

**Monon Town and Township Public Library
Board of Trustees
Meeting Agenda // April 15, 2024, 4PM EST**

1. Call to Order
2. Approval of March 11, 2024 Board Meeting & Board of Finance Minutes
3. Claims/Payroll for March 2024 /Treasurer's Report
4. Librarian's Report

5. Personnel Report
 - a. Insurance/Arturo Castillo

6. Old Business
 - a. Inspection and repairs
 - b. Anthem Insurance checks
 - c. Visa payment

7. New Business
 - a. None

8. Adjournment

The next meeting is Monday, May 6, 2024 at 4PM.

Monon Town and Township Public Library Board of Trustees Meeting
Monday, March 11, 2024, 4PM

Present: Clark Raver, Julie Hart, Jennifer Annis, Stanley Minnick, Rosemary Cooley, Barbara Rayburn, Lexi Taylor, Desi Kyle

Absent: None

Call to Order: Called to order by Clark Raver at 4:05PM.

Minutes -Stan Minnick made a motion to approve the February 12, 2024 board meeting minutes and the Board of Finance minutes. Julie Hart seconded the motion. All were in favor, and the motion passed.

Finances/Treasurer's Report - Lexie Taylor made the motion to accept the financial reports, and sign the claims register. Rosie Cooley seconded the motion. All were in favor. The motion passed.

Librarian's report – Barbara spoke with one of Family Express's owners, Spiro Olympidis on 2/15/24 and 2/29/24 in the library about the concerns for the library's landscaping. Family Express will re-landscape the property and if we have any future concerns we were given his email and phone number.

Barbara would like to propose that the May 2024 board meeting be moved to the first Monday of May, May 6, 2024 due to a conflict on May 13, 2024. Julie Hart made the motion to move the board meeting to the first Monday in May. Stan Minnick seconded the motion. All were in favor. The motion passed.

5 Star Plumbing and Heating, Francesville, Indiana will be submitting an estimate on replacing the air conditioning unit/s and removing the tree inside the cage.

Food Fest, June 1, 2024. Three of us have conflicts on this day. However, Laura, Arturo, and Franklin are willing to set up for the library and stay until 3pm. Barbara has suggested the purchase of a Wheel Game for prizes so children can "win" a free book. Every child will win a book. ☺ We thought it would be a way to draw people to our area. Rosie Cooley made the motion to close the library on June 1, 2024 so that the library can set up at the Food Fest. Desi Kyle seconded the motion. All were in favor. The motion passed.

We are out of library magnets. The original order in 2019 was for 500. A new order of 500 would cost \$0.90 each. We would like the Boards thoughts on ordering more or not. The order in 2019 for 500 was \$154.10. This was less than \$0.30 each with shipping. It is a significant increase in price. Julie Hart made a motion to order more magnets. Lexi Taylor seconded the motion. All were in favor. The motion passed.

Lacey Klemm, the NWI Regional Coordinator for the Indiana State Library conducted a director visit on February 28, 2024. She passed on information for continuing education and shared information about employee training offered by the Indiana State Library.

From Laura: We did not have any preschool children on February 15. 9 children came to the storytime on February 22. The preschoolers made paper plate cows.

On February 15, we had 16 children come for the Wetlands and Cranes program presented by Lauren Benedict from the International Crane Foundation. The children enjoyed learning about the cranes and asked many questions. We had 12 children at Library Club on February 22 and the craft was hand dot art.

We had 3 teens come to Youth Advisory Group on February 20. They did canvas painting. The teens will be reading *Unteachables* by Gordon Korman this spring. They are interested in doing a sewing project at a future YAG meeting.

Julie Hart noted that she had material that can be donated towards this project.

Personnel Report – None

Old Business – Family Express Construction discussed.

New Business – Barbara brought to the Boards attention that checks that were mailed were being delayed or were not being received by vendors. This could possibly cause late fees. Jennifer Annis made a motion to pay as many bills possible on-line. Desi Kyle seconded the motion. All were in favor. The motion passed.

