library seeds so that our Seed Library will grow.

Personnel Report - Liliana Lopez-Sandoval has resigned from her position as a clerk/custodian. Laura is interested in cleaning on contract, if we can approve the draft of the contract Austin has included. She is limited on hours already being full-time if it remains an employee position. Michele Buswell made a motion to approve letting Laura clean the library on contract at a rate of \$75/week, and Jennifer Annis seconded. All present were in favor, and the motion passed. Austin said that we may advertise to have someone else working in the morning. With our other new hire, Diana, we have the evening/after school hours covered. She will be free to work during the day in six weeks when school lets out.

Old Business - None

New Business - None

Julie Hart made a motion to adjourn the meeting at 5PM and Jennifer Annis seconded. All present were in favor, and the motion passed. The next meeting: Monday, May 9, at 4PM.

Clark Raver, President

Michele Buswell, Acting Secretary

Register Of Claims
Monon Town & Township Public Library

Report Date: From 4/1/22 To 4/30/22

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	107	Payroll	Operating	Salary of Librarian	\$1,931.25	4/30/22	PAYROLL
			Operating	Salary of Assistants	\$4,536.94		
				Total this claim	<u>\$6,468.19</u>		
0	118	Monon Public Library	Operating	Interfund Transfers	(\$4,159.00)	4/30/22	Correcting voucher 258 10/21 to spend money out of ARPA grant instead of operating fund
			ARPA Grant Fund	Interfund Transfers	\$4,159.00		
				Total this claim	<u>\$0.00</u>		
0	117	Internal Revenue Service	Operating	Employee Benefits	\$806.23	4/30/22	Federal Tax Deposit
			Operating	Employee Benefits	\$188.54		
			FEDERAL	Payroll Withholding	\$987.94		
			FICA	Payroll Withholding	\$806.23		
			MEDICARE	Payroll Withholding	\$188.54		
				Total this claim	<u>\$2,977.48</u>		
0	116	Indiana Dept. of Revenue	STATE	Payroll Withholding	\$449.25	4/30/22	State and County Tax Deposit
			COUNTY	Payroll Withholding	\$274.01		
				Total this claim	<u>\$723.26</u>		
0	115	Alliance Bank	Operating	Other Services and Charges	\$11.68	4/30/22	Direct Deposit Charge
				Total this claim	<u>\$11.68</u>		
0	90	Payroll	Operating	Salary of Librarian	\$1,931.25	4/15/22	PAYROLL
			Operating	Salary of Assistants	\$4,603.98		
				Total this claim	<u>\$6,535.23</u>		
0	105	Monon Public Library	Library Improvement Re	Interfund Transfers	\$1,686.79	4/15/22	From LIRF to Operating for Elevator Repair
				Total this claim	<u>\$1,686.79</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	89	PERF	Operating PERF	Employee Benefits Payroll Withholding	\$777.34 \$0.00	4/15/22	PERF Deposit
				Total this claim	<u>\$777.34</u>		
0	119	Monon Public Library	Operating LSTA Grant Fund	Interfund Transfers Interfund Transfers	(\$1,884.04) \$1,884.04	4/30/22	Correcting Voucher 236 9/21 to spend money out of LSTA grant instead of operating fund
				Total this claim	<u>\$0.00</u>		
0	106	PERF	Operating PERF	Employee Benefits Payroll Withholding	\$774.09 \$0.00	4/30/22	PERF Deposit
				Total this claim	<u>\$774.09</u>		
23311	91	AdTec Inc.	Operating	Other Services and Charges	\$230.00	4/15/22	E-Rate
				Total this claim	<u>\$230.00</u>		
23312	92	Anthem Blue Cross Blue Shield	Operating	Employee Benefits	\$2,699.31	4/15/22	
				Total this claim	<u>\$2,699.31</u>		
23313	93	Baker & Taylor	Operating	Books	\$262.04	4/15/22	Credit
				Total this claim	<u>\$262.04</u>		
23314	94	Brodart Co.	ARPA Grant Fund	Furniture and Equipment	\$524.42	4/15/22	ARPA Grant
				Total this claim	<u>\$524.42</u>		
23315	95	Cardinal Office Products	Operating Operating	Library Supplies Other Services and Charges	\$70.94 \$95.00	4/15/22	RICPH Digital Copier lease
				Total this claim	<u>\$165.94</u>		
23316	96	CENGAGE Learning/ Gale	Operating	Books	\$61.58	4/15/22	
				Total this claim	<u>\$61.58</u>		
23317	97	ENA Services LLC	State Technology Fund	Other	\$353.08	4/15/22	
				Total this claim	<u>\$353.08</u>		
23318	98	Indiana State Library Foundation	Operating	Other Services and Charges	\$325.60	4/15/22	WOWBRARY license
				Total this claim	<u>\$325.60</u>		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
23319	99	Goodwin Fire Equipment	Operating	Other Services and Charges	\$30.50	4/15/22	Fire Extinguishers
				Total this claim	\$30.50		
23320	100	Midwest Tape	Operating	Nonprint Materials	\$29.99	4/15/22	
				Total this claim	\$29.99		
23321	101	Monon Telephone Co.	Operating	Communication and Transportati	\$167.63	4/15/22	
				Total this claim	\$167.63		
23322	102	Monon Utilities	Operating	Utility Services	\$96.65	4/15/22	
				Total this claim	\$96.65		
23323	103	NIPSCO	Operating	Utility Services	\$1,246.41	4/15/22	
				Total this claim	\$1,246.41		
23324	104	Trevor Stinson	Operating	Other Services and Charges	\$280.00	4/15/22	CPR Training
				Total this claim	\$280.00		
23326	108	Baker & Taylor	Operating	Books	\$778.71	4/30/22	
				Total this claim	\$778.71		
23327	109	Laura E. Burcham	Operating	Salary of Custodian	\$150.00	4/30/22	
				Total this claim	\$150.00		
23328	110	CENGAGE Learning/ Gale	Operating	Books	\$151.95	4/30/22	
				Total this claim	\$151.95		
23329	111	Center Point Large Print	Operating	Books	\$270.07	4/30/22	
				Total this claim	\$270.07		
23330	112	Midwest Tape	Operating	Nonprint Materials	\$212.91	4/30/22	
				Total this claim	\$212.91		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
23331	113	SYNCB/AMAZON	Operating	Books	\$65.87	4/30/22	
			Operating	Library Supplies	\$126.19		
			Operating	Furniture and Equipment	\$274.98		
			Operating	Nonprint Materials	\$29.88		
			Operating	Other	\$0.00		
			Memorial/Gift Fund	Gift Fund	\$26.57		
				Total this claim	\$523.49		
23332	114	VISA	Memorial/Gift Fund	Gift Fund	\$179.65	4/30/22	
				Total this claim	\$179.65		