Julie Gutwein requested a letter of support from the library. The Civic Preservation Society is applying for a grant from the Indiana Historical Society to record oral history from older life-long members of the community. Barbara will write the letter of support and Clark Raver, Board President will also sign.

Julie Hart made a motion to adjourn the meeting at 4:40 pm and Desi Kyle seconded the motion. All present were in favor, and the motion passed. The next regular meeting on Monday, April 8, 2024.

Clark Raver, President

Rosemary Cooley, Secretary

Register Of Claims
Monon Town & Township Public Library

Report Date: From 3/1/24 To 3/31/24

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
0	83	VISA	Operating	Cleaning and Sanitation Supplie	\$93.58	3/12/24	3/12/24 On-Line payment made. They had not posted our check from 2/29/24 #23874. They later posted the check. This overpayment was deducted as follows.3/19/24 \$259.15 Library Supplies for half of the Inkjet printer ink. The rest of the total will be paid in April.
			Operating	Books	\$82.55		
			Operating	Library Supplies	\$682.25		
			Operating	Nonprint Materials	\$43.49		
			Operating	Library Supplies	\$259.15		
				Total this claim	\$1,161.02		
0	80	PERF	Operating PERF	Employee Benefits Payroll Withholding	\$623.88 \$0.00	3/15/24	PERF Deposit
				Total this claim	\$623.88		
0	81	Payroll	Operating Operating Operating	Salary of Librarian Salary of Assistants Salary of Custodian	\$2,130.83 \$3,198.66 \$257.92	3/15/24	PAYROLL
				Total this claim	\$5,587.41		
0	96	Indiana Dept. of Revenue	STATE COUNTY	Payroll Withholding Payroll Withholding	\$377.01 \$251.67	3/31/24	State and County Tax Deposit
				Total this claim	\$628.68		
0	91	PERF	Operating PERF	Employee Benefits Payroll Withholding	\$655.82 \$0.00	3/31/24	PERF Deposit
				Total this claim	\$655.82		
0	95	Internal Revenue Service	Operating Operating FEDERAL FICA MEDICARE	Employee Benefits Employee Benefits Payroll Withholding Payroll Withholding Payroll Withholding	\$723.63 \$169.23 \$908.36 \$723.63 \$169.23	3/31/24	Federal Tax Deposit
				Total this claim	\$2,694.08		

<i>Warrant Number</i>	<i>Claim Number</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Account</i>	<i>Amount</i>	<i>Date</i>	<i>Explanation</i>
0	92	Alliance Bank	Operating	Other Services and Charges	\$12.16	3/31/24	service charge
				Total this claim	<u>\$12.16</u>		
0	94	Payroll	Operating	Salary of Librarian	\$2,130.83	3/31/24	PAYROLL
			Operating	Salary of Assistants	\$3,686.75		
			Operating	Salary of Custodian	\$266.24		
				Total this claim	<u>\$6,083.82</u>		
0	93	VOID	Operating	Other	\$0.00	3/31/24	
				Total this claim	<u>\$0.00</u>		
23877	69	AVC Technology Corporation	Operating	Other Services and Charges	\$1,184.00	3/15/24	
				Total this claim	<u>\$1,184.00</u>		
23878	70	Baker & Taylor	Operating	Books	\$1,175.32	3/15/24	
				Total this claim	<u>\$1,175.32</u>		
23879	71	Cardinal Office Products	Operating	Other Services and Charges	\$95.00	3/15/24	
			Operating	Library Supplies	\$162.49		
				Total this claim	<u>\$257.49</u>		
23880	72	Center Point Large Print	Operating	Books	\$153.87	3/15/24	
				Total this claim	<u>\$153.87</u>		
23881	73	ENA Services LLC	State Technology Fund	Other	\$52.08	3/15/24	
				Total this claim	<u>\$52.08</u>		
23882	74	Middlebury Public Library	Operating	Dues, Interest, Taxes	\$50.00	3/15/24	NICCL Dues
				Total this claim	<u>\$50.00</u>		
23883	75	Midwest Tape, LLC	Operating	Nonprint Materials	\$398.10	3/15/24	
				Total this claim	<u>\$398.10</u>		
23884	76	Monon Telephone Co.	Operating	Communication and Transportati	\$170.68	3/15/24	
				Total this claim	<u>\$170.68</u>		