Total Amount of Claims \$28,693.99

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, May 3, 2022

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 4 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$28,693.99

Date this 9th day of May, 2022.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Appropriation Report for 100 Operating

Monon Town & Township Public Library

Report Date: From 4/1/22 To 4/30/22

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>1. Personal Services</i>							
1.01 Salary of Librarian	\$50,000.00	\$0.00	\$50,000.00	\$3,862.50	\$15,450.00	\$34,550.00	69.1
1.02 Salary of Assistants	\$110,000.00	\$0.00	\$110,000.00	\$9,140.92	\$35,429.30	\$74,570.70	67.8
1.03 Salary of Custodian	\$7,500.00	\$0.00	\$7,500.00	\$150.00	\$420.00	\$7,080.00	94.4
1.04 Employee Benefits	\$50,000.00	\$0.00	\$50,000.00	\$5,245.51	\$20,973.22	\$29,026.78	58.1
Subtotal	\$217,500.00		\$217,500.00	\$18,398.93	\$72,272.52	\$145,227.48	66.8
<i>2. Supplies</i>							
2.02 Cleaning and Sanitation Supplies	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$209.42	\$2,290.58	91.6
2.04 Library Supplies	\$6,000.00	\$0.00	\$6,000.00	\$197.13	\$2,244.10	\$3,755.90	62.6
Subtotal	\$8,500.00		\$8,500.00	\$197.13	\$2,453.52	\$6,046.48	71.1
<i>3. Other Services and Charge</i>							
3.01 Professional Services	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$641.76	\$858.24	57.2
3.02 Communication and Transportation	\$12,300.00	\$0.00	\$12,300.00	\$167.63	\$1,088.23	\$11,211.77	91.2
3.03 Printing and Advertising	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
3.04 Library Insurance	\$8,400.00	\$0.00	\$8,400.00	\$0.00	\$170.00	\$8,230.00	98.0
3.05 Utility Services	\$21,000.00	\$0.00	\$21,000.00	\$1,343.06	\$6,023.50	\$14,976.50	71.3
3.06 Repairs and Maintenance	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$3,663.68	\$16,336.32	81.7
3.07 Rentals	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
3.08 Dues, Interest, Taxes	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$364.27	\$635.73	63.6
3.09 Other Services and Charges	\$14,000.00	\$0.00	\$14,000.00	\$972.78	\$6,229.44	\$7,770.56	55.5
3.1 Transfer to Library Improvement Reserve	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
3.11 E Book Services & Hoopla	\$6,700.00	\$0.00	\$6,700.00	\$0.00	\$0.00	\$6,700.00	100.0