Warrant Claim

Warrant Number	Claim Number	Name of Claimant	Fund	Account	Amount	Date	Explanation
23885	77	Monon Utilities	Operating	Utility Services	\$117.33	3/15/24	
				Total this claim	\$117.33		
23886	78	OverDrive	Operating	E Book Services & Hoopla	\$1,000.00	3/15/24	
				Total this claim	\$1,000.00		
23887	79	NIPSCO	Operating	Utility Services	\$816.67	3/15/24	
				Total this claim	\$816.67		
23888	82	hoopla	Operating	E Book Services & Hoopla	\$326.92	3/15/24	11/30/23-02/29/24
				Total this claim	\$326.92		
23889	84	Anthem Life	Operating	Employee Benefits	\$17.00	3/31/24	
				Total this claim	\$17.00		
23890	85	Baker & Taylor	Operating	Books	\$359.46	3/31/24	
				Total this claim	\$359.46		
23891	86	CENGAGE Learning/ Gale	Operating	Books	\$158.35	3/31/24	
				Total this claim	\$158.35		
23892	87	Center Point Large Print	Operating	Books	\$125.30	3/31/24	
				Total this claim	\$125.30		
23893	88	Goodwin Fire Equipment	Operating	Repairs and Maintenance	\$253.40	3/31/24	
				Total this claim	\$253.40		
23894	89	Midwest Tape, LLC	Operating	Nonprint Materials	\$146.18	3/31/24	
				Total this claim	\$146.18		
23895	90	Trevor Stinson	Operating	Other Services and Charges	\$140.00	3/31/24	CPR Training
				Total this claim	\$140.00		

Warrant Claim
 Number Number Name of Claimant Fund Account Amount Date Explanation

Total Amount of Claims \$24,349.02

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Tuesday, April 2, 2024

Fiscal Officer

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing)

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 4 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of \$24,349.02

Date this _____ day of _____, 20_____.

SIGNATURES OF GOVERNING BOARD

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Appropriation Report for 100 Operating

Monon Town & Township Public Library

Report Date: From 3/1/24 To 3/31/24

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
1. Personal Services							
1.01 Salary of Librarian	\$130,000.00	\$0.00	\$130,000.00	\$4,261.66	\$13,607.40	\$116,392.60	89.5
1.02 Salary of Assistants	\$63,000.00	\$0.00	\$63,000.00	\$6,885.41	\$21,297.01	\$41,702.99	66.2
1.03 Salary of Custodian	\$7,000.00	\$0.00	\$7,000.00	\$524.16	\$1,609.92	\$5,390.08	77.0
1.04 Employee Benefits	\$68,000.00	\$0.00	\$68,000.00	\$2,189.56	\$12,060.21	\$55,939.79	82.3
Subtotal	\$268,000.00		\$268,000.00	\$13,860.79	\$48,574.54	\$219,425.46	81.9
2. Supplies							
2.02 Cleaning and Sanitation Supplies	\$2,800.00	\$0.00	\$2,800.00	\$93.58	\$355.22	\$2,444.78	87.3
2.04 Library Supplies	\$6,300.00	\$0.00	\$6,300.00	\$1,103.89	\$1,661.89	\$4,638.11	73.6
Subtotal	\$9,100.00		\$9,100.00	\$1,197.47	\$2,017.11	\$7,082.89	77.8
3. Other Services and Charge							
3.01 Professional Services	\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,100.00	100.0
3.02 Communication and Transportation	\$12,500.00	\$0.00	\$12,500.00	\$170.68	\$962.99	\$11,537.01	92.3
3.03 Printing and Advertising	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	100.0
3.04 Library Insurance	\$8,600.00	\$0.00	\$8,600.00	\$0.00	\$0.00	\$8,600.00	100.0
3.05 Utility Services	\$22,500.00	\$0.00	\$22,500.00	\$934.00	\$3,149.49	\$19,350.51	86.0
3.06 Repairs and Maintenance	\$20,500.00	\$0.00	\$20,500.00	\$253.40	\$6,499.08	\$14,000.92	68.3
3.07 Rentals	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.0
3.08 Dues, Interest, Taxes	\$1,500.00	\$0.00	\$1,500.00	\$50.00	\$90.00	\$1,410.00	94.0
3.09 Other Services and Charges	\$30,000.00	\$0.00	\$30,000.00	\$1,431.16	\$8,918.18	\$21,081.82	70.3
3.1 Transfer to Library Improvement Reserve	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.0
3.11 E Book Services & Hoopla	\$6,000.00	\$0.00	\$6,000.00	\$1,326.92	\$1,326.92	\$4,673.08	77.9