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
3.2 2021 Encumbered Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#Num!
Subtotal	\$90,900.00		\$90,900.00	\$2,483.47	\$18,180.88	\$72,719.12	80.0
<i>4. Capital Outlays</i>							
4.02 Furniture and Equipment	\$15,000.00	\$0.00	\$15,000.00	\$274.98	\$681.34	\$14,318.66	95.5
4.03 Books	\$23,000.00	\$0.00	\$23,000.00	\$1,590.22	\$6,116.94	\$16,883.06	73.4
4.04 Periodicals and Newspapers	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$1,209.79	\$2,290.21	65.4
4.05 Nonprint Materials	\$8,500.00	\$0.00	\$8,500.00	\$272.78	\$2,318.44	\$6,181.56	72.7
Subtotal	\$50,000.00		\$50,000.00	\$2,137.98	\$10,326.51	\$39,673.49	79.3
Grand Total	\$366,900.00	\$0.00	\$366,900.00	\$23,217.51	\$103,233.43	\$263,666.57	71.9

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Appropriation Report for 201 Rainy Day Fund

Monon Town & Township Public Library

Report Date: From 4/1/22 To 4/30/22

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
<i>3. Other Services and Charge</i>							
3.06 Repairs and Maintenance	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
3.2 2021 Encumbered Funds	\$24,730.00	\$0.00	\$24,730.00	\$0.00	\$0.00	\$24,730.00	100.0
Subtotal	\$49,730.00		\$49,730.00	\$0.00	\$0.00	\$49,730.00	100.0
<i>4. Capital Outlays</i>							
4.02 Furniture and Equipment	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
Subtotal	\$25,000.00		\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
Grand Total	\$74,730.00	\$0.00	\$74,730.00	\$0.00	\$0.00	\$74,730.00	100.0

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Appropriation Report for 400 Library Improvement Reserve F

Monon Town & Township Public Library

Report Date: From 4/1/22 To 4/30/22

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>1. Personal Services</i>							
1.04 Employee Benefits	\$8,947.00	\$0.00	\$8,947.00	\$0.00	\$0.00	\$8,947.00	100.0
Subtotal	\$8,947.00		\$8,947.00	\$0.00	\$0.00	\$8,947.00	100.0
<i>3. Other Services and Charge</i>							
3.06 Repairs and Maintenance	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
3.2 2021 Encumbered Funds	\$24,730.00	\$0.00	\$24,730.00	\$0.00	\$24,730.00	\$0.00	0.0
Subtotal	\$49,730.00		\$49,730.00	\$0.00	\$24,730.00	\$25,000.00	50.3
<i>4. Capital Outlays</i>							
4.02 Furniture and Equipment	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.0
Subtotal	\$3,000.00		\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.0
Grand Total	\$61,677.00	\$0.00	\$61,677.00	\$0.00	\$24,730.00	\$36,947.00	59.9

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Bank Balances

Date Printed: 5/3/22

Monon Town & Township Public Library

Report Dates = 4/1/22 to 4/30/22

Bank	Start of Year	Start of Month	Receipts this Month	Vouchers this Month	EOM Balance
1 Alliance Bank 008-092-6	\$259,937.25	\$91,958.85	\$16,224.78	\$27,007.20	\$81,176.43
2 Alliance Bank 93548	\$267,153.66	\$317,340.61	\$37.82	\$0.00	\$317,378.43
3 Alliance Bank 93556	\$135,020.32	\$187,827.24	\$22.26	\$1,686.79	\$186,162.71
4 Alliance Bank 1000	\$460,000.00	\$460,000.00	\$0.00	\$0.00	\$460,000.00
Total all banks =	\$1,122,111.23	\$1,057,126.70	\$16,284.86	\$28,693.99	\$1,044,717.57

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Financial Report Monon Town & Township Public Library