<i>Account # Description</i>	<i>Annual Appropriation</i>	<i>Change to Appropriation</i>	<i>Current Appropriation</i>	<i>Disbursements This Month</i>	<i>Disbursements YTD</i>	<i>Balance</i>	<i>Percent Remain</i>
Subtotal	\$109,300.00		\$109,300.00	\$4,166.16	\$20,946.66	\$88,353.34	80.8
<i>4. Capital Outlays</i>							
4.02 Furniture and Equipment	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$199.90	\$14,800.10	98.7
4.03 Books	\$23,500.00	\$0.00	\$23,500.00	\$2,054.85	\$4,400.45	\$19,099.55	81.3
4.04 Periodicals and Newspapers	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$1,179.74	\$2,320.26	66.3
4.05 Nonprint Materials	\$12,250.00	\$0.00	\$12,250.00	\$587.77	\$859.16	\$11,390.84	93.0
Subtotal	\$54,250.00		\$54,250.00	\$2,642.62	\$6,639.25	\$47,610.75	87.8
Grand Total	\$440,650.00	\$0.00	\$440,650.00	\$21,867.04	\$78,177.56	\$362,472.44	82.3

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Appropriation Report for 201 Rainy Day Fund
Monon Town & Township Public Library

Report Date: From 3/1/24 To 3/31/24

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>1. Personal Services</i>							
1.04 Employee Benefits	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.0
Subtotal	\$2,500.00		\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.0
<i>3. Other Services and Charge</i>							
3.06 Repairs and Maintenance	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
Subtotal	\$25,000.00		\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
Grand Total	\$27,500.00	\$0.00	\$27,500.00	\$0.00	\$0.00	\$27,500.00	100.0

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Appropriation Report for 400 Library Improvement Reserve F

Monon Town & Township Public Library

Report Date: From 3/1/24 To 3/31/24

Account # Description	Annual Appropriation	Change to Appropriation	Current Appropriation	Disbursements This Month	Disbursements YTD	Balance	Percent Remain
<i>I. Personal Services</i>							
1.04 Employee Benefits	\$2,448.00	\$0.00	\$2,448.00	\$0.00	\$0.00	\$2,448.00	100.0
Subtotal	\$2,448.00		\$2,448.00	\$0.00	\$0.00	\$2,448.00	100.0
<i>3. Other Services and Charge</i>							
3.06 Repairs and Maintenance	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
Subtotal	\$25,000.00		\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0
Grand Total	\$27,448.00	\$0.00	\$27,448.00	\$0.00	\$0.00	\$27,448.00	100.0