Report Dates = 4/1/22 to 4/30/22

Fund	Start of year	Disbursements this month	Disbursements YTD	Receipts this month	Receipts YTD	Balance
1. General						
100 Operating	\$470,173.48	\$17,174.47	\$202,100.39	\$13,472.87	\$50,868.86	\$318,851.95
Subtotal	\$470,173.48	\$17,174.47	\$202,100.39	\$13,472.87	\$50,868.86	\$318,851.95
2. Special Revenue						
200 Memorial/Gift Fund	\$7,255.55	\$206.22	\$1,658.45	\$25.76	\$548.30	\$6,145.40
201 Rainy Day Fund	\$370,277.75	\$0.00	\$0.00	\$33.44	\$50,204.81	\$420,482.56
203 Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 State Technology Fund Grant Fund	\$0.00	\$353.08	\$1,059.24	\$0.00	\$3,696.54	\$2,637.30
276 Annie Horton Advisory Grant Fund	\$1,029.99	\$0.00	\$109.25	\$0.00	\$0.00	\$920.74
277 Indiana Humanities Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278 CARES Grant Fund	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
279 ARPA Grant Fund	(\$5,632.63)	\$4,683.42	\$4,777.47	\$0.00	\$0.00	(\$10,410.10)
280 LSTA Grant Fund	(\$1,790.00)	\$1,884.04	\$1,884.04	\$0.00	\$0.00	(\$3,674.04)
Subtotal	\$373,140.66	\$7,126.76	\$9,488.45	\$59.20	\$54,448.65	\$418,101.86
4. Capital Projects						
400 Library Improvement Reserve Fund	\$278,681.19	\$1,686.79	\$26,416.79	\$22.26	\$55,148.53	\$307,412.93
Subtotal	\$278,681.19	\$1,686.79	\$26,416.79	\$22.26	\$55,148.53	\$307,412.93
5. Clearing						
800 PLAC Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
801 Evergreen Indiana Pass Through Fund	\$115.90	\$0.00	\$0.00	\$24.56	\$234.93	\$350.83
802 Payroll fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL	\$0.00	\$987.94	\$3,970.05	\$987.94	\$3,970.05	\$0.00
804 FICA	\$0.00	\$606.23	\$3,171.29	\$806.23	\$3,171.29	\$0.00
805 MEDICARE	\$0.00	\$188.54	\$741.68	\$188.54	\$741.68	\$0.00
806 STATE	\$0.00	\$449.25	\$1,743.72	\$449.25	\$1,743.72	\$0.00
807 COUNTY	\$0.00	\$274.01	\$1,070.26	\$274.01	\$1,070.26	\$0.00
808 PERF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
809 Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810 Transfer Fund	\$0.00	\$0.00	\$2,319.35	\$0.00	\$2,319.35	\$0.00
Subtotal	\$115.90	\$2,705.97	\$13,016.35	\$2,730.53	\$13,251.28	\$350.83
Grand Total	\$1,122,111.23	\$28,693.99	\$251,111.98	\$16,294.86	\$173,718.32	\$1,044,717.57

Total all banks = \$1,044,717.57

Monon Town & Township Public Library

Report Dates = 4/1/22 to 4/30/22

Receipt Summaries for : 100 Operating

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
110 LIBERTY TOWNSHIP CARDS		\$2,325.00
130 FINES AND FEES	\$52.60	\$278.18
132 COPIES	\$43.95	\$281.42
152 LOCAL INCOME TAX (LIT)	\$11,504.00	\$46,016.00
153 LOF MISC RECEIPT	\$180.00	\$180.00
156 LOF SAVINGS INTEREST	\$3.62	\$16.66
157 LOF INTEREST FROM CD		\$76.80
158 LOF CHECKING INTEREST	\$1.91	\$8.01
701 INTERFUND TRANSFER	\$1,686.79	\$1,686.79
	\$13,472.87	\$50,868.86

Receipt Summaries for : 200 Memorial/Gift Fund

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
302 MEMORIAL FUND RECEIPT	\$25.00	\$545.00
303 MEMORIAL GIFT FUND INTEREST	\$0.76	\$3.30
	\$25.76	\$548.30

Receipt Summaries for : 201 Rainy Day Fund

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
701 INTERFUND TRANSFER		\$50,000.00
923 RAINY DAY INTEREST	\$33.44	\$133.13
924 RAINY DAY INTEREST FROM CD		\$71.68
	\$33.44	\$50,204.81

Receipt Summaries for : 226 State Technology Fund Grant F

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
823 STATE TECH FUND GRANT FUND		\$3,696.54
		\$3,696.54

Receipt Summaries for : 400 Library Improvement Reserve F

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
405 LIRF SAVINGS INTEREST	\$22.26	\$89.46

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Printed On Tuesday, May 3, 2022

406 LIRF INTEREST FROM CD
701 INTERFUND TRANSFER

\$59.07
\$55,000.00
\$22.26 \$55,148.53

Receipt Summaries for : 801 Evergreen Indiana Pass Through

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
961 EVERGREEN INDIANA RECEIPT	\$24.56	\$234.93
	\$24.56	\$234.93

Receipt Summaries for : 803 FEDERAL

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
400 Payroll Withholdings	\$987.94	\$3,970.05
	\$987.94	\$3,970.05

Receipt Summaries for : 804 FICA

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
400 Payroll Withholdings	\$806.23	\$3,171.29
	\$806.23	\$3,171.29

Receipt Summaries for : 805 MEDICARE

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
400 Payroll Withholdings	\$188.54	\$741.68
	\$188.54	\$741.68

Receipt Summaries for : 806 STATE

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
400 Payroll Withholdings	\$449.25	\$1,743.72
	\$449.25	\$1,743.72

Receipt Summaries for : 807 COUNTY

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
400 Payroll Withholdings	\$274.01	\$1,070.26
	\$274.01	\$1,070.26

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Printed On Tuesday, May 3, 2022

Receipt Summaries for : 809 Other

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
1000 VOID	_____	\$0.00
	_____	\$0.00

Receipt Summaries for : 810 Transfer Fund

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
702 INTERBANK TRANSFER	_____	\$2,319.35
	_____	\$2,319.35

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Librarian's Report – May 9, 2022

The repairs to the elevator were completed.

We received the Community Foundation of White County grant, and have dropped off the 2004-2021 News & Review newspapers for bounding. We should be able to pick those up soon.

Austin submitted the final application for the Indiana Historical Society grant with the Monon Civic Preservation Society (MCPS). They had us make some corrections to our submission, so we aren't all that optimistic on getting that fully funded for the microfilm reader and microfilmed newspapers. If it doesn't work out, if we have money left later in the year to give out of LIRF or Rainy Day, Austin thinks we should just go ahead and do it.

The ESL class continues to grow. Marissa is working on her certification. They had 13 this past week. She has a volunteer instructor from the county literacy group housed at the Monticello library. We're hoping that she'll eventually fully take over this group, and we will host them at the library to watch her instruction via Zoom. It will take too much staff time for us to continue to put together full lessons every week, but the need is there for this to continue.

Austin is looking at options for upgrading the public computers. We at least plan to upgrade the adult/upstairs computers. We're exploring possible other options for the children's area since those computers haven't been used since before the pandemic. I was hoping for approval to spend up to \$5,000 or so out of LIRF or Rainy Day for computer upgrades as well as possibly adding some more hotspots. They've become so popular that we don't have many on hand at any given moment.

Austin also would like to start a discussion about increasing our starting wages to be more competitive with other employers. This would help us in hiring help in a quicker manner. Many retail and fast food locations are paying \$10-\$15 starting out, and Austin thinks we should make an effort to move the bottom closer to \$10 for adult positions. To be fair, this would require adjustments to everyone's salaries. Our starting salaries are much lower than places around us like the gas stations, Family Dollar, the Monticello Library, and similar. In looking at the salaries for libraries serving 3-5k in the state, the average director salary is \$47,529 and the average assistant salary is \$10.16 (with the average for clerks at \$9.24). For reference, this is where Austin got these statistics: <https://www.in.gov/library/services-for-libraries/plstats/2021-statistics/> Austin has provided some recommendations for revisions on a salary schedule distributed to the board. It will be easiest to accomplish this over multiple years.

From Barbara:

Our Outreach Reading program at the North White Elementary school was a huge success! 500 students listened to stories from the library during the month of April. The total number of students listening to stories was 1075 for the two months of the Outreach program. On the last day of this program the new Book Bike was ridden to the Monon Elementary School. Mrs. Anderson's Kindergarten class was looking forward to seeing the bike. They were all given their choice of a paperback book from the Book Bike.

Summer Reading will be from June 9 – July 14 for K-5th grade 3:00 pm – 4:00 pm & Preschoolers 11:00am-11:30 am. Beyond Summer Reading for 5th Grade and up will meet on Tuesday's June 14 – July 12 from 2:00pm – 3:00 pm.

Collection Area	April 2022 Circulation	April 2021 Circulation	April 2020 Circulation
Adult Fiction	212	166	29
Adult Non-Fiction	45	46	1
Adult/Juvenile DVDs/Videos	132	54	0
Adult/Juvenile Audiobooks	2	1	0
Magazines	51	33	0
Juvenile Fiction	115	59	0
Juvenile Non-Fiction	9	19	0
Young Adult/Teen	20	30	0
Video Games	2	2	0
Hoopla	28	22	0
Overdrive (ebooks/e-audio)	220	255	213
Hotspots	15	5	0
Library of Things	8	0	0
Total Circulation (# of checkouts)	859	692	243