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Bank Balances

Date Printed: 4/2/24

Monon Town & Township Public Library

Report Dates = 3/1/24 to 3/31/24

<i>Bank</i>	<i>Start of Year</i>	<i>Start of Month</i>	<i>Receipts this Month</i>	<i>Vouchers thisMonth</i>	<i>EOM Balance</i>
1 Alliance Bank 008-092-6	\$229,636.51	\$109,134.05	\$17,817.08	\$24,349.02	\$102,602.11
2 Alliance Bank 93548	\$310,651.96	\$361,037.11	\$527.53	\$0.00	\$361,564.64
3 Alliance Bank 93556	\$192,691.96	\$242,751.54	\$217.99	\$0.00	\$242,969.53
4 Alliance Bank 1000	\$460,000.00	\$460,000.00	\$0.00	\$0.00	\$460,000.00
Total all banks =	\$1,192,980.43	\$1,172,922.70	\$18,562.60	\$24,349.02	\$1,167,136.28

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Financial Report
Monon Town & Township Public Library

Report Dates = **3/1/24 to 3/31/24**

<i>Fund</i>	<i>Start of year</i>	<i>Disbursements this month</i>	<i>Disbursements YTD</i>	<i>Receipts this month</i>	<i>Receipts YTD</i>	<i>Balance</i>
1. General						
100 Operating	\$518,715.47	\$21,867.04	\$178,177.56	\$15,397.59	\$50,313.61	\$390,851.52
Subtotal	\$518,715.47	\$21,867.04	\$178,177.56	\$15,397.59	\$50,313.61	\$390,851.52
2. Special Revenue						
200 Memorial/Gift Fund	\$6,990.25	\$0.00	\$172.60	\$0.82	\$42.58	\$6,860.23
201 Rainy Day Fund	\$356,736.87	\$0.00	\$0.00	\$516.30	\$50,889.33	\$407,626.20
203 Levy Excess Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
226 State Technology Fund Grant Fund	\$1,963.51	\$52.08	\$537.84	\$0.00	\$1,721.36	\$3,147.03
275 Carroll White REMC Community	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
276 Annie Horton Advisory Grant Fund	\$1,882.78	\$0.00	\$200.60	\$0.00	\$0.00	\$1,682.18
277 Indiana Humanities Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
278 CARES Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
279 ARPA Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
280 LSTA Grant Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
281 Community Foundation of White County	\$2,122.50	\$0.00	\$0.00	\$0.00	\$0.00	\$2,122.50
Subtotal	\$369,695.91	\$52.08	\$911.04	\$517.12	\$52,653.27	\$421,438.14
4. Capital Projects						
400 Library Improvement Reserve Fund	\$304,454.15	\$0.00	\$0.00	\$217.99	\$50,277.57	\$354,731.72
Subtotal	\$304,454.15	\$0.00	\$0.00	\$217.99	\$50,277.57	\$354,731.72
5. Clearing						
800 PLAC Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
801 Evergreen Indiana Pass Through Fund	\$114.90	\$0.00	\$0.00	\$0.00	\$0.00	\$114.90
802 Payroll fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
803 FEDERAL	\$0.00	\$908.36	\$2,783.70	\$908.36	\$2,783.70	\$0.00
804 FICA	\$0.00	\$723.63	\$2,263.94	\$723.63	\$2,263.94	\$0.00
805 MEDICARE	\$0.00	\$169.23	\$529.45	\$169.23	\$529.45	\$0.00
806 STATE	\$0.00	\$377.01	\$1,176.35	\$377.01	\$1,176.35	\$0.00
807 COUNTY	\$0.00	\$251.67	\$790.54	\$251.67	\$790.54	\$0.00
808 PERF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
809 Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810 Transfer Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$114.90	\$2,429.90	\$7,543.98	\$2,429.90	\$7,543.98	\$114.90
Grand Total	\$1,192,980.43	\$24,349.02	\$186,632.58	\$18,562.60	\$160,788.43	\$1,167,136.28

Total all banks = \$1,167,136.28

Monon Town & Township Public Library

Report Dates = 3/1/24 to 3/31/24

Receipt Summaries for : 100 Operating

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
109 HONEY CREEK CARDS		\$400.00
110 LIBERTY TOWNSHIP CARDS		\$2,340.00
130 FINES AND FEES	\$115.07	\$229.71
132 COPIES	\$434.75	\$667.85
152 LOCAL INCOME TAX (LIT)	\$14,243.67	\$42,731.01
153 LOF MISC RECEIPT		\$15.67
156 LOF SAVINGS INTEREST	\$10.41	\$20.77
157 LOF INTEREST FROM CD	\$590.88	\$3,898.07
158 LOF CHECKING INTEREST	\$2.81	\$10.53
	<u>\$15,397.59</u>	<u>\$50,313.61</u>

Receipt Summaries for : 200 Memorial/Gift Fund

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
302 MEMORIAL FUND RECEIPT		\$40.00
303 MEMORIAL GIFT FUND INTEREST	\$0.82	\$2.58
	<u>\$0.82</u>	<u>\$42.58</u>

Receipt Summaries for : 201 Rainy Day Fund

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
156 LOF SAVINGS INTEREST		\$17.69
701 INTERFUND TRANSFER		\$50,000.00
923 RAINY DAY INTEREST	\$31.82	\$91.72
924 RAINY DAY INTEREST FROM CD	\$484.48	\$779.92
	<u>\$516.30</u>	<u>\$50,889.33</u>

Receipt Summaries for : 226 State Technology Fund Grant F

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
821 STATE TECHNOLOGY FUND GRA		\$1,721.36
		<u>\$1,721.36</u>

Receipt Summaries for : 400 Library Improvement Reserve F

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
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Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

405	LIRF SAVINGS INTEREST	\$28.95	\$88.53
406	LIRF INTEREST FROM CD	\$189.04	\$189.04
701	INTERFUND TRANSFER		\$50,000.00
		<u>\$217.99</u>	<u>\$50,277.57</u>

Receipt Summaries for : 803 FEDERAL

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
400 Payroll Withholdings	\$908.36	\$2,783.70
	<u>\$908.36</u>	<u>\$2,783.70</u>

Receipt Summaries for : 804 FICA

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
400 Payroll Withholdings	\$723.63	\$2,263.94
	<u>\$723.63</u>	<u>\$2,263.94</u>

Receipt Summaries for : 805 MEDICARE

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
400 Payroll Withholdings	\$169.23	\$529.45
	<u>\$169.23</u>	<u>\$529.45</u>

Receipt Summaries for : 806 STATE

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
400 Payroll Withholdings	\$377.01	\$1,176.35
	<u>\$377.01</u>	<u>\$1,176.35</u>

Receipt Summaries for : 807 COUNTY

<i>Account</i>	<i>This Month</i>	<i>YTD</i>
400 Payroll Withholdings	\$251.67	\$790.54
	<u>\$251.67</u>	<u>\$790.54</u>

Approved by the State Board Of Accounts for Monon Town & Township Public Library on 1/1/98.

Printed On Tuesday, April 2, 2024

Librarian's Report – March 2024

Employee Training day was on March 29, 2024. Trevor Stinson provided Family and Friends CPR Training. Then lunch was provided from Agave Azul. Afterwards we discussed and became familiar with a new Evergreen Indiana Aspen program. This program allows us to personalize our Evergreen site.

Barbara attended a Digital Privacy webinar. This webinar provided pertinent information on digital security not only for the library but for patrons. Fliers are available at the circulation desk.

Our Paton's are very appreciative of the solar eclipse glasses. We have less than 120 left out of 500 as of 4/3/24.

White County Building & Planning has sent the library a "Notice of Public Hearing on Rezone". The proposed zoning map amendment involves a proposed rezone to allow for future development of multi-family apartments at 507 N. Market Street, Monon, Indiana. The hearing will take place April 8th, 2024 at 6pm at the White County Building in Monticello, IN.

The Seed Library is ready for this planting season. We have added several more varieties of items. We will also have Indiana native Red Bud trees for patrons soon. The Red Bud trees do not count towards seed check outs.

Laura's report: Over the past month the k-5th graders had fun learning about reptiles and hearing funny books about Easter and St. Patrick's Day. The preschoolers enjoyed making pom pom giraffes, ducks, and puppy puppets.

In March, the teens enjoyed being creative with Legos borrowed from the Indiana State Library. We will be discussing the book "The Unteachables" by Gordon Korman on April 2.

Librarian's Report – March 2024

Old Business

FM Global Inspection arrived March 12, 2024 to inspect the three boilers. They were all in good working order.

Mulhaupt's replace the lower back door closer on 3/12/24. The doors are now all in good working order.

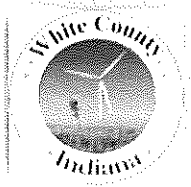
Five Star Heating and Plumbing gathered the information for a new air conditioner. Dale Pelsey is going to contact Roger Young to get more information about the units already replaced and what are the issues with the current air conditioning unit.

Tri-County Guttering from Northern Indiana stopped by to look at the back east guttering of the library. They will be providing the new guttering for Family Express. They will return with a ladder to gather more information but did mention that the library currently has a custom gutter. We do not need a custom gutter and they will provide an estimate for a solid suitable replacement.

Anthem Insurance had received and cashed the checks from January and February 2024. I emailed them copies of the cancelled checks and they were able to locate them.

The February Visa check had not been posted as of noon on the due date of March 12, 2024. Barbara paid on-line so as not to incur a late fee. The library check was posted later that day on March 12. We have a credit balance that will cover the purchases made in March but no late fee.

Collection Area	March 2024 Circulation	March 2023 Circulation	March 2022 Circulation
Adult Fiction	167	299	218
Adult Non-Fiction	54	116	51
Adult/Juvenile DVDs/Videos	165	144	176
Adult/Juvenile Audiobooks	12	5	9
Magazines	32	53	35
Juvenile Fiction	143	179	185
Juvenile Non-Fiction	38	54	31
Young Adult/Teen	9	32	21
Video Games	8	34	4
Hoopla	39	41	28
Overdrive (ebooks/e-audio)	312	247	164
Hotspots	2	19	24
Library of Things	0	2	1
Total Circulation (# of checkouts)	981	1225	947



White County Building & Planning

110 N Main St. PO Box 851 Monticello, IN 47960
Phone: (574)583-7355 Fax: (574)583-4624
www.whitecountyindiana.us

3/28/24

Zzz Monon Town Township Public Library
427 N Market St
Monon IN 47959

NOTICE OF PUBLIC HEARING ON REZONE: #1191

Applicant: Alejandro Gonzalez Gualberto
Owner: Alejandro Gonzalez Gualberto

Notice is hereby given, that the White County Area Plan Commission, on the **8th day of April, 2024, at 6:00 p.m.**, in the Commissioner's Meeting Room Second Floor, White County Building, 110 North Main Street, Monticello, Indiana, will hold a public hearing on proposed zoning map changes to the most current Zoning Ordinance Maps affiliated with the White County, Indiana Zoning Control Ordinance.

The proposed zoning map amendment involves consideration of a change of the zoning district from:

B-1 (Neighborhood Business District) to R-3 (Multi-family Residential District)

Location: 507 N Market St, Monon, In 47959
Parcel ID: # 91-84-21-000-069.800-014

The proposed rezone is to allow for future development of multi-family apartments.

Written support, suggestions or objections to the provisions of said proposal may be filed with the Area Plan Staff at, or before such hearing and will be presented to by the White County Area Plan Commission at the time and place designated. Said hearing may be continued from time to time as deemed necessary.

Persons desiring to present their views on the proposed rezoning, either in writing or verbally, will be given the opportunity to be heard at the designated time and place. A copy of the all documents and maps pertaining to this rezone proposal are on file for review at the Area Plan office at 110 N. Main St., Monticello. Any questions concerning this matter may be directed to the Area Plan Staff at (574) 583-7355.

April Hines

Secretary
Area Plan Commission
White County, Indiana

Individuals requiring reasonable accommodations for participation in this event should contact the White County Title VI Coordinator a minimum of 48-hours prior to the meeting at: Leigh Ann Ezra, Title VI Coordinator, 110 N MAIN ST, PO BOX 260, MONTICELLO, IN 47960, 574-583-9210